



महाराष्ट्र शासन



तंत्रशिक्षण संचालनालय, महाराष्ट्र राज्य.

३, महापालिका मार्ग, पत्र पेटी क्र. १९६७, मुंबई ४०० ००९.

दूरध्वनी क्र. ०२२-६८५९७४८६ / ४८७



ई-मेल - desk91@temaharashtra.gov.in, वेबसाईट: <http://www.temaharashtra.gov.in>

तात्काळ :: स्पीड पोस्ट / ई-मेलद्वारे / संकेतस्थळ

क्र. १८/तंत्रिसं/एनएसपी/संस्थापत्र/२०२४-२५/ 332

दिनांक : २९/०७/ २०२४

प्रति,

सर्व संबंधित संस्थाचे प्राचार्य / संचालक / अधिष्ठाता,

(मान्यताप्राप्त व्यावसायिक पदविका / पदवी / पदव्युत्तर पदवी अभ्यासक्रम चालविणाऱ्या संस्था)

महाराष्ट्र राज्य.

विषय: -शैक्षणिक वर्ष २०२४-२५ करिता केंद्र शासनाच्या एनएसपी पोर्टलद्वारे राबविण्यात येणाऱ्या शिष्यवृत्ती योजनांचे अर्ज भरण्यासाठी व त्यासाठी आवश्यक One Time Registration (OTR) बाबतच्या सूचना...

संदर्भ: - १. केंद्र शासनाचे पत्र क्र. Z-11017/100/2023-SCH दि. ०१/०७/२०२४ - (Timeline)

२. एनएसपी पोर्टलवर सन २०२४-२५ करिता जाहीर करण्यात आलेल्या सूचना.

केंद्र शासनाच्या एनएसपी [National Scholarship Portal (NSP) संकेतस्थळ : www.scholarships.gov.in] पोर्टलद्वारे ऑनलाईन पद्धतीने राबविल्या जात असलेल्या खालील योजनांच्या महाराष्ट्र राज्यातील अंमलबजावणीसाठी तंत्रशिक्षण संचालनालय, महाराष्ट्र राज्य मुंबई हे नोडल ऑफीस घोषित करण्यात आलेले आहे.

अ.क्र.	योजनेचे नाव	सविस्तर माहितीसाठी संकेतस्थळ	विभाग / मंत्रालय
१.	गुणवत्ता नि साधन शिष्यवृत्ती योजना (Merit Cum Means Based Scholarship Scheme)	अल्पसंख्यांक विद्यार्थ्यांसाठी (www.minorityaffairs.gov.in)	अल्पसंख्यांक कार्य मंत्रालय, भारत सरकार
२.	टॉप क्लास शिक्षणासाठी शिष्यवृत्ती योजना (Scholarship for Top Class Education for students with Disabilities)	दिव्यांगजन विद्यार्थ्यांसाठी (www.disabilityaffairs.gov.in)	सामाजिक न्याय आणि सबलीकरण मंत्रालय, भारत सरकार
३.	प्रगती शिष्यवृत्ती योजना (पदविका / पदवी) [Pragati Scholarship Scheme (Diploma / Degree)]	विद्यार्थीनींसाठी (www.aicte-india.org)	अखिल भारतीय तंत्रशिक्षण परिषद, (AICTE)
४.	सक्षम शिष्यवृत्ती योजना (पदविका / पदवी) [Saksham Scholarship Scheme (Diploma / Degree)]	दिव्यांगजन विद्यार्थ्यांसाठी (www.aicte-india.org)	अखिल भारतीय तंत्रशिक्षण परिषद, (AICTE)
५.	स्वनाथ शिष्यवृत्ती योजना (पदविका / पदवी) [Swanath Scholarship Scheme (Diploma / Degree)]	- अनाथ विद्यार्थ्यांसाठी किंवा - ज्या विद्यार्थ्यांचे आई वडील दोघेही किंवा दोघां-पैकी एक कोविड-१९ ने मृत्यू पावले आहेत किंवा - ज्या विद्यार्थ्यांचे पालक सशस्त्र दल आणि केंद्रीय निमलष्करी दलांच्या कारवाईमध्ये शहीद झाले आहेत अशा विद्यार्थ्यांसाठी (www.aicte-india.org)	अखिल भारतीय तंत्रशिक्षण परिषद, (AICTE)

६.	पदव्युत्तर पदवी अभ्यासासाठी राष्ट्रीय शिष्यवृत्ती [National Scholarship Post Graduate Studies]	- विश्व विद्यालय अनुदान आयोग, नवी दिल्ली (UGC) यांनी वेळोवेळी निर्दिष्ट आणि अधिसूचित केलेल्या, भारतातील विद्यापीठ / महाविद्यालय / संस्थेमध्ये, मान्यता प्राप्त पदव्युत्तर पदवी अभ्यासक्रमाचे पूर्णवेळ शिक्षण घेणाऱ्या विद्यार्थ्यांसाठी युजीसीची पदव्युत्तर पदवी अभ्यासक्रमाच्या अभ्यासासाठी राष्ट्रीय शिष्यवृत्ती - सदर शिष्यवृत्तीसाठी योजनेअंतर्गत अटी व शर्तीच्या अधीन राहून, विद्यार्थ्यांची वयमर्यादा ३० वर्षांपेक्षा कमी असणे गरजेचे. (https://www.ugc.gov.in/Scholarships)	विद्यापीठ अनुदान आयोग (UGC)
----	--	---	-----------------------------

शैक्षणिक वर्ष २०२४-२५ साठी, केंद्र शासनाचे पत्र क्र.१ नुसार, वरील अनुक्रमांक २ ते ६ योजनांसाठी विद्यार्थ्यांना, एनएसपी पोर्टलवर योजनांचे अर्ज भरण्याची प्रक्रिया दि.३० जून, २०२४ पासून सुरु करण्यात आली असून योजनांचे अर्ज भरण्याची अंतिम मुदत दि.३१ ऑक्टोबर, २०२४ पर्यंत देण्यात आलेली आहे. सोबत संदर्भीय पत्र क्र.१ ची प्रत जोडली आहे.

तरी उपरोक्त विषयाच्या अनुषंगाने, सर्व संस्थांना कळविण्यात येते की, त्यांनी त्यांच्या संस्थांमध्ये शिकत असलेल्या सर्व विद्यार्थ्यांना, केंद्र शासनाकडून एनएसपी पोर्टलवर जाहिर केलेल्या सुचनांनुसार, शैक्षणिक वर्ष २०२४-२५ साठी, एनएसपी पोर्टलवरील उपरोक्त योजनांच्या लाभासाठी अर्ज (नवीन / नुतनीकरण) करण्याकरिता, विद्यार्थ्यांना प्रत्येक शैक्षणिक वर्षाला नोंदणी करावी लागू नये व शिष्यवृत्ती अर्ज करण्याच्या प्रक्रियेत सुलभता येणेसाठी विद्यार्थ्यांना एनएसपी पोर्टलवर रजिस्ट्रेशन करून One Time Registration (OTR) क्रमांक प्राप्त करून घेणे हे अनिवार्य केले आहे. सदर OTR हा आधार क्रमांक / आधार नोंदणी आयडी (EID) च्या आधारे जारी केलेला एक युनिक नंबर (१४ अंकी क्रमांक) असून एनएसपी पोर्टलवर (NSP) विद्यार्थ्यांच्या संपूर्ण शैक्षणिक कारकीर्दीसाठी लागू राहणार आहे. OTR क्रमांक प्राप्त करण्याबाबतच्या सर्व मार्गदर्शक सूचना , FAQ , युझर मॅन्युअल एनएसपी पोर्टलवर उपलब्ध आहे. तरी विद्यार्थ्यांनी एनएसपी पोर्टलवर कोणत्याही योजनेच्या लाभासाठी अर्ज (नवीन / नुतनीकरण) करण्याकरिता OTR क्रमांक प्राप्त करून घ्यावा.

तरी शैक्षणिक वर्ष २०२४-२५ पासून, एनएसपी पोर्टलद्वारे राबविण्यात येत असलेल्या योजनांचे अर्ज करण्यासाठी वन टाइम रजिस्ट्रेशन (OTR) प्राप्त करून घेण्याकरिता सर्व विद्यार्थ्यांना खालीलप्रमाणे सूचित करावे. तसेच, एनएसपी पोर्टलवर OTR क्रमांक प्राप्त करण्याबाबतची माहिती नसल्या कारणास्तव संस्थेत शिकणारा कोणताही पात्र विद्यार्थी एनएसपी पोर्टलवरील योजनेचा अर्ज भरण्यापासून वंचित राहील्यास याबाबत सर्वश्री संस्था प्रमुख जबाबदार राहतील याची संस्था प्रमुखांनी नोंद घ्यावी. तसेच, विद्यार्थी केंद्र शासनाच्या (NSP Portal) व महाराष्ट्र शासनाच्या (DBT Portal) पोर्टलवरील शिष्यवृत्ती योजनांपैकी कोणत्याही एकाच योजनेचा लाभार्थी असेल याबाबत संस्था प्रमुखांनी स्वतः योग्य ती दक्षता घ्यावी.

एनएसपी पोर्टलद्वारे राबविण्यात येत असलेल्या योजनांचे अर्ज भरण्यासाठी व OTR बाबत युझर मॅन्युअल,
मार्गदर्शक सूचना व FAQ, चा वापर करुन,

A. एनएसपी पोर्टलवर, शैक्षणिक वर्ष २०२४-२५ साठी नवीन (Fresh) अर्ज करणाऱ्या सर्व विद्यार्थ्यांनी,

१. विद्यार्थ्यांनी एनएसपी पोर्टलवर स्टुडंट कॉर्नर अंतर्गत उपलब्ध असलेली रजिस्ट्रेशन प्रक्रिया पूर्ण करुन प्राप्त होणारा रेफरन्स नंबर (११ अंकी) चा वापर करुन Face Authentication प्रक्रिया पूर्ण केल्यानंतर **OTR क्रमांक (१४ अंकी)** प्राप्त होण्याकरीताची प्रक्रिया पूर्ण करावी. सदरची प्रक्रिया पूर्ण झाल्यावर संबंधित विद्यार्थ्याला, विद्यार्थ्याच्या एनएसपी पोर्टलवर नोंदविलेल्या मोबाईलवर **OTR क्रमांक** एसएमएसद्वारे प्राप्त होणार आहे. (Face Authentication व **OTR** साठी Android based Mobile मध्ये Google Play Store द्वारे AadhaarFaceRD व NSP OTR App डाऊनलोड व इनस्टॉल करुन घ्यावी).
२. तदनंतर, एनएसपी पोर्टलवर सुरु झालेल्या योजनांसाठी पात्र विद्यार्थ्यांनी लागू असलेल्या योजनांसाठी प्राप्त झालेल्या **OTR** द्वारे योजनेच्या लाभासाठीचा संपूर्ण अर्ज एनएसपी पोर्टलवर देण्यात आलेल्या अर्ज भरण्याच्या अंतिम दिनांकाच्या आत भरुन घ्यावा.
(**OTR** क्रमांक प्राप्तीसाठी आधार आवश्यक आहे. आधार क्रमांक नसल्यास आधार नोंदणीसाठी प्राप्त झालेला एनरोलमेंट आयडी (EID) वापरुन नोंदणी करता येते.
जर एखाद्या अल्पवयीन विद्यार्थ्याला अद्याप आधार क्रमांक देण्यात आला नसेल तर त्याच्या/तिच्या पालक किंवा कायदेशीर पालकांच्या आधार क्रमांकाचा वापर करुन नोंदणी केली जाऊ शकते.पोर्टलद्वारे प्रत्येक विद्यार्थ्यासाठी एक **OTR** क्रमांक प्राप्त होतो. तथापि, पालक/ कायदेशीर पालक जास्तीत जास्त दोन ओटीआर (दोन अल्पवयीन मुलांसाठी) क्रमांक तयार करू शकतात.
३. एखाद्या विद्यार्थ्याचे एकापेक्षा जास्त ओटीआर आढळल्यास तो शिष्यवृत्तीपासून वंचित राहू शकतो याची नोंद घ्यावी.

B. एनएसपी पोर्टलवर, शैक्षणिक वर्ष २०२४-२५ साठी नुतनीकरणाचे (Renewal) अर्ज करणाऱ्या सर्व विद्यार्थ्यांनी,

१. एनएसपी पोर्टलद्वारे Face Authentication ही सेवा शै. वर्ष २०२३-२४ पासून लागू करण्यात आली परंतु विद्यार्थ्यांना ती अनिवार्य करण्यात आली नव्हती. ज्या विद्यार्थ्यांनी शैक्षणिक वर्ष २०२३-२४ मध्ये, एनएसपी पोर्टलद्वारे Face Authentication ची प्रक्रिया पूर्ण केली आहे, त्या विद्यार्थ्यांना, त्यांचा **OTR क्रमांक**, एनएसपी पोर्टलवरील नोंदणीकृत त्यांच्या मोबाईल क्रमांकावर एसएमएस द्वारे पाठविण्यात आला आहे. **OTR क्रमांक** प्राप्त झालेल्या विद्यार्थ्यांपैकी शै.वर्ष २०२४-२५ मध्ये शिकणाऱ्या पात्र विद्यार्थ्यांनी सदर **OTR क्रमांकाचा** वापर करुन संबंधित योजनेच्या लाभासाठीचा संपूर्ण अर्ज एनएसपी पोर्टलवर देण्यात आलेल्या अर्ज भरण्याच्या अंतिम दिनांकाच्या आत भरुन घ्यावा.
२. ज्या विद्यार्थ्याला **OTR क्रमांक**, एनएसपी पोर्टलवर विद्यार्थ्याच्या नोंदणीकृत मोबाईलवर, एसएमएस द्वारे प्राप्त झालेला नसेल, त्या विद्यार्थ्यांनी सदर **OTR क्रमांक** एनएसपी पोर्टलवरील **Know your OTR** या सेवेचा वापर करुन प्राप्त करुन घ्यावा व त्या **OTR क्रमांकाचा** वापर करुन संबंधित

योजनेच्या लाभासाठीचा संपूर्ण अर्ज एनएसपी पोर्टलवर देण्यात आलेल्या अर्ज भरण्याच्या अंतिम दिनांकाच्या आत भरून घ्यावा.

३. ज्या विद्यार्थ्यांनी शै. वर्ष २०२३-२४ मध्ये, एनएसपी पोर्टलद्वारे OTP based eKYC प्रक्रिया पूर्ण केली आहे, परंतु Face Authentication प्रक्रिया पूर्ण केलेली नाही त्या विद्यार्थ्यांना एनएसपी पोर्टलद्वारे Reference Number देण्यात आलेला आहे. त्या विद्यार्थ्यांपैकी, शै.वर्ष २०२४-२५ मध्ये शिकणाऱ्या पात्र विद्यार्थ्यांनी त्याचा उपयोग करून एनएसपी पोर्टलद्वारे Face Authentication ची प्रक्रिया पूर्ण करून, OTR क्रमांक प्राप्त करून घ्यावे व सदर OTR क्रमांकाचा वापर करून संबंधित योजनेच्या लाभासाठीचा संपूर्ण अर्ज एनएसपी पोर्टलवर देण्यात आलेल्या अर्ज भरण्याच्या अंतिम दिनांकाच्या आत भरून घ्यावा.


(डॉ. विनोद म. मोहितकर)

संचालक, तंत्रशिक्षण, म. रा. मुंबई.

प्रत - यांना माहितीसाठी सादर.

१. मा. प्रधान सचिव, उच्च व तंत्रशिक्षण विभाग, ४ था मजला, मंत्रालय विस्तार विभाग, मुंबई
२. मा. प्रधान सचिव, अल्पसंख्यांक विकास विभाग, ७ वा मजला, मंत्रालय, मुंबई.
३. मा. आयुक्त, अपंग कल्याण, महाराष्ट्र राज्य, महाराष्ट्र शासन, ३ चर्च रोड पुणे - ४११ ००९.

प्रत - यांना माहितीसाठी व त्यांच्या संकेतस्थळावर जाहिर करण्यासाठी व त्यांच्या अधिनस्त मान्यताप्राप्त व्यावसायिक अभ्यासक्रम चालविणाऱ्या सर्व संबंधित संस्थांना सूचना देऊन कार्यवाही पूर्ण करून घेण्याबाबत.

१. सहसंचालक, तंत्रशिक्षण विभागीय कार्यालय, मुंबई/पुणे/नाशिक/छत्रपती संभाजीनगर/अमरावती/नागपूर
२. मा. संचालक, वैद्यकीय शिक्षण व संशोधन संचालनालय, सेंट जॉर्ज हॉस्पिटल आवार, सीएसटी रेल्वे स्टेशन जवळ, मुंबई - ४०० ००९.
३. मा. संचालक, आयुष संचालनालय, चौथा माळा, सेंट जॉर्ज हॉस्पिटल आवार, सीएसटी रेल्वे स्टेशन जवळ, मुंबई - ४०० ००९.
४. मा. संचालक, कला संचालनालय, सर जे जे स्कूल ऑफ आर्ट कॅम्पस, डॉ. डी.एन. रोड, फोर्ट, मुंबई-० ९.
५. मा. संचालक, शिक्षण संचालनालय (उच्च शिक्षण), महाराष्ट्र राज्य, ३, बी जे मेडिकल रोड, आगरकर नगर, मध्यवर्ती इमारत, पुणे-०९.
६. मा. संचालक, महाराष्ट्र कृषि शिक्षण व संशोधन परिषद, भांबुर्डा, पुणे - ४११ ०३७.
७. मा. संचालक, अल्पसंख्यांक व प्रौढ शिक्षण संचालनालय, १७, डॉ. आंबेडकर रोड, पुणे-०९.

USER MANUAL FOR STUDENTS

NSP WEB PORTAL

Table of Contents

1	System Overview	3
1.1	Pre-requisite	3
1.2	FAQs.....	4
2	Student Modules.....	6
2.1	One Time Registration	6
2.1.1.	General Instructions	9
2.1.2.	Register Mobile Number.....	11
2.1.3.	eKYC Update	12
2.1.4.	Finish	16
2.2	Login	17
2.3	My Applications	19
2.3.1.	Apply Fresh	20
2.3.2.	My Application.....	22
2.4	Withdraw Application.....	42
2.5	My Profile.....	48
2.6	Helpdesk.....	48
2.7	Announcements.....	49
2.8	FAQs.....	51

1 System Overview

The NSP web portal is divided into various modules, the following modules will be accessible to the Student User –

- Authentication
- My Profile
- My Applications
- Fill Application
- Withdraw Application
- Revoke Application
- Renew Application

1.1 Pre-requisite

To start the application process, students should have the following items ready. Please note that not all the details mentioned below are mandatory. Document requirements vary by scheme, so check your specific scheme details to know which documents are mandatory for your application.

1. Android based active mobile number
2. Your basic details like –
 - a. Name
 - b. Gender
 - c. Date of Birth
 - d. Father's Name
 - e. Mother's Name
 - f. Domicile State
3. School/ Insitute enrolment number
4. Class 10th details such as –
 - a. 10th class roll no
 - b. 10th class percentage
 - c. 10th class marksheet (If applicable)
5. Class 12th details such as –
 - a. 12th class roll no
 - b. 12th class percentage
 - c. 12th class marksheet (If applicable)
6. Competitive exam details such as –
 - a. Competivite exam name (If qualified)
 - b. Competivite exam roll no (If any)
 - c. Competivite exam year (If any)
7. Ration Card/ PPPID Details
8. UDID No (In case of disability)
9. Complete Address

10. Domicile Cerificates (If applicable)
11. Aadhaar details such as –
 - a. Aadhaar number
 - b. Mobile number linked with Aadhaar
 - c. Aadhaar Card (If applicable)
 - d. NPCI Seeding status (desired)
12. If you don't have an Aadhaar
 - a. Active mobile number
 - b. Aadhaar enrolment slip or Parent's/Legal Guardian's Aadhaar (in case student is minor)
 - c. student is minor)
 - d. Mobile number linked with EID or Parent's Aadhaar
 - e. NPCI Seeding status (desired)

1.2 FAQs

1. How do I apply for Scholarship?

First student has to [Register](#) on OTR in order to get OTR ID. Further the OTR must be used to [Login](#) on NSP Application Form module.

Student's demographic details and photograph will be automatically fetched form OTR.

2. How do I update my demographic details?

For change in demographic details student must first update their Aadhaar details. These changes will be reflected in student's OTR profile through fresh eKYC. After updation in NSP OTR, details will be reflected in NSP Application Form.

3. How do I change my Domicile State?

If you have already applied for an application then you will not be able to change your domicile state unless you withdraw your application. Please note all of your applications (Scholarship/ incentive) must be withdrawn. If you have even one active application, you will not be able to change your Domicile state. Additionally, you can not withdraw your application if the application has been approved by L2 (Nodal officer) or if the scholarship payment has been released.

To know how to withdraw an application, please refer to [Section 2.4 Withdraw Application](#).

4. How can I change my Scholarship Category once my application is submitted?

You cannot change your scholarship category once your application is submitted. To change your scholarship category, you will have to withdraw your incorrect application

and apply again with 'Apply Fresh' for a new application.

To know how to apply fresh for an application, please refer to [Section 2.3.1 Apply Fresh](#).

To know how to withdraw an application, please refer to [Section 2.4 Withdraw Application](#).

5. When can I withdraw my application?

You can withdraw your application at any time during the application process. Please note that you will not be able to withdraw your application if any of the following conditions are met –

1. If the application has been approved by L2 (Nodal officer)
2. If the scholarship payment has been released.

To know how to withdraw an application, please refer to [Section 2.4 Withdraw Application](#).

6. Can I enable my application again after withdrawing?

Yes, you can enable your application again after withdrawing. To do so, go to 'My Applications' page and click on the 'Revoke Application' button for the desired application.

Please note that you cannot revoke your scholarship application if you fail the following conditions –

1. You already have another active scholarship application and want to revoke another scholarship application.
2. Application Dates has been closed.
3. If the domicile state of the withdrawn application is different from your current active application (if any).

7. How can I apply for multiple scholarships?

You cannot apply for multiple scholarships. You can only apply for one scholarship at a time. In order to change your scholarship scheme, you will have to withdraw your current scholarship application first. Please note that you will not be able to withdraw your application if any of the following conditions are met –

1. If the application has been approved by L2 (Nodal officer)
2. If the scholarship payment has been released.

To know how to withdraw an application, please refer to [Section 2.4 Withdraw](#)

[Application.](#)

8. How can I apply for multiple incentives?

You can apply for multiple incentives from the 'Apply Fresh' page. Click on 'Apply Fresh' and select 'Incentive' from the Application Type dropdown menu. There is no limit to the number of incentives you can apply for.

To know how to apply fresh for an application, please refer to [Section 2.3.1 Apply Fresh](#).

2 Student Modules

The users will be able to view the login page when they enter the URL and hit Enter in case they are not logged in. All the major modules for the user are described below:

2.1 One Time Registration

Users will be able to register themselves into the portal using OTR. They will be able to access the same using the following steps as shown in **Fig 2.1 (a)**, **Fig 2.1 (b)** and **Fig 2.1 (c)**.

Government of India | Ministry of Electronics & Information Technology | 

 **NSP** national scholarship portal
Academic Year 2024-25

FAQ's  Announcements  Helpdesk 

Click here to proceed with One time registration

Ministry of Minority Affairs
Student Matters, Every Student Counts!



 **Students**  **Institutions**  **Officers**  **Public**


Announcements

OTR can be generated using

The students who have applied on National Scholarship Portal in AY 2023-24 will be allotted the OTR/Reference number through the portal and intimated through SMS. For more details please [Click here.](#)

NSP OTR App is available on Google Play
[View more](#)


Get your OTR

One Time Registration (OTR) is a unique 14-digit number issued based on the Aadhaar/Aadhaar Enrolment ID (EID) and is applicable for the entire academic career of the student.

OTR simplifies the scholarship application process, thereby eliminating the need of registration in each academic year.

OTR is required to apply for scholarship on National Scholarship Portal.

[Apply now!](#)

Fig 2.1 (a)

Government of India
Ministry of Electronics & Information Technology

English


NSP national scholarship portal
Academic Year 2024-25

FAQ's
Announcements
Helpdesk

Students



Announcements

The portal is open for Academic year 2024-25 now.

The students can now start registering in the portal to get their One Time Registration(OTR) numbers.

[View all](#)



OTR

One Time Registration (OTR) is a unique 14-digit number issued based on the Aadhaar/Aadhaar Enrolment ID (EID) and is applicable for the entire academic career of the student.

OTR is required to apply for scholarship on National Scholarship Portal.

[Login](#)



Apply For Scholarship

Login with your OTR ID and PASSWORD to fill your Fresh Scholarship application form for AY 2024-25.

[Login](#)

Click here to proceed with One time registration



Previous Year Application Status

Login with your OTR ID and PASSWORD to continue your application in National Scholarships Portal.

[Login](#)



Track Your Payment

Track your scholarship disbursement status on PFMS portal

[Track Your Payment](#)

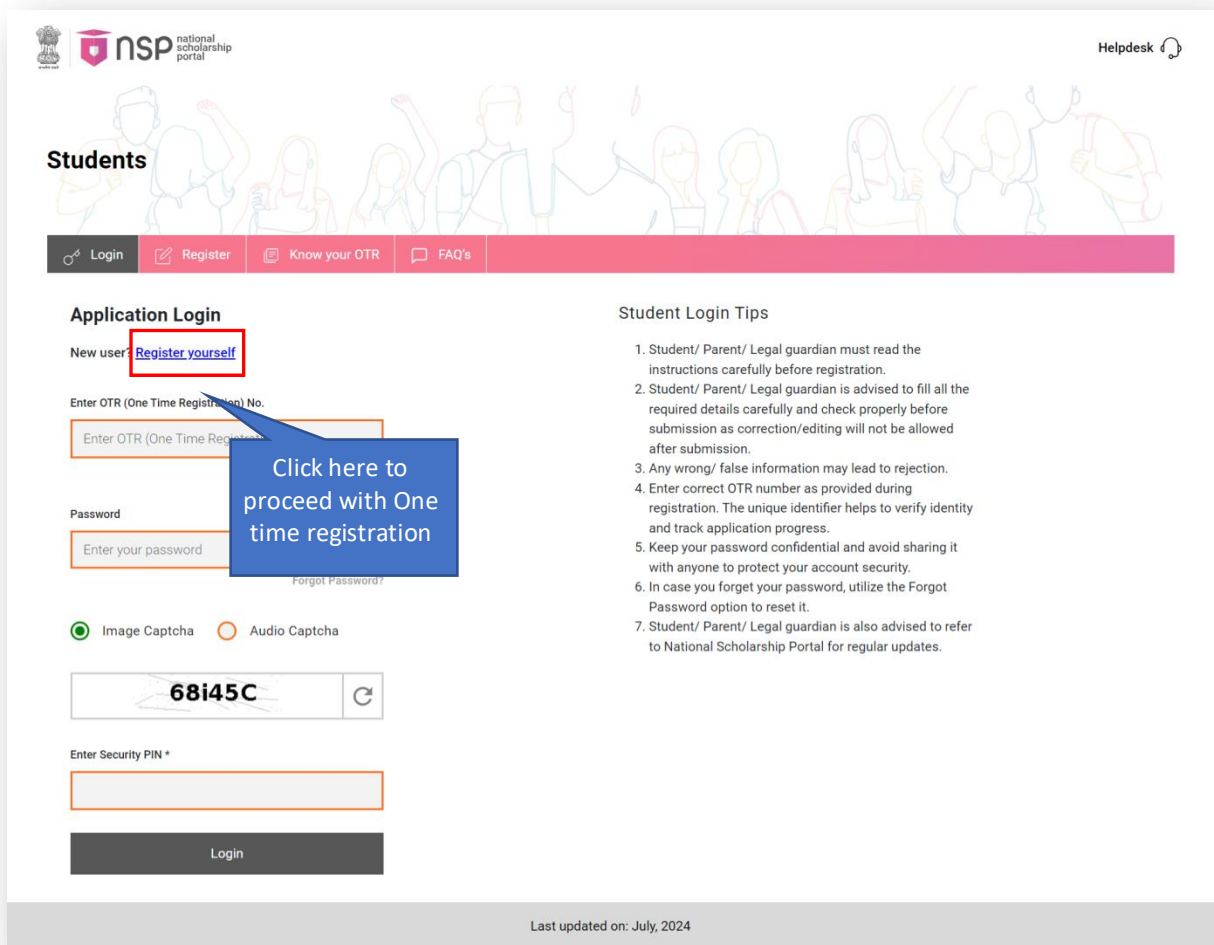


Aadhaar Seva Kendra (Geo-visualization)

Know the Aadhaar Seva Kendra nearest to your location.

[Aadhaar Seva Kendra](#)

Fig 2.1 (b)



Students

Login Register Know your OTR FAQ's

Application Login

New user? [Register yourself](#)

Enter OTR (One Time Registration) No.
Enter OTR (One Time Registration)

Password
Enter your password

Forgot Password?

☒ Image Captcha ☐ Audio Captcha

68i45C

Enter Security PIN *

Login

Student Login Tips

1. Student/ Parent/ Legal guardian must read the instructions carefully before registration.
2. Student/ Parent/ Legal guardian is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
3. Any wrong/ false information may lead to rejection.
4. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
5. Keep your password confidential and avoid sharing it with anyone to protect your account security.
6. In case you forget your password, utilize the Forgot Password option to reset it.
7. Student/ Parent/ Legal guardian is also advised to refer to National Scholarship Portal for regular updates.

Last updated on: July, 2024

Fig 2.1 (c)

Then students will be able to register into to Portal using 'Register yourself' link from the Login Page. Only Students will be able to register into the Portal.

There will be following steps for user to register themselves –

- General Instructions
- Register Mobile Number
- eKYC Update
- Finish

2.1.1. General Instructions

This will be the first step for registration. The Page will look as shown in **Fig 2.1.1 (a)**

Government of India | Ministry of Electronics and Information Technology

English

FAQ's | Announcements | Helpdesk

Students

← Login Register Change Mobile no.

Register

Already have an account? [Login](#)

1. Guidelines 2. Register Mobile No. 3. eKYC 4. Finish

1. One Time Registration (OTR) Guidelines for Scholarships Hosted on NSP

- Mandatory Requirement:** One Time Registration (OTR) is mandatory for applying for various scholarship schemes on National Scholarship Portal/other portals.
- Essential Requirement for OTR:** Active mobile number is mandatory for OTR.
- No payment of fee is required for OTR.
- Steps for Registration:**
 - Once allotted an OTR, student can apply for scholarship later when the portal is open for application submission.
 - Upon successful registration, a reference number will be sent on the registered mobile number.
 - Download and install NSP OTR app and Aadhaar Face RD services on android based devices.
 - Perform the Face-Authentication using the generated reference number for OTR sent on your mobile no.
 - After successful Face-Authentication OTR will be generated.
- Please apply for Scholarship using OTR. Merely generation of OTR does not tantamount to application for scholarship.
- Aadhaar Requirement:** Aadhaar is required for OTR. If Aadhaar is not assigned, registration can be done using Enrollment ID (EID) for Aadhaar. If a minor student has not been assigned Aadhaar, registration can be done using Aadhaar of her parent or legal guardian.
- It is mandatory for the student to provide demographic records (name, dob, gender) to match with Aadhaar/EID.
- Parent/legal guardian with their Aadhaar must ensure that while making an application for Aadhaar enrolment of minor shall use the same demographic records as provided by the student.
- One parent/legal guardian can generate upto a maximum of two OTRs (for two minor children).
- In case one OTR is found for a student, she would be liable for debarment from scholarship.

I agree to the following:

☐ I have read and understood the guidelines for OTR registration.

☐ I hereby consent to use the OTR generated on NSP/State/UT Scholarships Portal.

Click here to go back to login page

Click here to go to next step

Cancel Next

MeitY | NIC | एनआईसी National Informatics Centre | myGov | india.gov.in

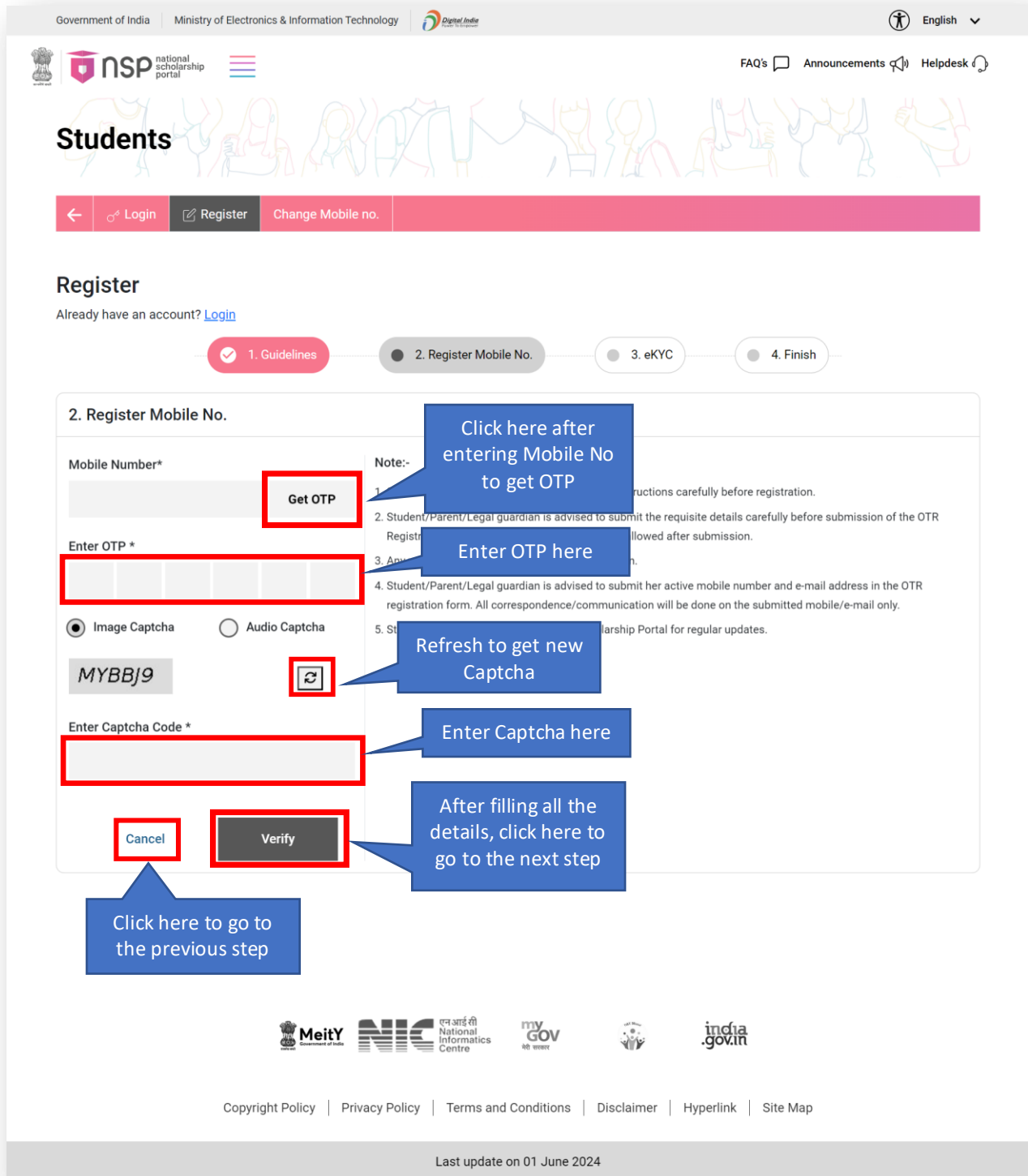
Copyright Policy | Privacy Policy | Terms and Conditions | Disclaimer | Hyperlink | Site Map

Last update on 01 June 2024

Fig 2.1.1 (a)

2.1.2. Register Mobile Number

This will be the second step for registration. The Page will look as shown in **Fig 2.1.2 (a)**



The screenshot shows the 'Register' page of the National Scholarship Portal (NSP). The page is titled 'Students' and has a navigation bar with 'Login', 'Register', and 'Change Mobile no.' options. The 'Register' section includes a progress bar with four steps: 1. Guidelines, 2. Register Mobile No. (current step), 3. eKYC, and 4. Finish.

The '2. Register Mobile No.' section contains the following fields and buttons:

- Mobile Number***: A text input field with a 'Get OTP' button next to it.
- Enter OTP ***: A text input field for the OTP.
- Image Captcha**: A radio button selected, with a captcha image showing 'MYBBJ9' and a 'Refresh' button.
- Enter Captcha Code ***: A text input field for the captcha code.
- Buttons**: 'Cancel' and 'Verify' buttons at the bottom.

Annotations with blue callouts provide additional instructions:

- 'Click here after entering Mobile No to get OTP' points to the 'Get OTP' button.
- 'Enter OTP here' points to the 'Enter OTP' field.
- 'Refresh to get new Captcha' points to the 'Refresh' button.
- 'Enter Captcha here' points to the 'Enter Captcha Code' field.
- 'After filling all the details, click here to go to the next step' points to the 'Verify' button.
- 'Click here to go to the previous step' points to the 'Cancel' button.

The footer includes logos for MeitY, NIC, myGov, and india.gov.in, along with links for Copyright Policy, Privacy Policy, Terms and Conditions, Disclaimer, Hyperlink, and Site Map. The last update is dated 01 June 2024.

Fig 2.1.2 (a)

2.1.3. eKYC Update

This will be the third step for registration. Users will have 3 options to complete the eKYC Step.

'I have an Aadhaar' option will look as shown in **Fig 2.1.3 (a)**

Government of India | Ministry of Electronics & Information Technology | 

English

FAQ's | Announcements | Helpdesk

Students

← Login Register Change Mobile no.

Register

Already have an account? [Login](#)

1. Guidelines 2. Register Mobile No. 3. eKYC 4. Finish

3. eKYC

☒ I have Aadhaar
 ☐ Aadhaar not assigned (I have EID)
 ☐ Parent/Legal Guardian Aadhaar Number

I have Aadhaar

Aadhaar No.*

Get OTP

Enter OTP *

Image Captcha Audio Captcha

IVLVYH

Enter Captcha Code *

Cancel Verify

Select any of the 3 options to complete the step
 Enter student's aadhaar number and click on 'Get OTP' to receive OTP on linked mobile no.
 Enter OTP here
 Refresh to get new Captcha
 Enter Captcha here
 After filling all the details, click here to go to the next step
 Click here to go to the previous step







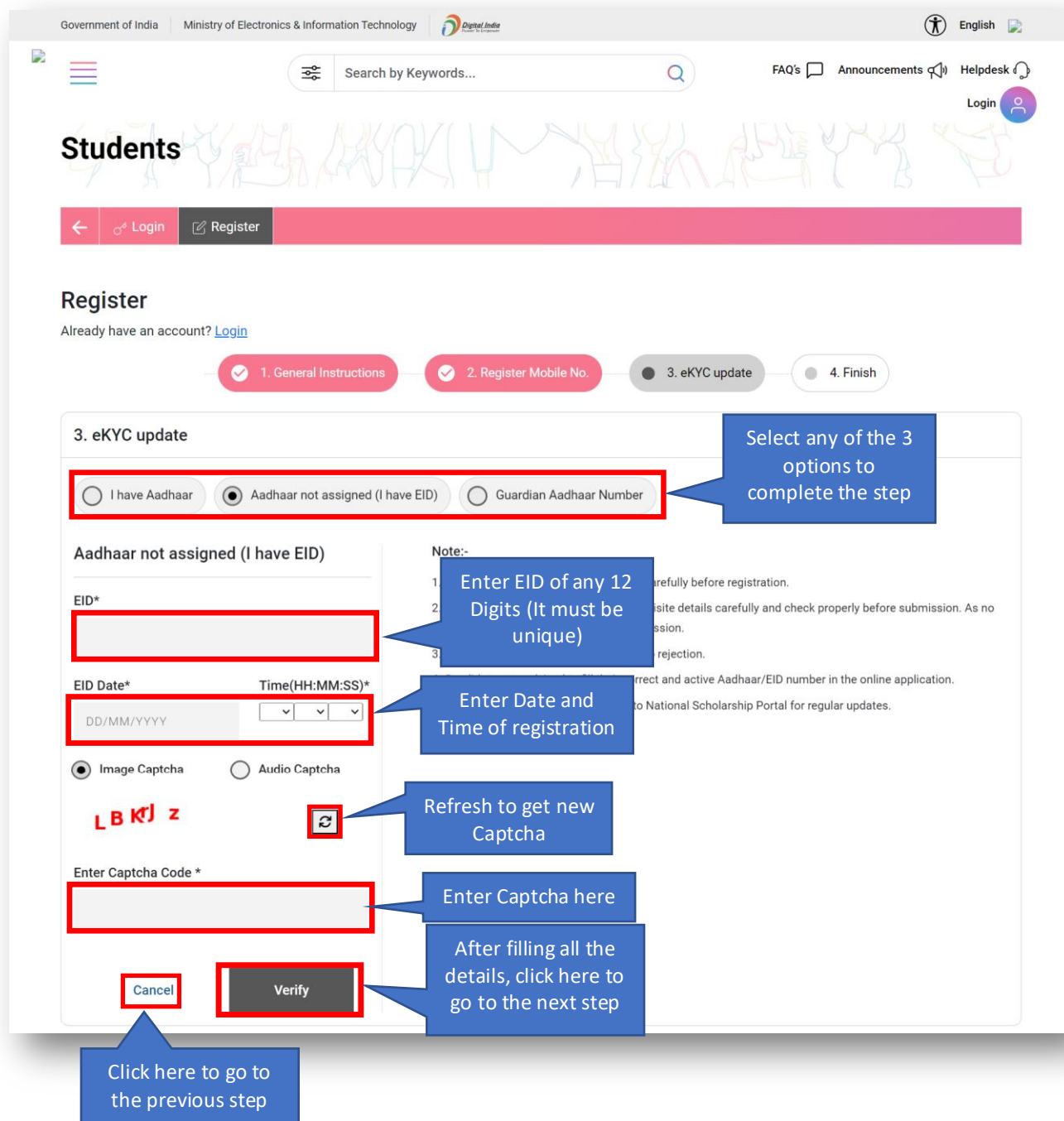
Copyright Policy | Privacy Policy | Terms and Conditions | Disclaimer | Hyperlink | Site Map

Last update on 01 June 2024

Fig 2.1.3 (a)

User will have another option as well i.e. 'Aadhaar not assigned (I have EID)' to complete the

step. 'Aadhaar not assigned (I have EID)' option will look as shown in **Fig 2.1.3 (b)**



Government of India | Ministry of Electronics & Information Technology | Digital India

Search by Keywords...

FAQ's | Announcements | Helpdesk | Login

Students

← Login Register

Register

Already have an account? [Login](#)

1. General Instructions 2. Register Mobile No. 3. eKYC update 4. Finish

3. eKYC update

☐ I have Aadhaar
 ☒ Aadhaar not assigned (I have EID)
 ☐ Guardian Aadhaar Number

Select any of the 3 options to complete the step

Aadhaar not assigned (I have EID)

EID*

Enter EID of any 12 Digits (It must be unique)

EID Date* **Time(HH:MM:SS)***

DD/MM/YYYY

Enter Date and Time of registration

☒ Image Captcha
 ☐ Audio Captcha

LB KJ z

Refresh to get new Captcha

Enter Captcha Code *

Enter Captcha here

Cancel Verify

After filling all the details, click here to go to the next step

Click here to go to the previous step

Note:-

1. Enter details carefully before registration.
2. Enter details carefully and check properly before submission. As no
3. rejection.

Correct and active Aadhaar/EID number in the online application.

to National Scholarship Portal for regular updates.

Fig 2.1.3 (b)

User will have another option as well i.e. 'Aadhaar not assigned (I have EID)' to complete the step. 'Aadhaar not assigned (I have EID)' option will look as shown in **Fig 2.1.3 (c)**

Government of India | Ministry of Electronics & Information Technology | 

English 

Search by Keywords... 

FAQ's  Announcements  Helpdesk 

Login 

Students

← Login Register

Register

Already have an account? [Login](#)

1. General Instructions 2. Register Mobile No. 3. eKYC update 4. Finish

3. eKYC update

☐ I have Aadhaar
 ☐ Aadhaar not assigned (I have EID)
 ☒ Guardian Aadhaar Number

Guardian Aadhaar Number

Applicant is Minor and applying with

☒ Father's Aadhaar
 ☐ Mother's Aadhaar
 ☐ I am orphan & applying with my legal guardian Aadhaar

Father Aadhaar Number *

Get OTP

Enter OTP *

☒ Image Captcha
 ☐ Audio Captcha




Enter Captcha Code *

Cancel Verify

Note:-

1. Please read the instructions carefully before registration.

2. Please provide accurate details carefully and check properly before submission. As no details will be accepted after submission.

3. Any wrong/false information may lead to rejection.

4. Please ensure that the Aadhaar number and active Aadhaar/EID number in the online application.

5. Please visit the National Scholarship Portal for regular updates.

Select any of the 3 options to complete the step

Select any of the options shown

Enter guardian's aadhaar number and click on 'Get OTP' to receive OTP on linked mobile no.

Enter OTP

Refresh to get new Captcha

Enter Captcha here

After filling all the details, click here to go to the next step

Click here to go to the previous step

Fig 2.1.3 (c)

Once user fills all the details and clicks on verify from any of the 3 options above, they will be able to fill their basic information as shown in **Fig 2.1.3 (d)**

Government of India | Ministry of Electronics & Information Technology | 

English 

Search by Keywords... 

FAQ's  Announcements  Helpdesk 

Login 

Students

← Login Register

Register

Already have an account? [Login](#)

1. General Instructions 2. Register Mobile No. 3. eKYC update 4. Finish

Enter Applicant Details

Applicant Name*

Gender*

Date Of Birth*

Mother's Name*

Father's Name*

Email Id

☐ I have applied for Aadhaar and I have not been as per the instructions on NSP with the registration details to Aadhaar within one month.

☐ I confirm that above details (Name, Gender, DoB) are same as I have applied for Aadhaar. I am aware that while providing the Aadhaar at later stage, if there is any discrepancy in above details, my application will be summarily rejected.

Cancel Verify

Note:-

1. Candidates must fill the details carefully before registration.
2. Candidates must fill the details carefully and check properly before submission. As no correction is allowed after submission.
3. Candidates must fill the details carefully and check properly before submission. As no correction is allowed after submission.
4. Candidates must fill the details carefully and check properly before submission. As no correction is allowed after submission.
5. Candidates are also advised to refer to National Scholarship Portal for regular updates.

Fill the basic information. All are mandatory

Check boxes to proceed

After filling all the details, click here to go to the next step

Click here to go to the previous step

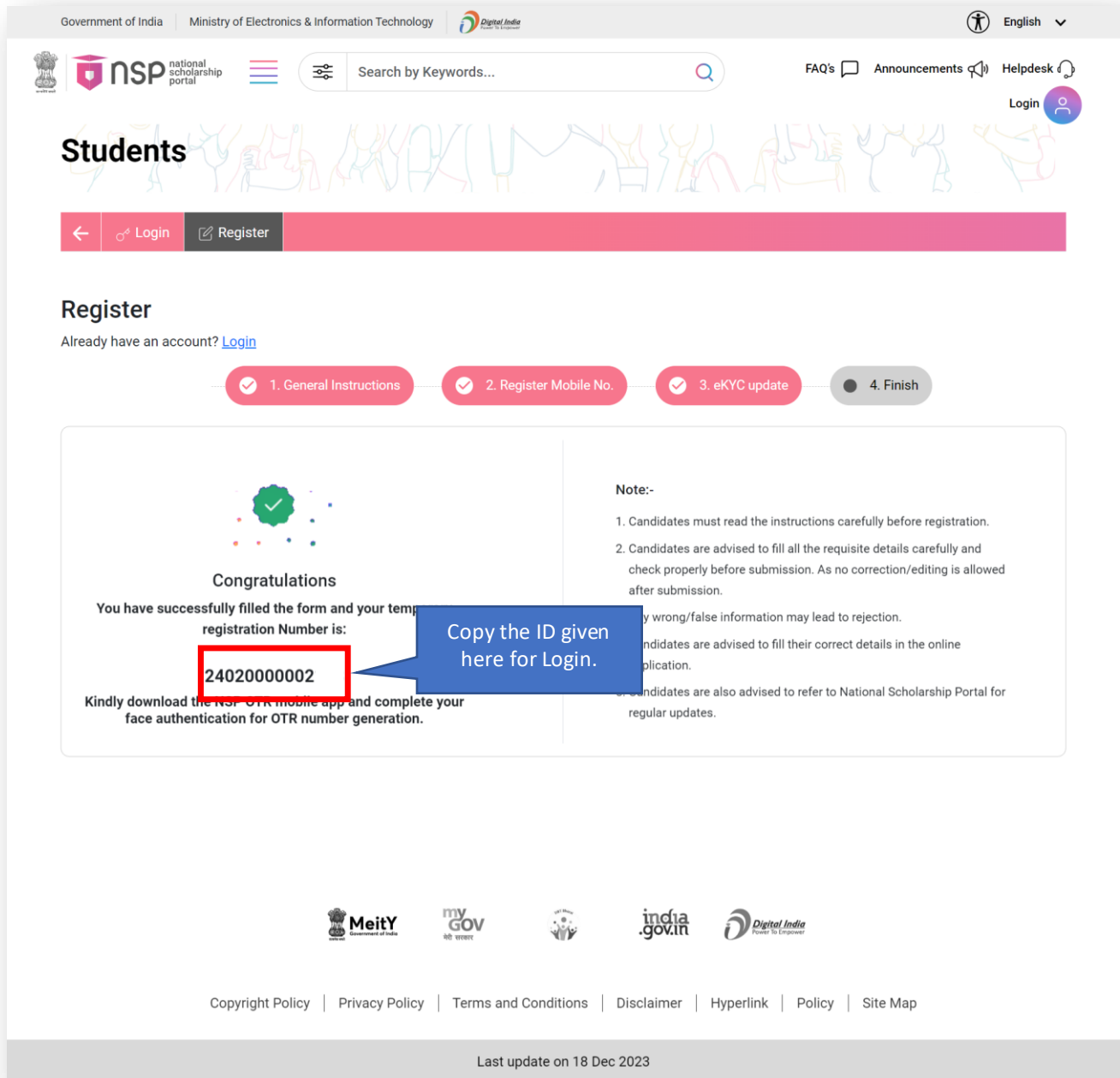
Fig 2.1.3 (d)

2.1.4. Finish

Once user completes all the steps till eKYC update, there registration will be completed and

they will be able to view the Success page.

Finish page will look as shown in **Fig 2.1.4 (a)**



Government of India | Ministry of Electronics & Information Technology | 

English

 **NSP** national scholarship portal

Search by Keywords...

FAQ's | Announcements | Helpdesk

Login

Students

← Login Register

Register

Already have an account? [Login](#)

1. General Instructions 2. Register Mobile No. 3. eKYC update 4. Finish



Congratulations

You have successfully filled the form and your temporary registration Number is:

24020000002

Kindly download the NSP OTR mobile app and complete your face authentication for OTR number generation.

Note:-

1. Candidates must read the instructions carefully before registration.
2. Candidates are advised to fill all the requisite details carefully and check properly before submission. As no correction/editing is allowed after submission.
3. Any wrong/false information may lead to rejection.
4. Candidates are advised to fill their correct details in the online application.
5. Candidates are also advised to refer to National Scholarship Portal for regular updates.

Copy the ID given here for Login.

MeitY Government of India my GOV मो सरकार

india.gov.in

 Digital India Power To Empower

Copyright Policy | Privacy Policy | Terms and Conditions | Disclaimer | Hyperlink | Policy | Site Map

Last update on 18 Dec 2023

Fig 2.1.4 (a)

2.2 Login

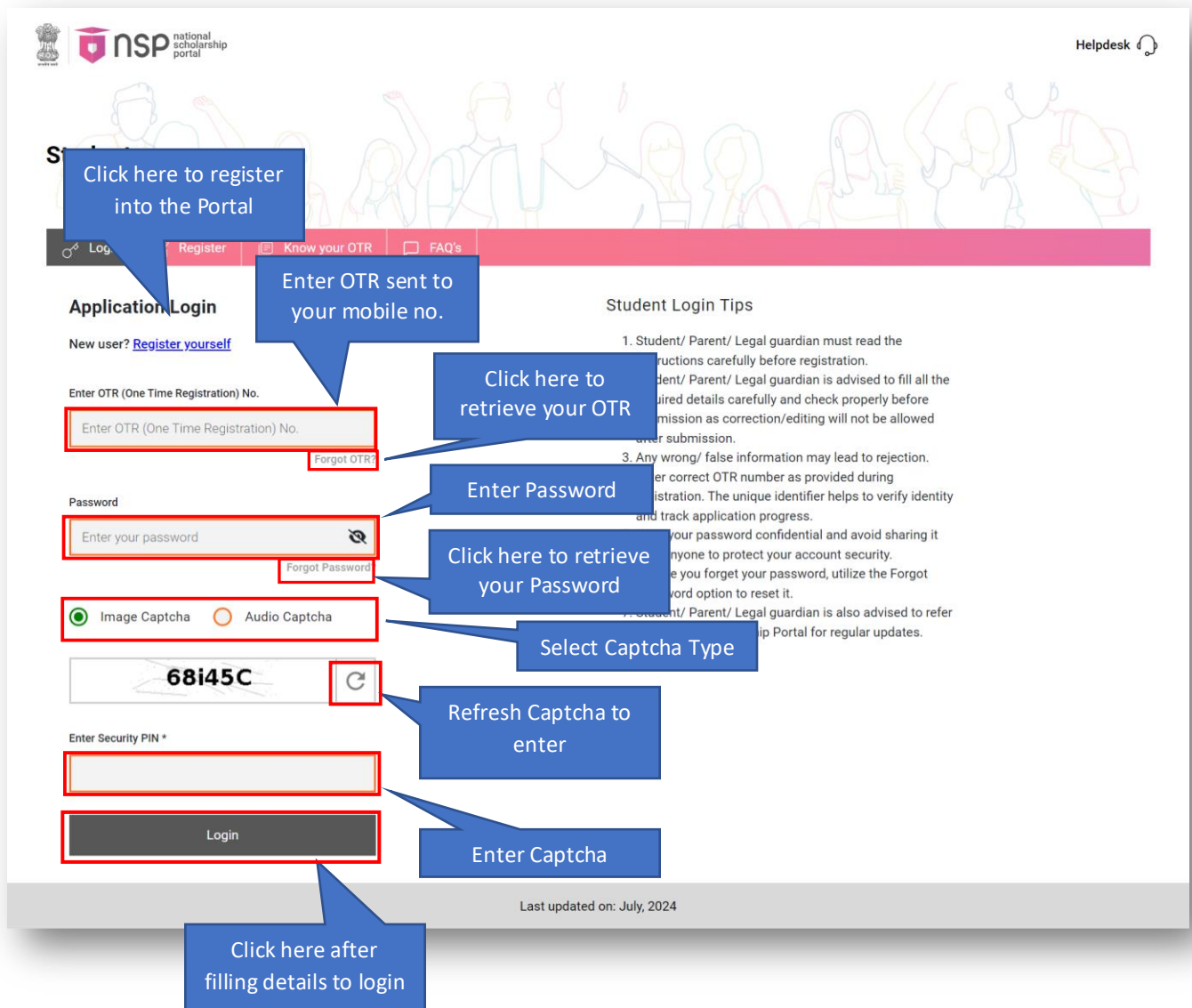
The users will be able to login into the Web Portal from the Login page. The following roles

will be able to access Login Page –

- All users

The user will be able to login using their registered credentials i.e. OTR and Date of Birth. The OTR will also be sent to their registered email ID and Mobile number.

Login will look as shown in **Fig 2.2 (a)**



The screenshot shows the NSP login page with the following elements and annotations:

- Header:** NSP national scholarship portal logo and a Helpdesk icon.
- Navigation Bar:** Links for Log, Register, Know your OTR, and FAQ's.
- Application Login:**
 - Text: "New user? [Register yourself](#)"
 - Field: "Enter OTR (One Time Registration) No." with a "Forgot OTR?" link. Annotation: "Click here to register into the Portal" (pointing to the Register link) and "Enter OTR sent to your mobile no." (pointing to the OTR field).
 - Field: "Password" with a "Forgot Password" link. Annotation: "Enter Password" (pointing to the password field) and "Click here to retrieve your OTR" (pointing to the Forgot OTR link).
 - Captcha: "Image Captcha" (selected) and "Audio Captcha" (unselected). Annotation: "Click here to retrieve your Password" (pointing to the Forgot Password link) and "Select Captcha Type" (pointing to the captcha options).
 - Field: "Enter Security PIN *" with a refresh icon. Annotation: "Refresh Captcha to enter" (pointing to the refresh icon).
 - Button: "Login". Annotation: "Enter Captcha" (pointing to the captcha field) and "Click here after filling details to login" (pointing to the Login button).
- Student Login Tips:**
 1. Student/ Parent/ Legal guardian must read the instructions carefully before registration.
 2. Student/ Parent/ Legal guardian is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
 3. Any wrong/ false information may lead to rejection. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
- Footer:** "Last updated on: July, 2024"

Fig 2.2 (a)

In case user logs in successfully, they will be able to view the confirmation Pop-up as shown below in **Fig 2.2 (b)**

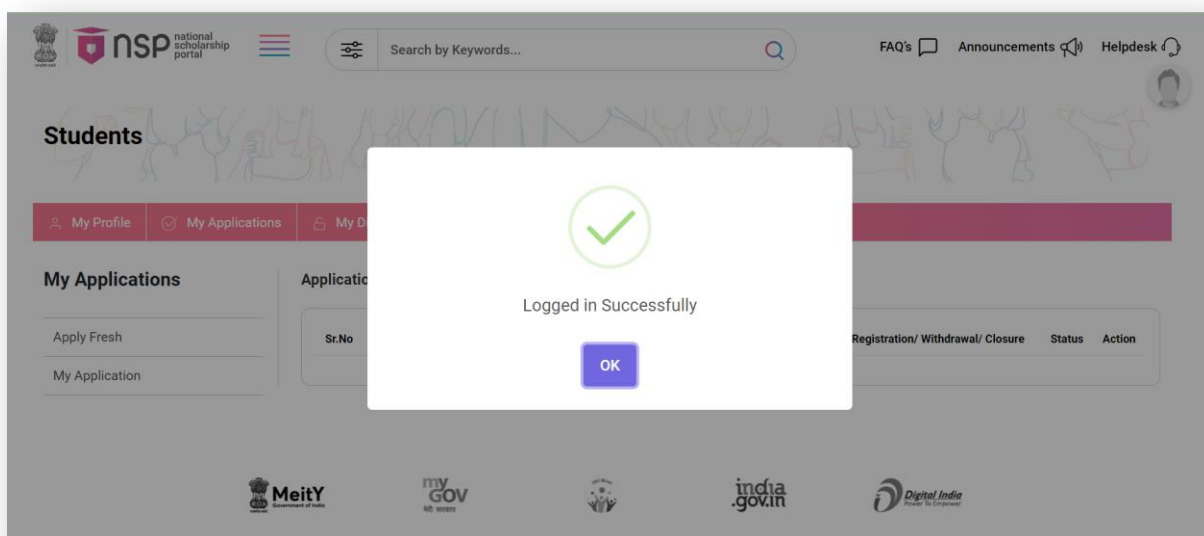


Fig 2.2 (b)

2.3 My Applications

Once user logs in, this will be the first page shown to them. Users will be able to view all their applications from this page.

First time user, will be able to view the screen as shown below in **Fig 2.3 (a)**

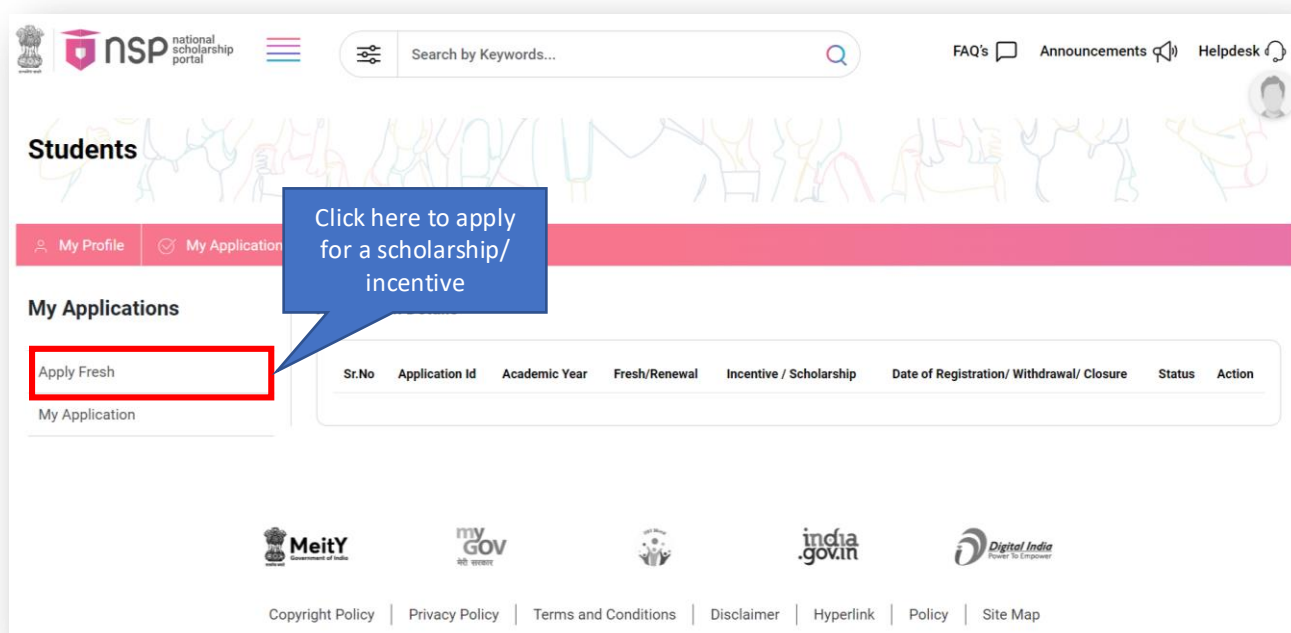
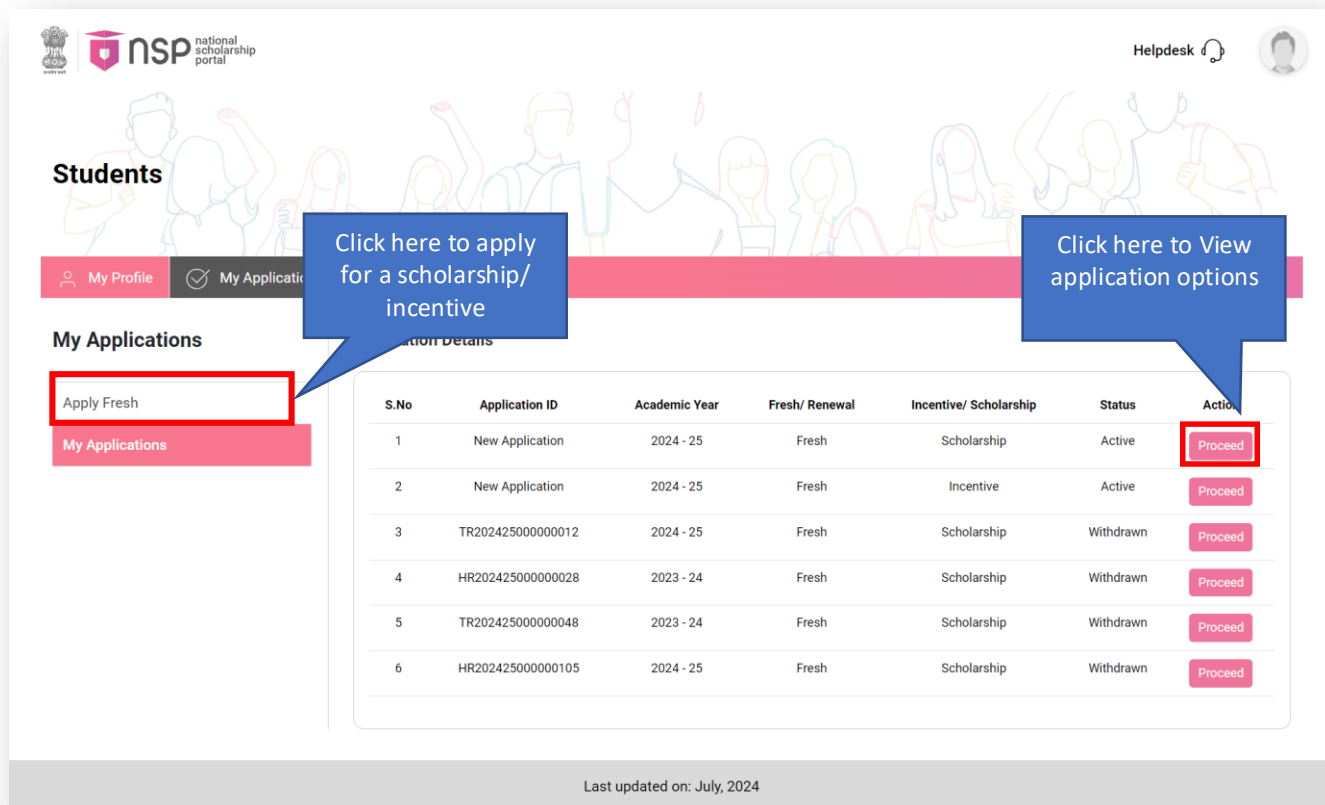


Fig 2.3 (a)

Once user starts an application, they will be able to view those applications on this page.

My Applications page will look as shown in **Fig 2.3 (b)**



Students

My Profile My Applications

My Applications

Apply Fresh

My Applications

S.No	Application ID	Academic Year	Fresh/ Renewal	Incentive/ Scholarship	Status	Action
1	New Application	2024 - 25	Fresh	Scholarship	Active	Proceed
2	New Application	2024 - 25	Fresh	Incentive	Active	Proceed
3	TR202425000000012	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed
4	HR202425000000028	2023 - 24	Fresh	Scholarship	Withdrawn	Proceed
5	TR202425000000048	2023 - 24	Fresh	Scholarship	Withdrawn	Proceed
6	HR202425000000105	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed

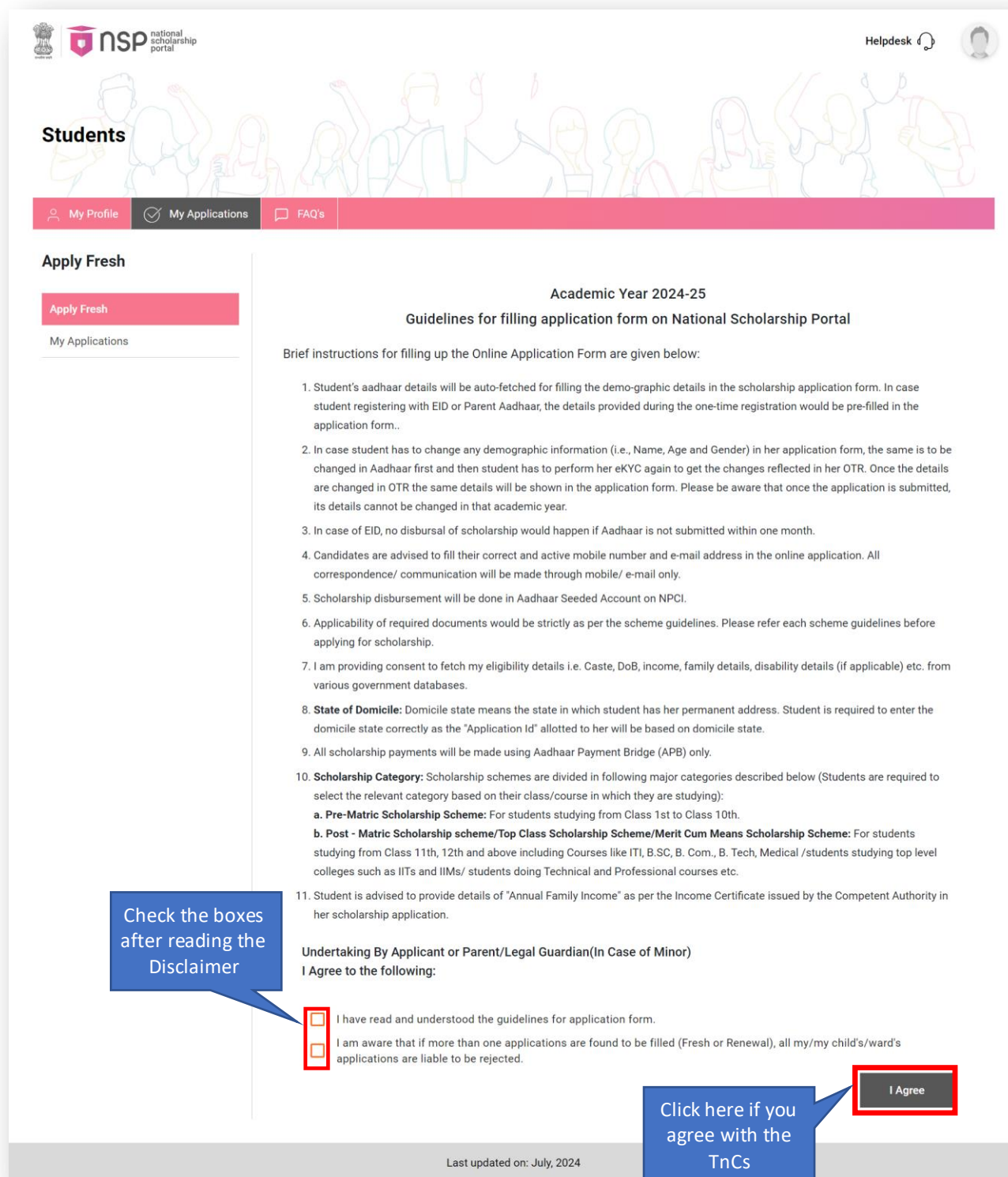
Last updated on: July, 2024

Fig 2.3 (b)

2.3.1. Apply Fresh

Users will be able to Apply for a new application from this option.

The Apply Fresh option will look as shown in **Fig 2.3.1 (a)**



Students

My Profile My Applications FAQ's

Apply Fresh

Apply Fresh

My Applications

Academic Year 2024-25

Guidelines for filling application form on National Scholarship Portal

Brief instructions for filling up the Online Application Form are given below:

1. Student's aadhaar details will be auto-fetched for filling the demo-graphic details in the scholarship application form. In case student registering with EID or Parent Aadhaar, the details provided during the one-time registration would be pre-filled in the application form..
2. In case student has to change any demographic information (i.e., Name, Age and Gender) in her application form, the same is to be changed in Aadhaar first and then student has to perform her eKYC again to get the changes reflected in her OTR. Once the details are changed in OTR the same details will be shown in the application form. Please be aware that once the application is submitted, its details cannot be changed in that academic year.
3. In case of EID, no disbursement of scholarship would happen if Aadhaar is not submitted within one month.
4. Candidates are advised to fill their correct and active mobile number and e-mail address in the online application. All correspondence/ communication will be made through mobile/ e-mail only.
5. Scholarship disbursement will be done in Aadhaar Seeded Account on NPCI.
6. Applicability of required documents would be strictly as per the scheme guidelines. Please refer each scheme guidelines before applying for scholarship.
7. I am providing consent to fetch my eligibility details i.e. Caste, DoB, income, family details, disability details (if applicable) etc. from various government databases.
8. **State of Domicile:** Domicile state means the state in which student has her permanent address. Student is required to enter the domicile state correctly as the "Application Id" allotted to her will be based on domicile state.
9. All scholarship payments will be made using Aadhaar Payment Bridge (APB) only.
10. **Scholarship Category:** Scholarship schemes are divided in following major categories described below (Students are required to select the relevant category based on their class/course in which they are studying):
 - a. **Pre-Matric Scholarship Scheme:** For students studying from Class 1st to Class 10th.
 - b. **Post - Matric Scholarship scheme/Top Class Scholarship Scheme/Merit Cum Means Scholarship Scheme:** For students studying from Class 11th, 12th and above including Courses like ITI, B.SC, B. Com., B. Tech, Medical /students studying top level colleges such as IITs and IIMs/ students doing Technical and Professional courses etc.
11. Student is advised to provide details of "Annual Family Income" as per the Income Certificate issued by the Competent Authority in her scholarship application.

Undertaking By Applicant or Parent/Legal Guardian(In Case of Minor)
I Agree to the following:

☐ I have read and understood the guidelines for application form.

☐ I am aware that if more than one applications are found to be filled (Fresh or Renewal), all my/my child's/ward's applications are liable to be rejected.

I Agree

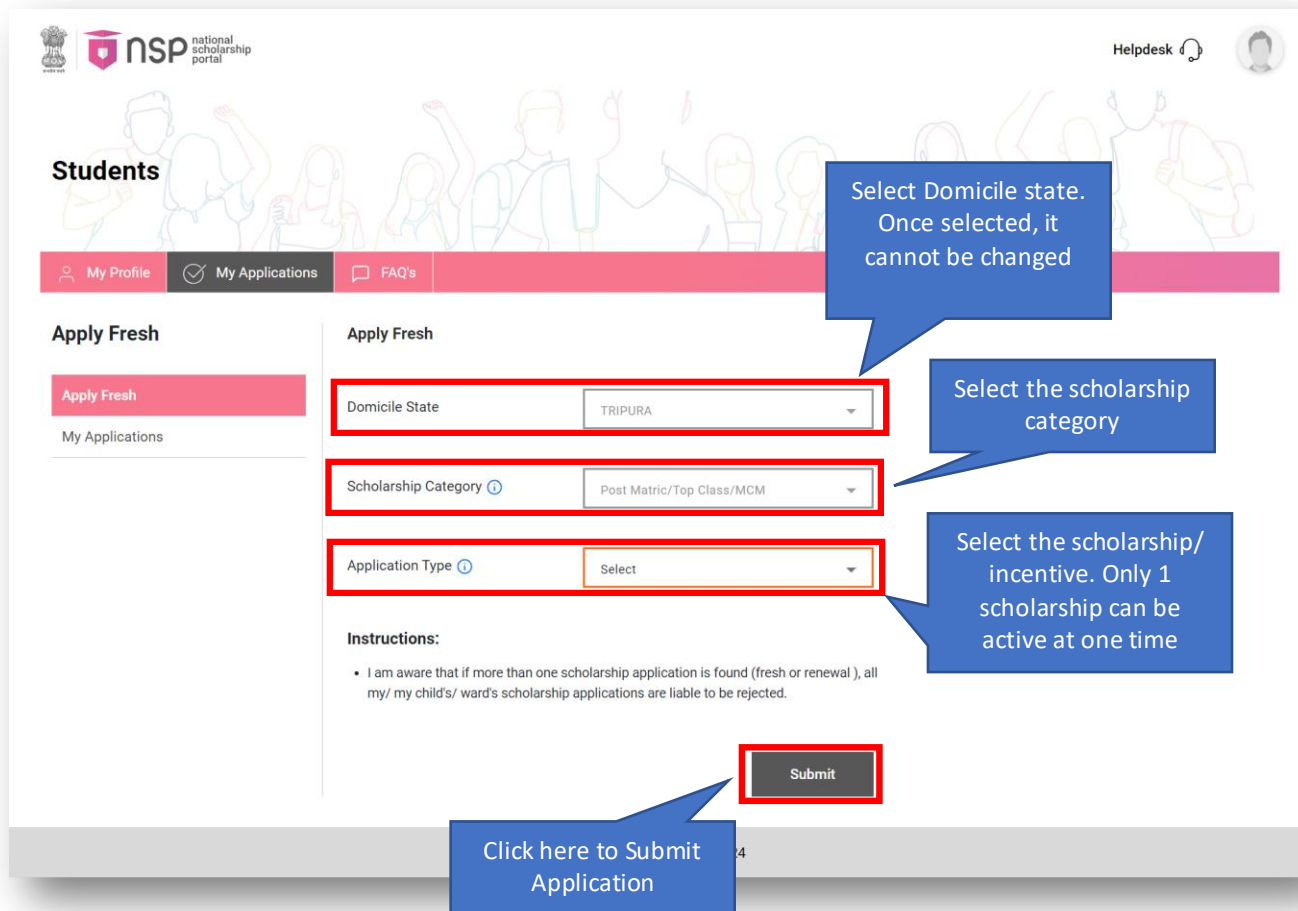
Click here if you agree with the TnCs

Last updated on: July, 2024

Fig 2.3.1 (a)

Once user clicks on 'I Agree' button, they will be able to proceed with their application.

The page will look as shown in **Fig 2.3.1 (b)**



The screenshot shows the 'Apply Fresh' section of the National Scholarships Portal. The page has a header with the NSP logo and a navigation bar with 'My Profile', 'My Applications', and 'FAQ's'. The main content area is titled 'Apply Fresh' and contains three dropdown menus: 'Domicile State' (set to 'TRIPURA'), 'Scholarship Category' (set to 'Post Matric/Top Class/MCM'), and 'Application Type' (set to 'Select'). Below these is an 'Instructions' section with a warning about multiple applications. A 'Submit' button is at the bottom right. Annotations with blue callout boxes provide instructions: 'Select Domicile state. Once selected, it cannot be changed' points to the Domicile State dropdown; 'Select the scholarship category' points to the Scholarship Category dropdown; 'Select the scholarship/ incentive. Only 1 scholarship can be active at one time' points to the Application Type dropdown; and 'Click here to Submit Application' points to the Submit button.

Students

My Profile My Applications FAQ's

Apply Fresh

Apply Fresh

My Applications

Domicile State TRIPURA

Scholarship Category Post Matric/Top Class/MCM

Application Type Select

Instructions:

- I am aware that if more than one scholarship application is found (fresh or renewal), all my/ my child's/ ward's scholarship applications are liable to be rejected.

Submit

Click here to Submit Application

Select Domicile state. Once selected, it cannot be changed

Select the scholarship category

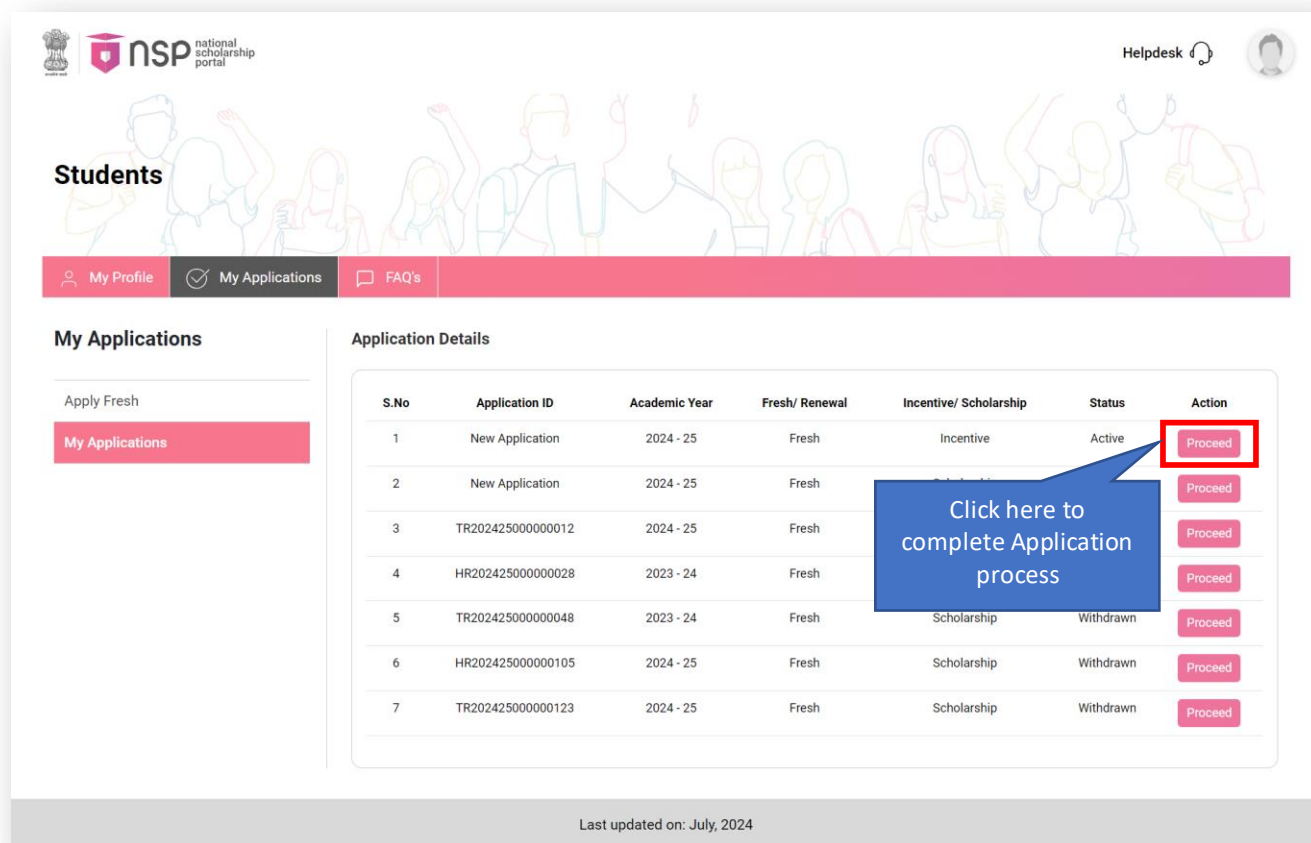
Select the scholarship/ incentive. Only 1 scholarship can be active at one time

Fig 2.3.1 (b)

2.3.2. My Application

Once the application is submitted from Apply Fresh, it will be available on the My Applications Listing Page.

My Application Page will look as shown in **Fig 2.3.2 (a)**



Students

My Profile My Applications FAQ's

My Applications

Apply Fresh

My Applications

Application Details

S.No	Application ID	Academic Year	Fresh/ Renewal	Incentive/ Scholarship	Status	Action
1	New Application	2024 - 25	Fresh	Incentive	Active	Proceed
2	New Application	2024 - 25	Fresh			Proceed
3	TR202425000000012	2024 - 25	Fresh			Proceed
4	HR202425000000028	2023 - 24	Fresh			Proceed
5	TR202425000000048	2023 - 24	Fresh	Scholarship	Withdrawn	Proceed
6	HR202425000000105	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed
7	TR202425000000123	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed

Click here to complete Application process

Last updated on: July, 2024

2.3.2.1. Status

This is the first page which will be shown to the user after clicking on 'Procced' Button. This is a read only page.

The page will look as shown in **Fig 2.3.2.1 (a)**

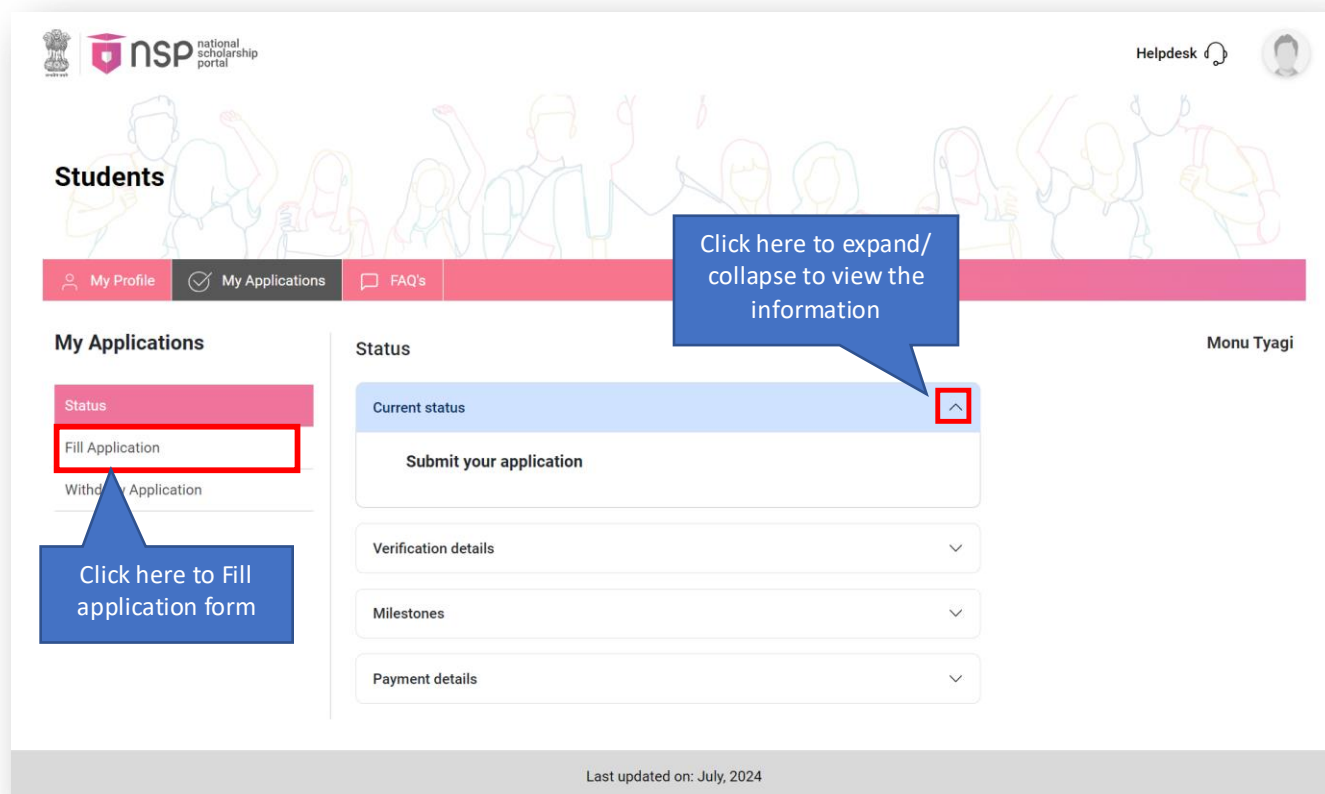


Fig 2.3.2.1 (a)

2.3.2.2. Fill Application

User will be able to complete their application process from this option. User will have to go through the following steps in order to fill the application form –

- General Information
- Academic Details
- Application Specific
- Scheme Available
- Scheme Specific Details
- Upload Document(s)

General Information

General Information page will look as shown in **Fig 2.3.2.2 (a)**

My Profile

My Applications

FAQ's

My Applications

Status

Fill Application

Withdraw Application

General Information

Academic Details

Application Specific

Scheme Available

Scheme Specific Details

U

General Information

Monu Tyagi

Academic Year

2024 - 25

Domicile State

TRIPURA

Scholarship Category

Post Matric/Top Class/MCM

Application Type

Scholarship

Personal Information

Name

Monu Tyagi

Gender

Male

Date of Birth

05-07-2007

Father's Name

Sunil Tyagi

Mother's Name

Babita Tyagi

Enter Details

Community

Select Community

Religion

Select Religion

Annual Family Income

₹ 1234567

Disabled?

Select Option

Parent's Profession

Select Parents Profession

Marital Status

Select Marital Status

Any of the Parents not alive

Not Applicable

Permanent Address

State

TRIPURA

District

Select District

Locality

☐ Rural
 ☐ Urban
 ☐ Other

House No./ Street No.

Enter House No./ Street No.

Pin Code

Enter Pin Code

Save as Draft

Save & Next

You can withdraw your application anytime from this option

View your general information

View your personal information

Fields marked in Red are mandatory

Fields marked in grey are optional

Enter your correct details carefully

Enter your permanent address carefully. Your permanent state can only be your domicile state. In case you need to change the state, you will have to withdraw your current application first.

Click here to save your details and continue on this page.

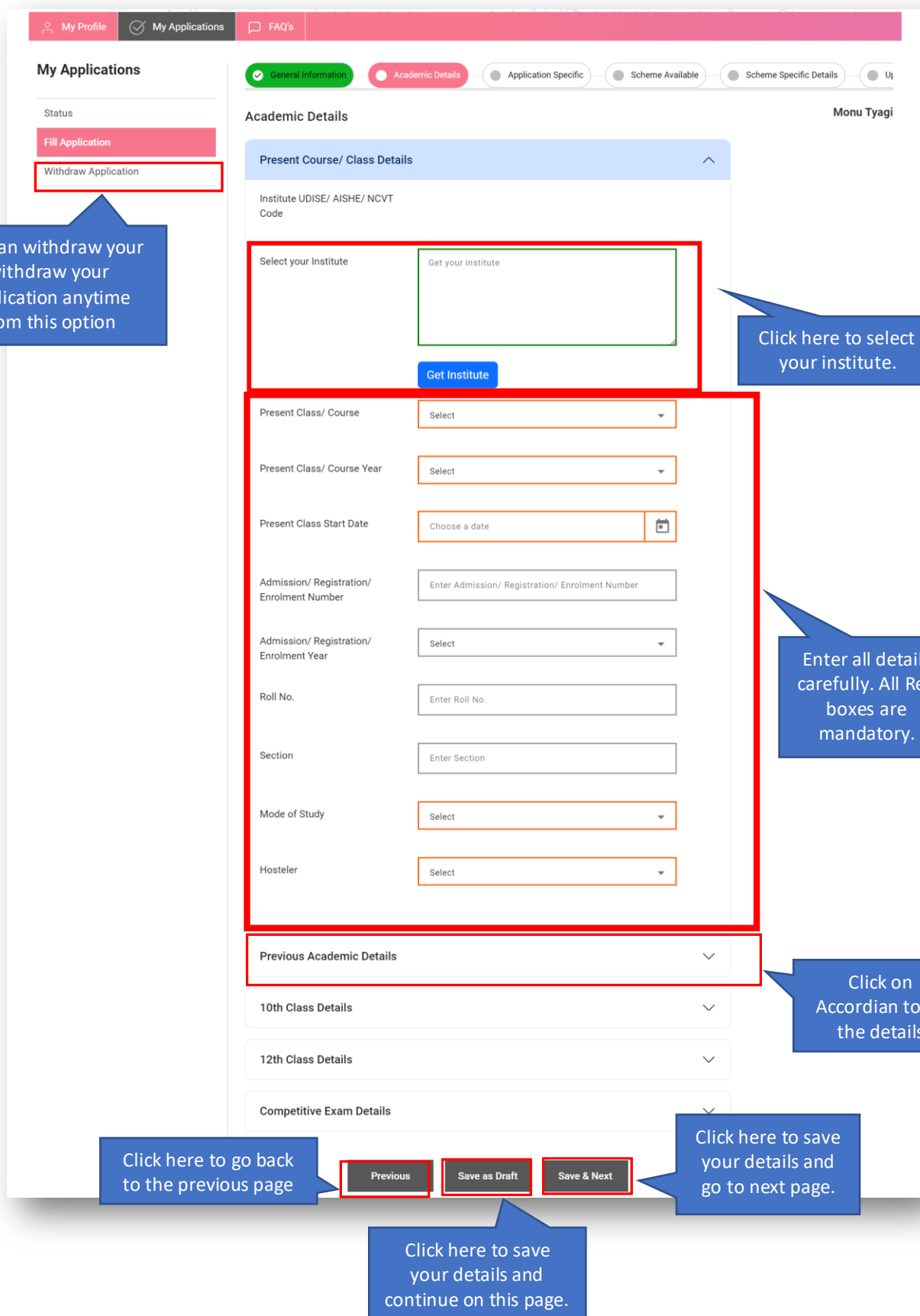
Click here to save your details and go to next page.

Fig 2.3.2.2 (a)

Academic Details

This will be the next page after user successfully saves all the mandatory details in the general information tab. The first Accordion will be for the Present Course/ Class Details.

Present Course/ Class Details will look as shown in **Fig 2.3.2.2 (b)**



The screenshot shows the 'My Applications' section of the National Scholarships Portal. The 'Academic Details' tab is active, and the 'Present Course/ Class Details' section is expanded. A red box highlights the 'Withdraw Application' button in the left sidebar and the 'Get Institute' button in the 'Present Course/ Class Details' section. Another red box highlights the 'Previous Academic Details' section, which includes '10th Class Details', '12th Class Details', and 'Competitive Exam Details'. A third red box highlights the 'Previous' button at the bottom. Blue callout boxes provide instructions: 'You can withdraw your withdraw your application anytime from this option' points to the 'Withdraw Application' button; 'Click here to select your institute.' points to the 'Get Institute' button; 'Enter all details carefully. All Red boxes are mandatory.' points to the 'Present Course/ Class Details' section; 'Click on Accordion to fill the details' points to the 'Previous Academic Details' section; 'Click here to go back to the previous page' points to the 'Previous' button; and 'Click here to save your details and go to next page.' points to the 'Save & Next' button. The 'Previous' button is also annotated with 'Click here to save your details and continue on this page.'

My Applications

Status

Fill Application

Withdraw Application

Academic Details

Present Course/ Class Details

Institute UDISE/ AISHE/ NCVT Code

Select your Institute

Get your institute

Get Institute

Present Class/ Course

Select

Present Class/ Course Year

Select

Present Class Start Date

Choose a date

Admission/ Registration/ Enrolment Number

Enter Admission/ Registration/ Enrolment Number

Admission/ Registration/ Enrolment Year

Select

Roll No.

Enter Roll No.

Section

Enter Section

Mode of Study

Select

Hosteler

Select

Previous Academic Details

10th Class Details

12th Class Details

Competitive Exam Details

Previous

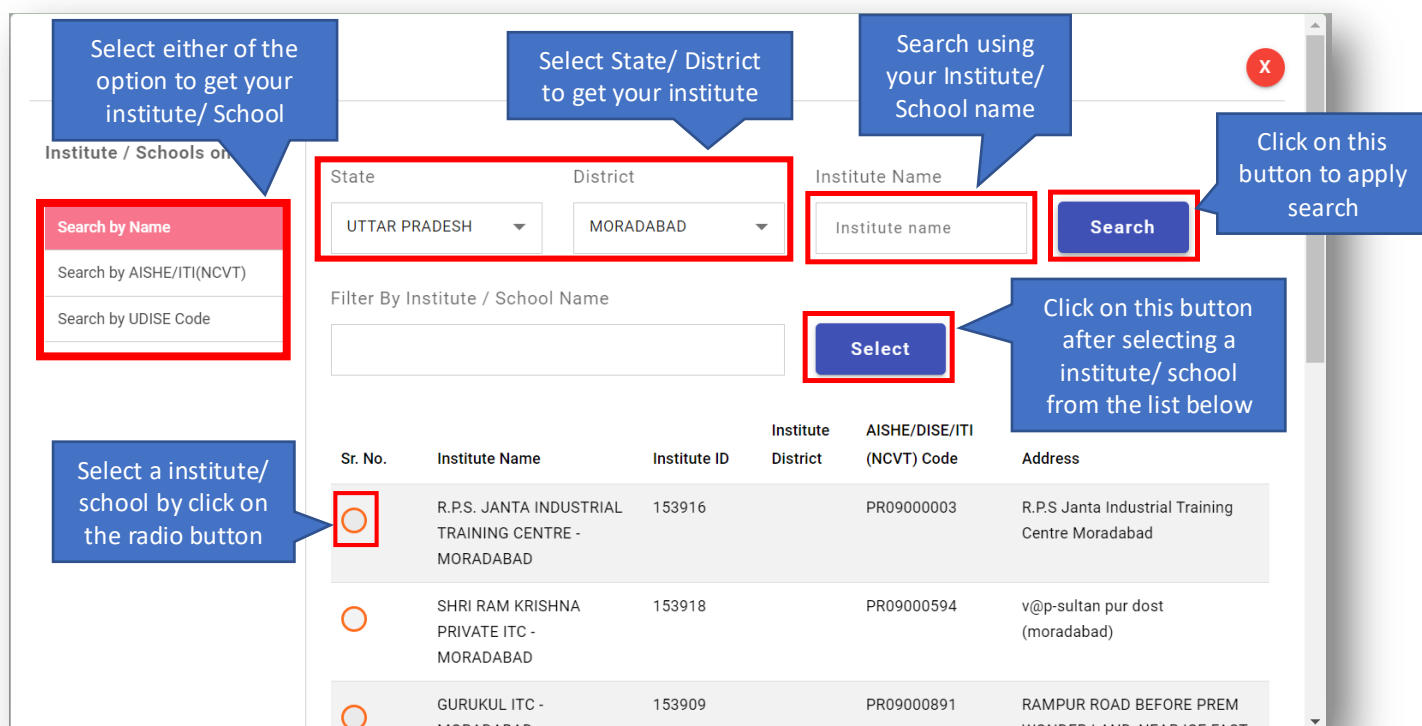
Save as Draft

Save & Next

When user clicks on the 'Get Institute' button, they will be able to search their institute and select the same from the Get Institute page. The Student will have 3 options to search their institute/ school. Students can select their institute from either of these options. The following options will be available to the students to search their institute/ school –

- Search by Name
- Search by AISHE/ ITI (NCVT)
- Search by UDISE Code

Search by name will look as shown in **Fig 2.3.2.2 (c)**



Search by Name

Search by AISHE/ITI(NCVT)

Search by UDISE Code

Select either of the option to get your institute/ School

Select State/ District to get your institute

Search using your Institute/ School name

Click on this button to apply search

Click on this button after selecting a institute/ school from the list below

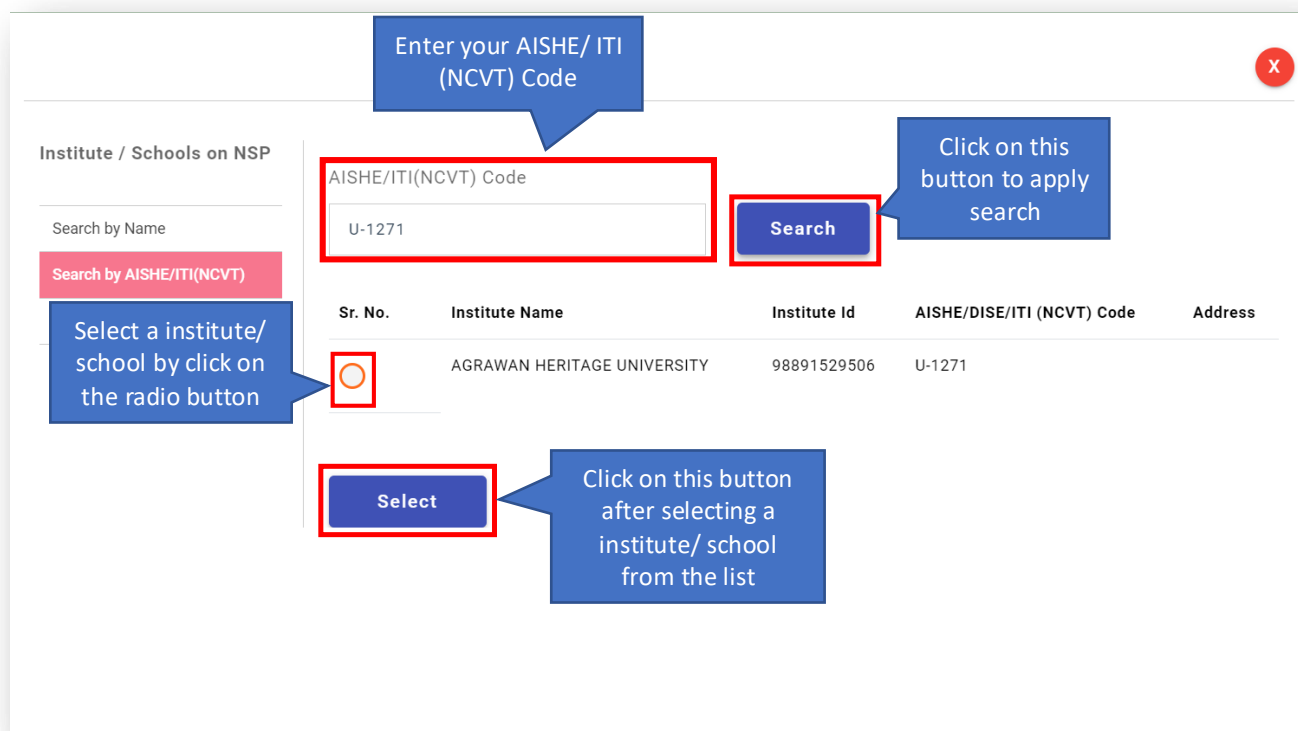
Select a institute/ school by click on the radio button

Sr. No.	Institute Name	Institute ID	Institute District	AISHE/DISE/ITI (NCVT) Code	Address
☒	R.P.S. JANTA INDUSTRIAL TRAINING CENTRE - MORADABAD	153916		PR09000003	R.P.S Janta Industrial Training Centre Moradabad
☐	SHRI RAM KRISHNA PRIVATE ITC - MORADABAD	153918		PR09000594	v@p-sultan pur dost (moradabad)
☐	GURUKUL ITC - MORADABAD	153909		PR09000891	RAMPUR ROAD BEFORE PREM WONDER LAND NEAR ICE FACT

Fig 2.3.2.2 (c)

User will also be able to search their institute using AISHE/ ITI (NCVT) Code.

Search by AISHE/ ITI (NCVT) will look as shown in **Fig 2.3.2.2 (d)**



The screenshot shows the 'Institute / Schools on NSP' search page. It includes a search bar for 'AISHE/ITI(NCVT) Code' with the value 'U-1271' entered. A 'Search' button is next to it. Below the search bar is a table of results. The first result is 'AGRAWAN HERITAGE UNIVERSITY' with Institute Id '98891529506' and AISHE/DISE/ITI (NCVT) Code 'U-1271'. A radio button is next to the first result, and a 'Select' button is below the table. Annotations in blue boxes provide instructions: 'Enter your AISHE/ ITI (NCVT) Code' points to the search bar; 'Click on this button to apply search' points to the 'Search' button; 'Select a institute/ school by click on the radio button' points to the radio button; and 'Click on this button after selecting a institute/ school from the list' points to the 'Select' button.

Enter your AISHE/ ITI (NCVT) Code

Institute / Schools on NSP

Search by Name

Search by AISHE/ITI(NCVT)

AISHE/ITI(NCVT) Code

U-1271

Search

Click on this button to apply search

Select a institute/ school by click on the radio button

Sr. No.	Institute Name	Institute Id	AISHE/DISE/ITI (NCVT) Code	Address
☐	AGRAWAN HERITAGE UNIVERSITY	98891529506	U-1271	

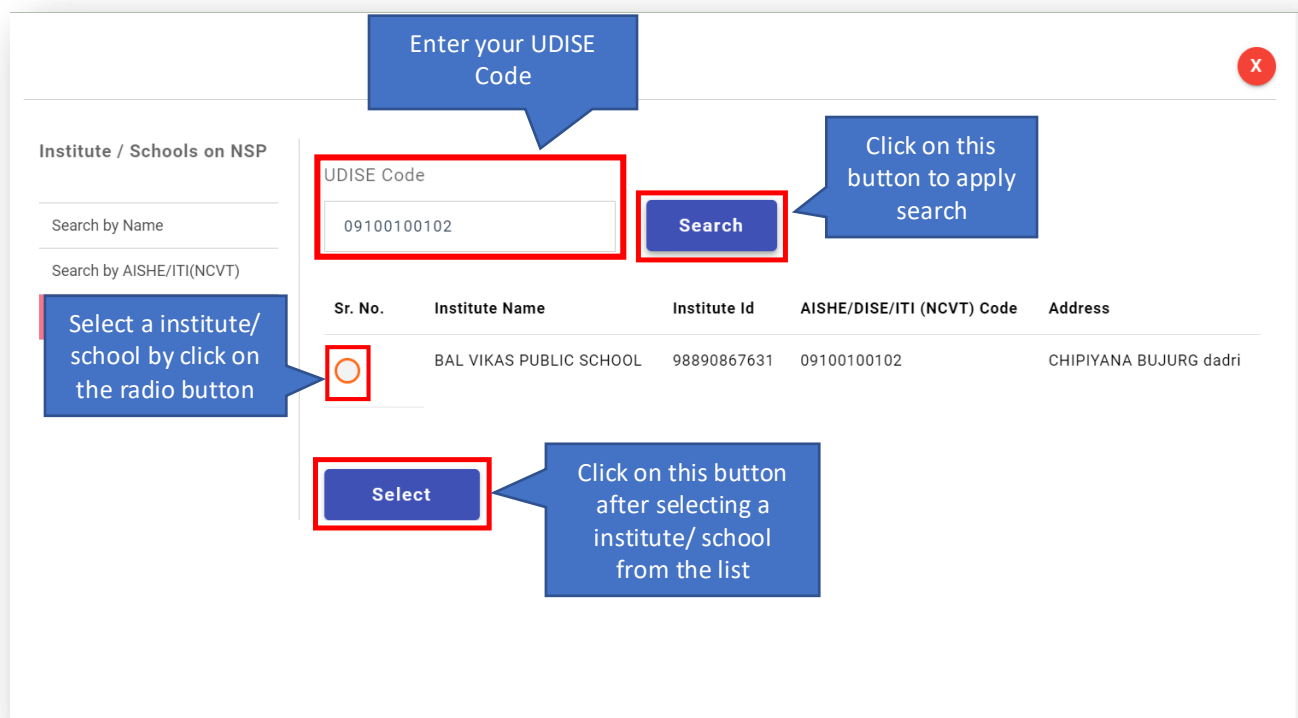
Select

Click on this button after selecting a institute/ school from the list

Fig 2.3.2.2 (d)

User will also be able to search their institute using UDISE Code.

Search by UDISE Code will look as shown in **Fig 2.3.2.2 (e)**

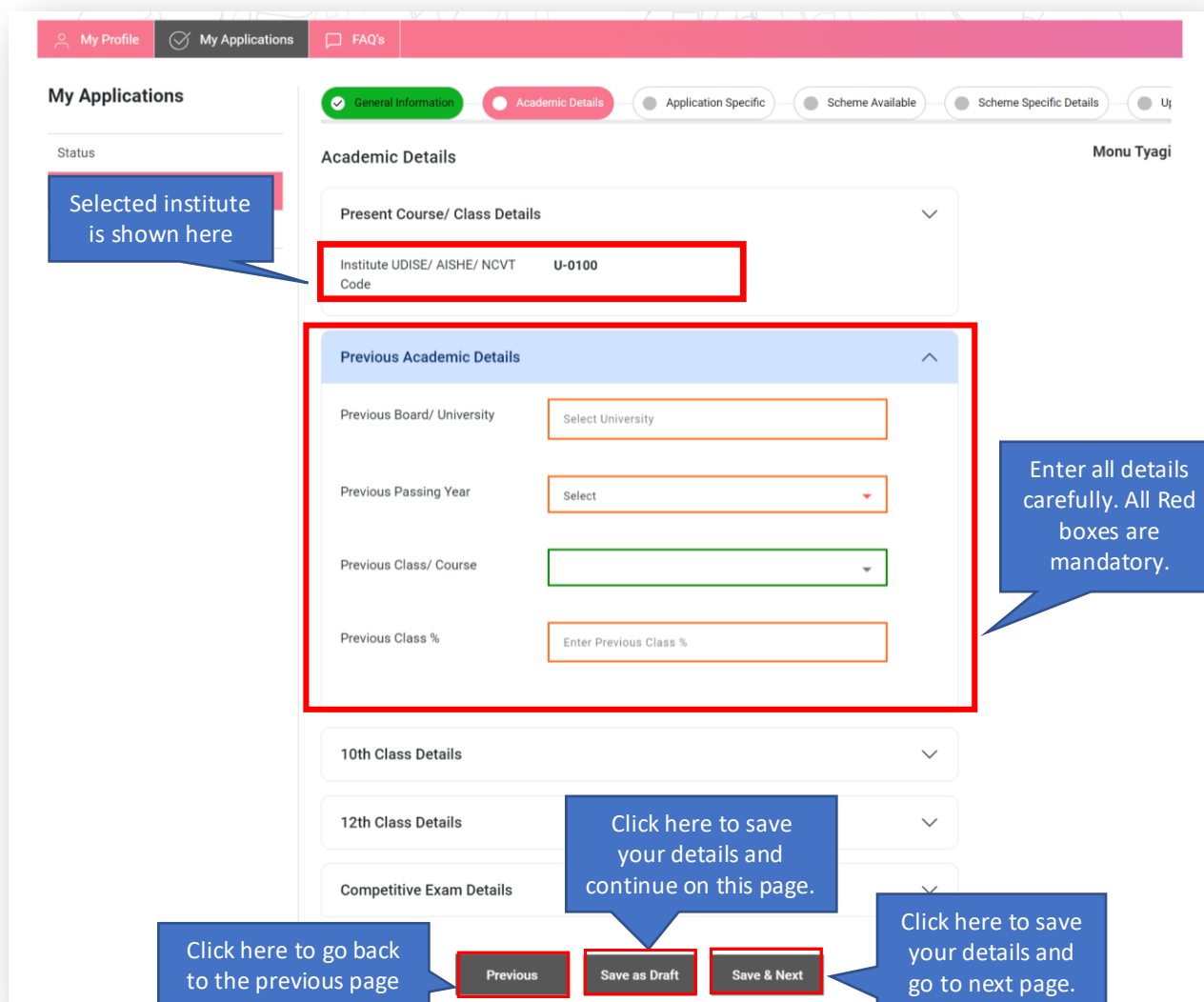


The screenshot shows a web interface for searching institutes/schools. At the top, a blue callout box says "Enter your UDISE Code". Below this, there is a text input field labeled "UDISE Code" containing "09100100102", which is highlighted with a red box. To the right of the input field is a blue "Search" button, also highlighted with a red box. A blue callout box points to the "Search" button, saying "Click on this button to apply search". On the left side, under the heading "Institute / Schools on NSP", there are two search options: "Search by Name" and "Search by AISHE/ITI(NCVT)". A blue callout box points to the "Search by AISHE/ITI(NCVT)" option, saying "Select a institute/ school by click on the radio button". Below the search options is a table with the following columns: "Sr. No.", "Institute Name", "Institute Id", "AISHE/DISE/ITI (NCVT) Code", and "Address". The table contains one row with the following data: "1" (Sr. No.), "BAL VIKAS PUBLIC SCHOOL" (Institute Name), "98890867631" (Institute Id), "09100100102" (AISHE/DISE/ITI (NCVT) Code), and "CHIPYANA BUJURG dadri" (Address). The "1" in the "Sr. No." column is highlighted with a red box. Below the table is a blue "Select" button, highlighted with a red box. A blue callout box points to the "Select" button, saying "Click on this button after selecting a institute/ school from the list".

Fig 2.3.2.2 (e)

Once user selects an institute, it will be shown in the form which is shown in **Fig 2.3.2.2 (b)**.

The second accordion is for the previous academic details. Previous Academic Details will look as shown in **Fig 2.3.2.2 (f)**



My Applications

Status

Academic Details Monu Tyagi

Present Course/ Class Details

Institute UDISE/ AISHE/ NCVT Code **U-0100**

Previous Academic Details

Previous Board/ University

Previous Passing Year

Previous Class/ Course

Previous Class %

10th Class Details

12th Class Details

Competitive Exam Details

Previous **Save as Draft** **Save & Next**

Click here to go back to the previous page

Click here to save your details and continue on this page.

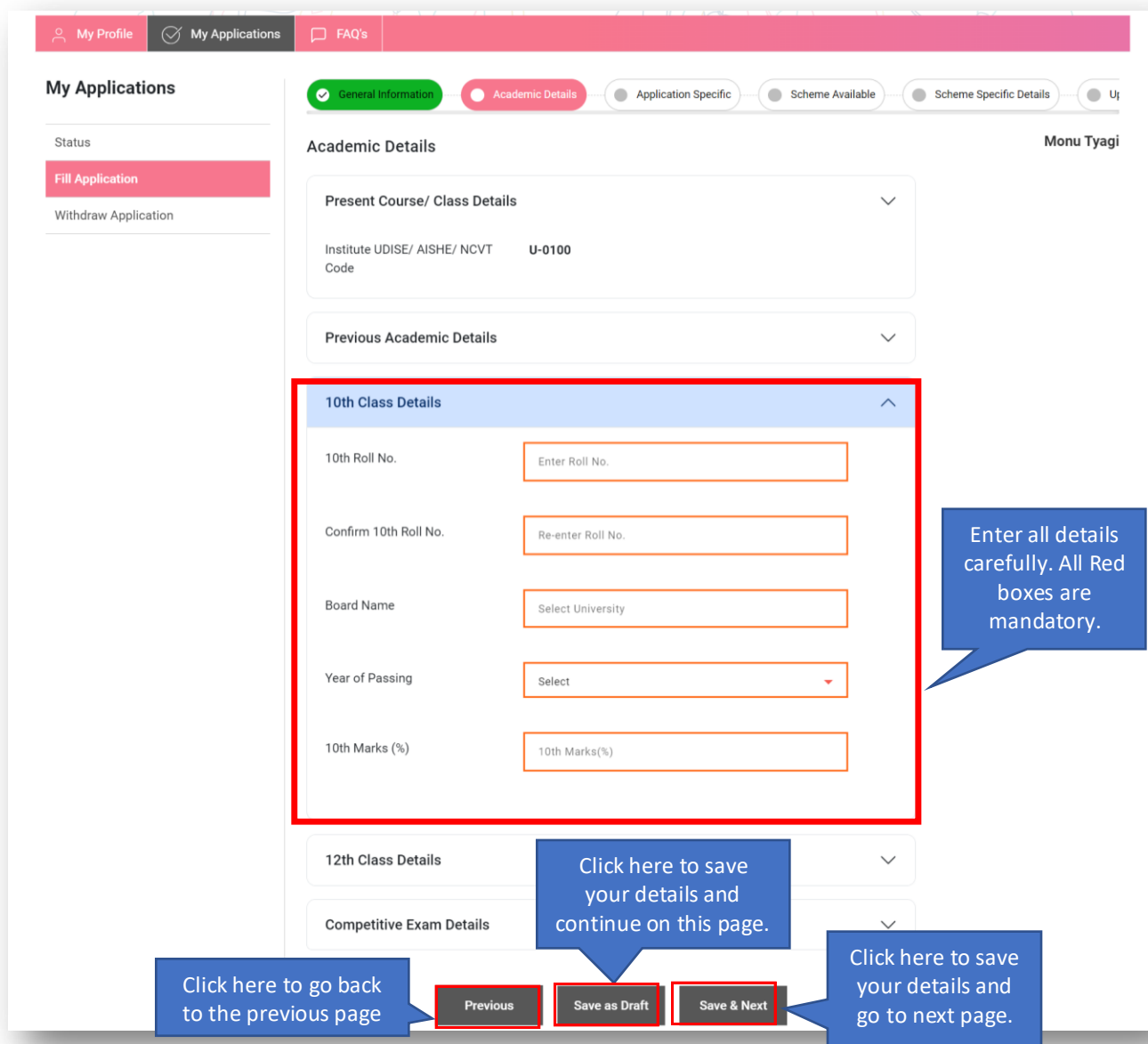
Click here to save your details and go to next page.

Selected institute is shown here

Enter all details carefully. All Red boxes are mandatory.

Fig 2.3.2.2 (f)

The third accordion is for the 10th Class details. 10th Class Details will look as shown in **Fig 2.3.2.2 (g)**



My Applications

Status

Fill Application

Withdraw Application

Academic Details

General Information Academic Details Application Specific Scheme Available Scheme Specific Details U

Monu Tyagi

Present Course/ Class Details

Institute UDISE/ AISHE/ NCVT Code **U-0100**

Previous Academic Details

10th Class Details

10th Roll No. Enter Roll No.

Confirm 10th Roll No. Re-enter Roll No.

Board Name Select University

Year of Passing Select

10th Marks (%) 10th Marks(%)

12th Class Details

Competitive Exam Details

Click here to go back to the previous page

Previous Save as Draft Save & Next

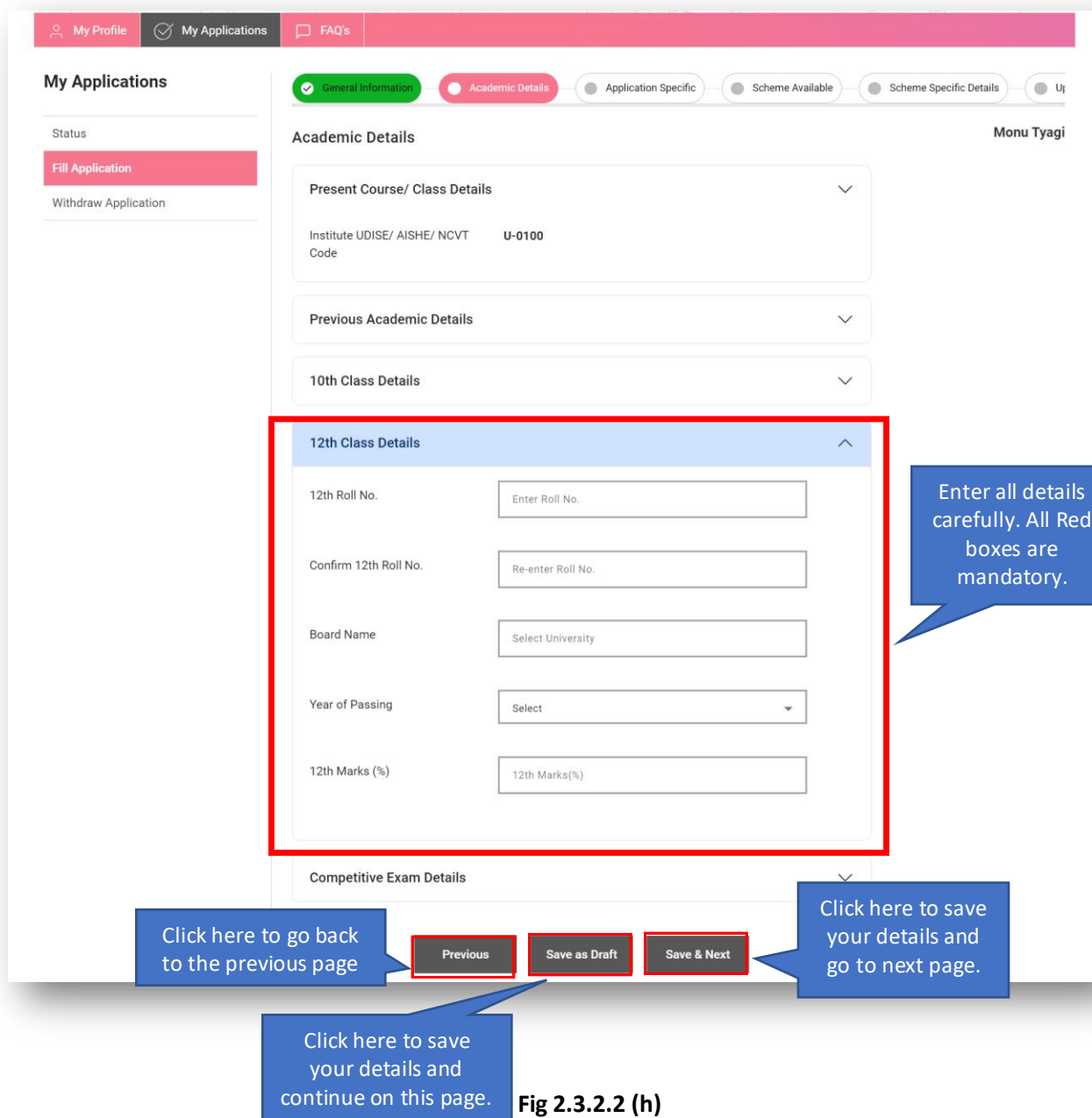
Click here to save your details and continue on this page.

Click here to save your details and go to next page.

Enter all details carefully. All Red boxes are mandatory.

Fig 2.3.2.2 (g)

The next accordion is for the 12th Class details. 12th Class Details will look as shown in **Fig 2.3.2.2 (h)**



My Applications

Status

Fill Application

Withdraw Application

Academic Details

General Information Academic Details Application Specific Scheme Available Scheme Specific Details U

Present Course/ Class Details

Institute UDISE/ AISHE/ NCVT Code **U-0100**

Previous Academic Details

10th Class Details

12th Class Details

12th Roll No. Enter Roll No.

Confirm 12th Roll No. Re-enter Roll No.

Board Name Select University

Year of Passing Select

12th Marks (%) 12th Marks(%)

Competitive Exam Details

Click here to go back to the previous page

Previous Save as Draft Save & Next

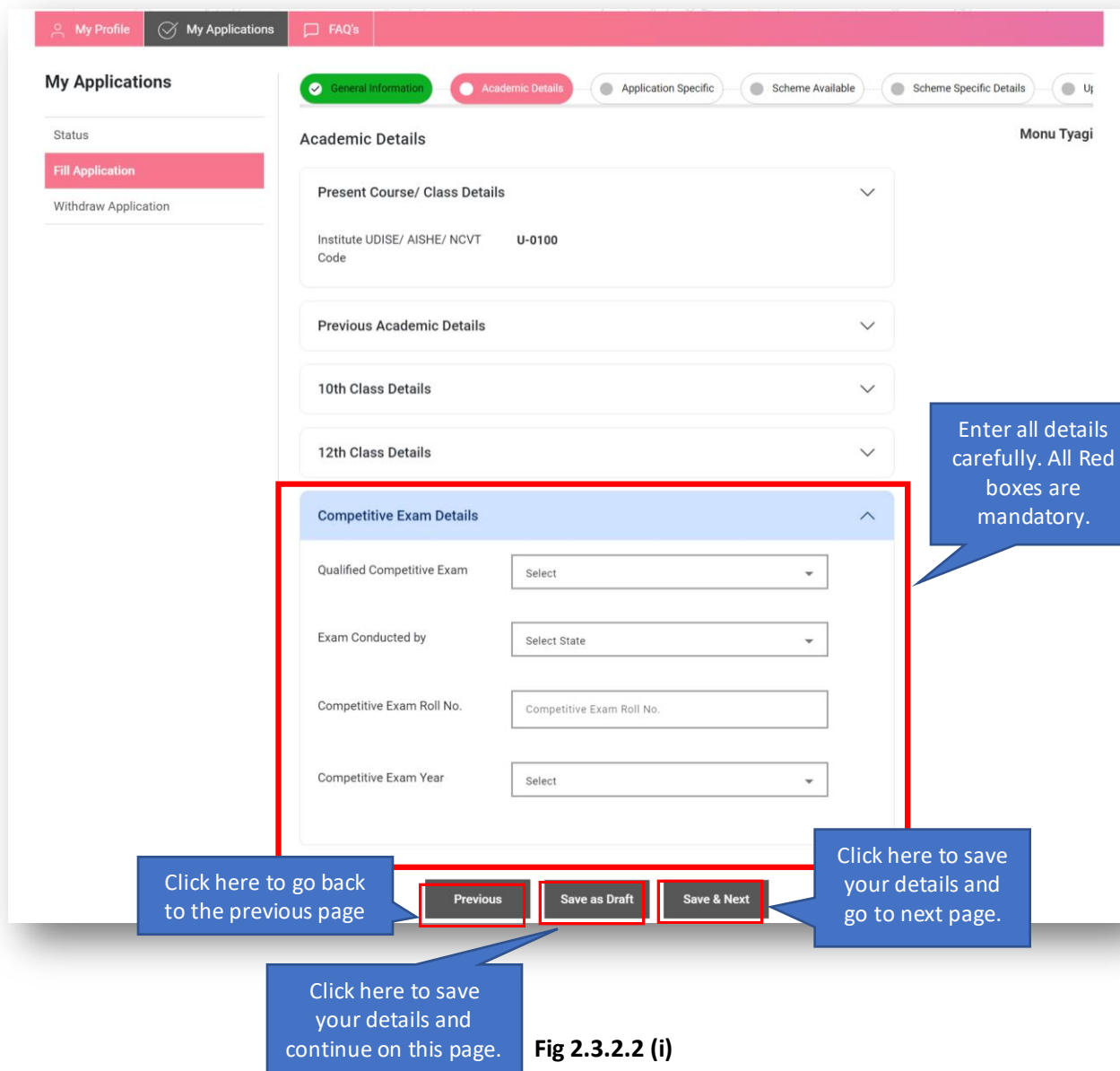
Click here to save your details and go to next page.

Click here to save your details and continue on this page.

Enter all details carefully. All Red boxes are mandatory.

Fig 2.3.2.2 (h)

The next accordion is for the Competitive Exam Details. Competitive Exam Details will look as shown in **Fig 2.3.2.2 (i)**



My Applications

Status

Fill Application

Withdraw Application

Academic Details Monu Tyagi

General Information **Academic Details** Application Specific Scheme Available Scheme Specific Details Uj

Present Course/ Class Details ▼

Institute UDISE/ AISHE/ NCVT Code **U-0100**

Previous Academic Details ▼

10th Class Details ▼

12th Class Details ▼

Competitive Exam Details ▲

Qualified Competitive Exam Select ▼

Exam Conducted by Select State ▼

Competitive Exam Roll No. Competitive Exam Roll No.

Competitive Exam Year Select ▼

Click here to go back to the previous page

Previous

Save as Draft

Save & Next

Click here to save your details and go to next page.

Click here to save your details and continue on this page.

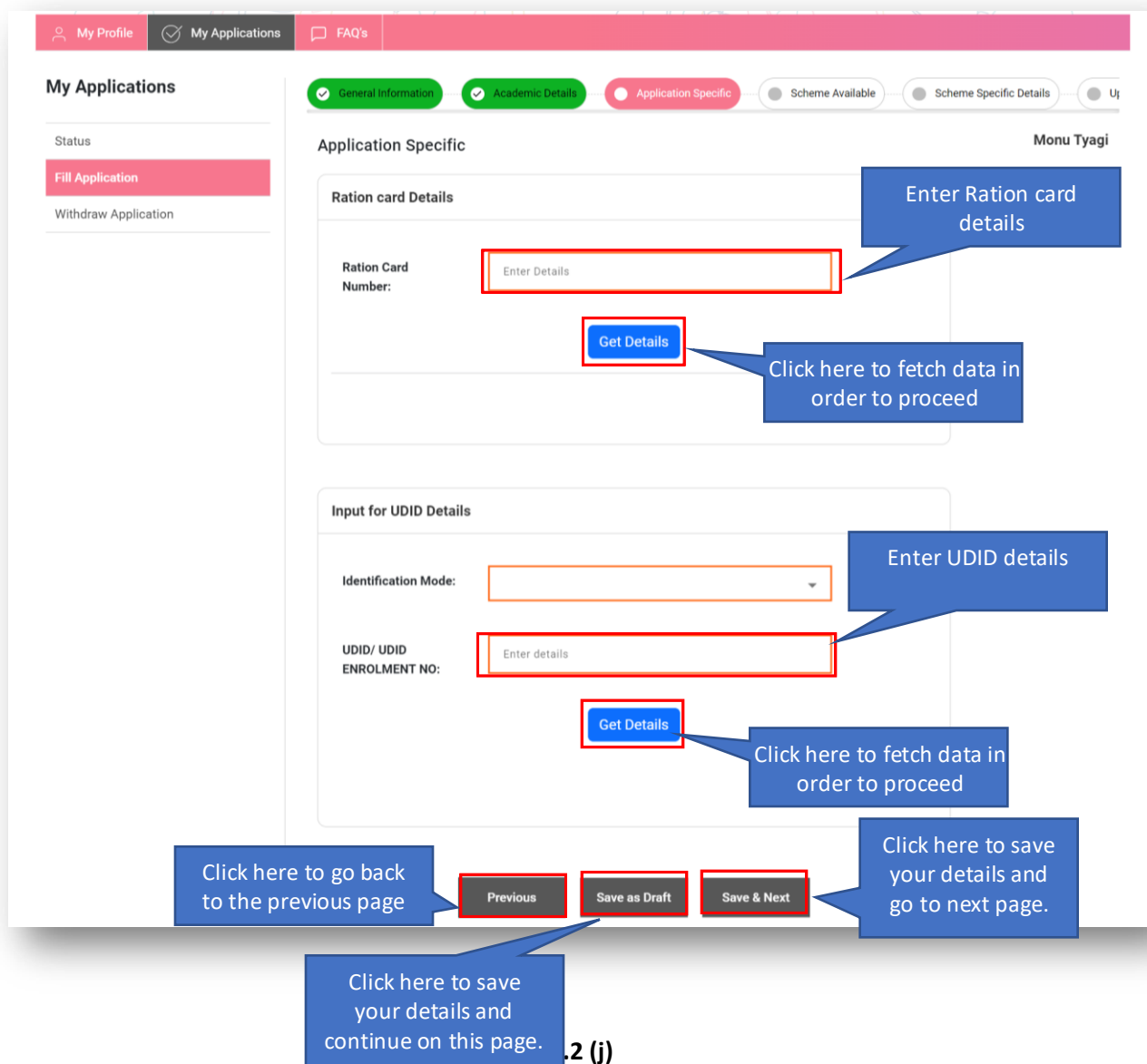
Enter all details carefully. All Red boxes are mandatory.

Fig 2.3.2.2 (i)

Application Specific

This will be the next page after user successfully saves all the mandatory details in the Academic Details tab. This is dependent on the Domicile state of the student. If details are required then the page as shown in **Fig 2.3.2.2 (j)** will be shown to the student. If there are no specific application details required for the student's domicile state then they will be able redirected directly to the next tab i.e. Scheme Available.

The following popup will be shown if no application specific details are required. The pop up will look as shown in **Fig 2.3.2.2 (k)**



My Applications

Status

Fill Application

Withdraw Application

Application Specific

General Information Academic Details Application Specific Scheme Available Scheme Specific Details User Profile

Monu Tyagi

Ration card Details

Ration Card Number:

Get Details

Enter Ration card details

Click here to fetch data in order to proceed

Input for UDID Details

Identification Mode:

UDID/ UDID ENROLMENT NO:

Get Details

Enter UDID details

Click here to fetch data in order to proceed

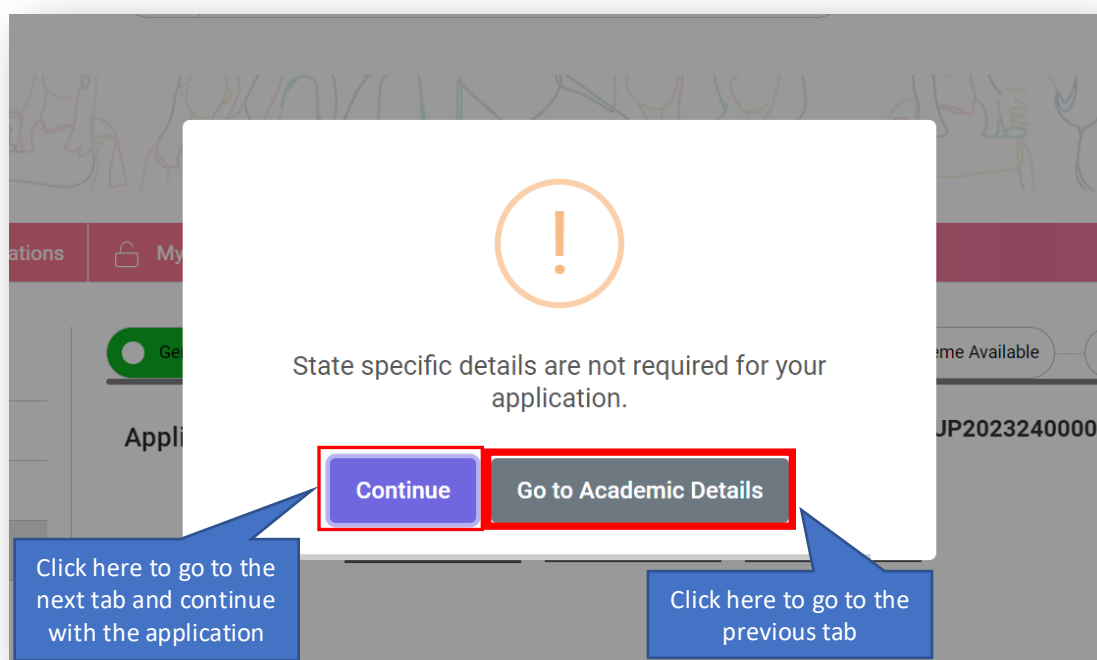
Previous Save as Draft Save & Next

Click here to go back to the previous page

Click here to save your details and go to next page.

Click here to save your details and continue on this page.

2 (j)

**Fig 2.3.2.2 (k)**

Scheme Available

This will be the next page after user successfully saves all the mandatory details in the Application specific tab. Only the schemes which the student is eligible for will be shown on this page. The scheme's eligibility will be dependent on the details provided by them.

The Scheme Availbale page will look as shown in **Fig 2.3.2.2 (l)**

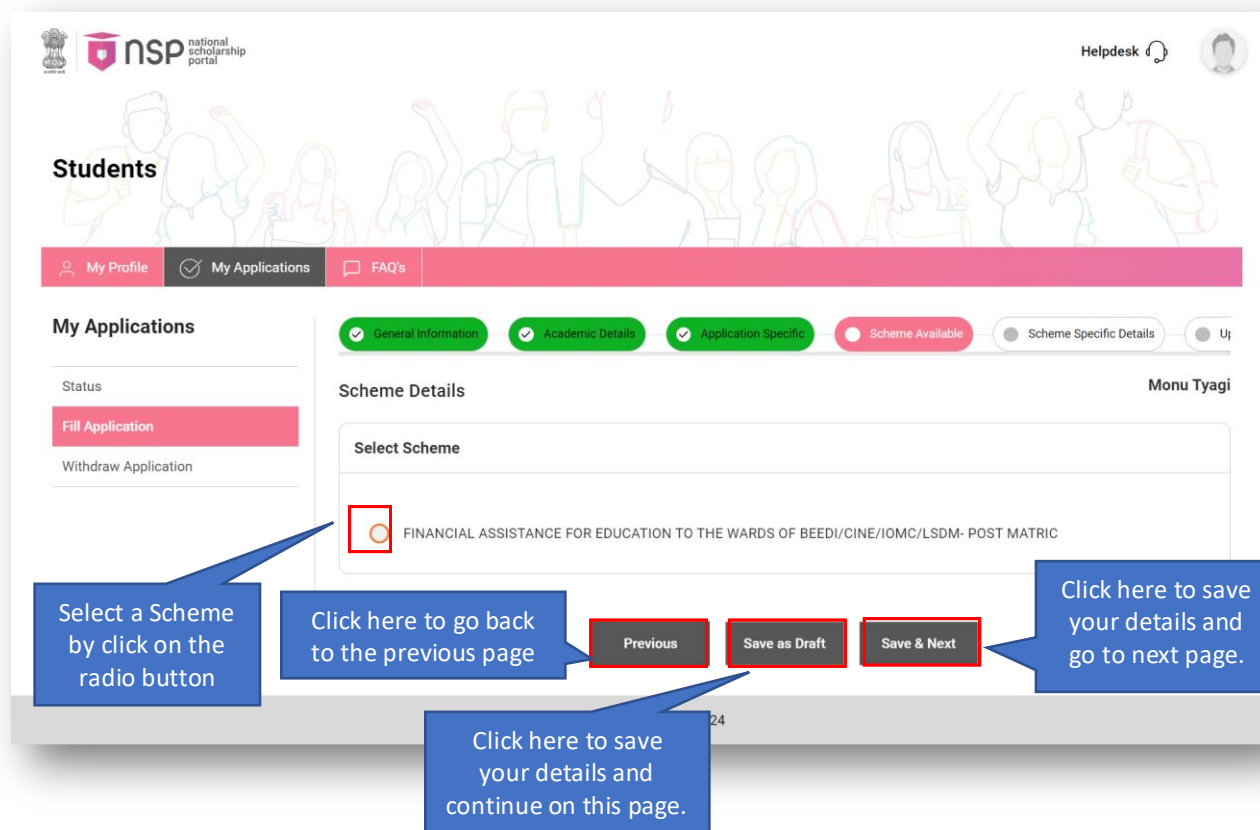


Fig 2.3.2.2 (l)

Scheme Specific Details

This will be the next page after user successfully selects a scheme from the Scheme Available tab. This page is only required when the selected schemes any specific details. This page is scheme dependent and does not necessarily shown for every scheme.

If no scheme specific details are required then the page will look as shown in **Fig 2.3.2.2 (m)**

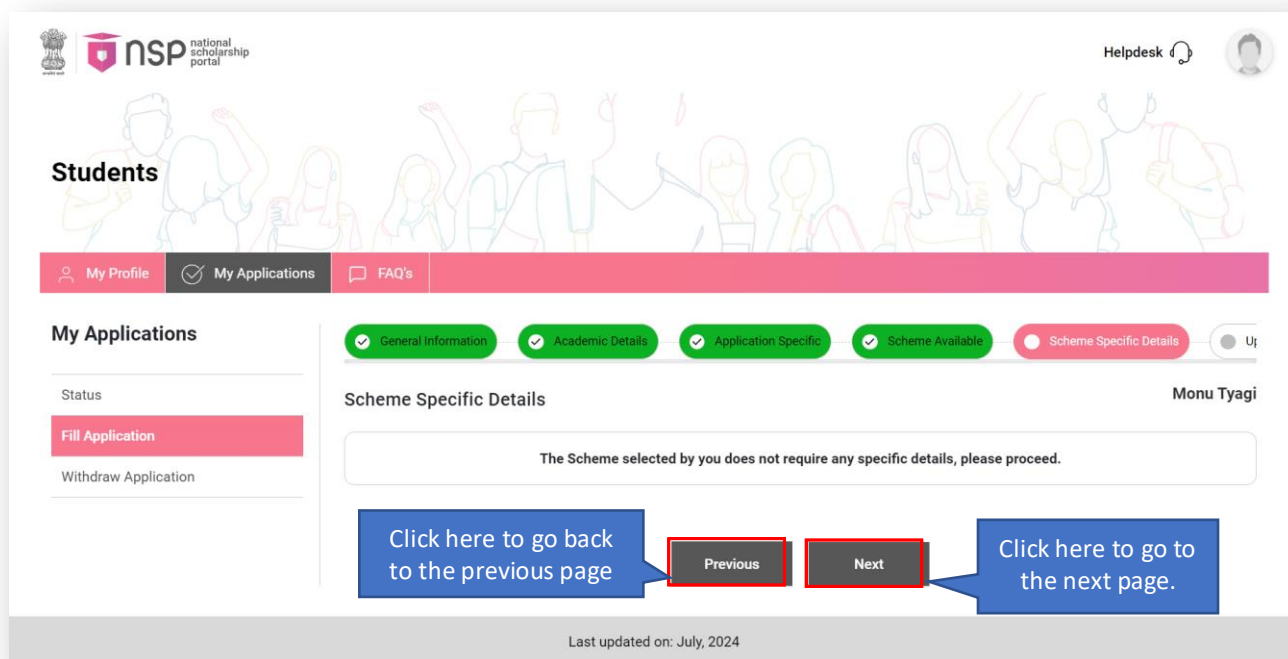


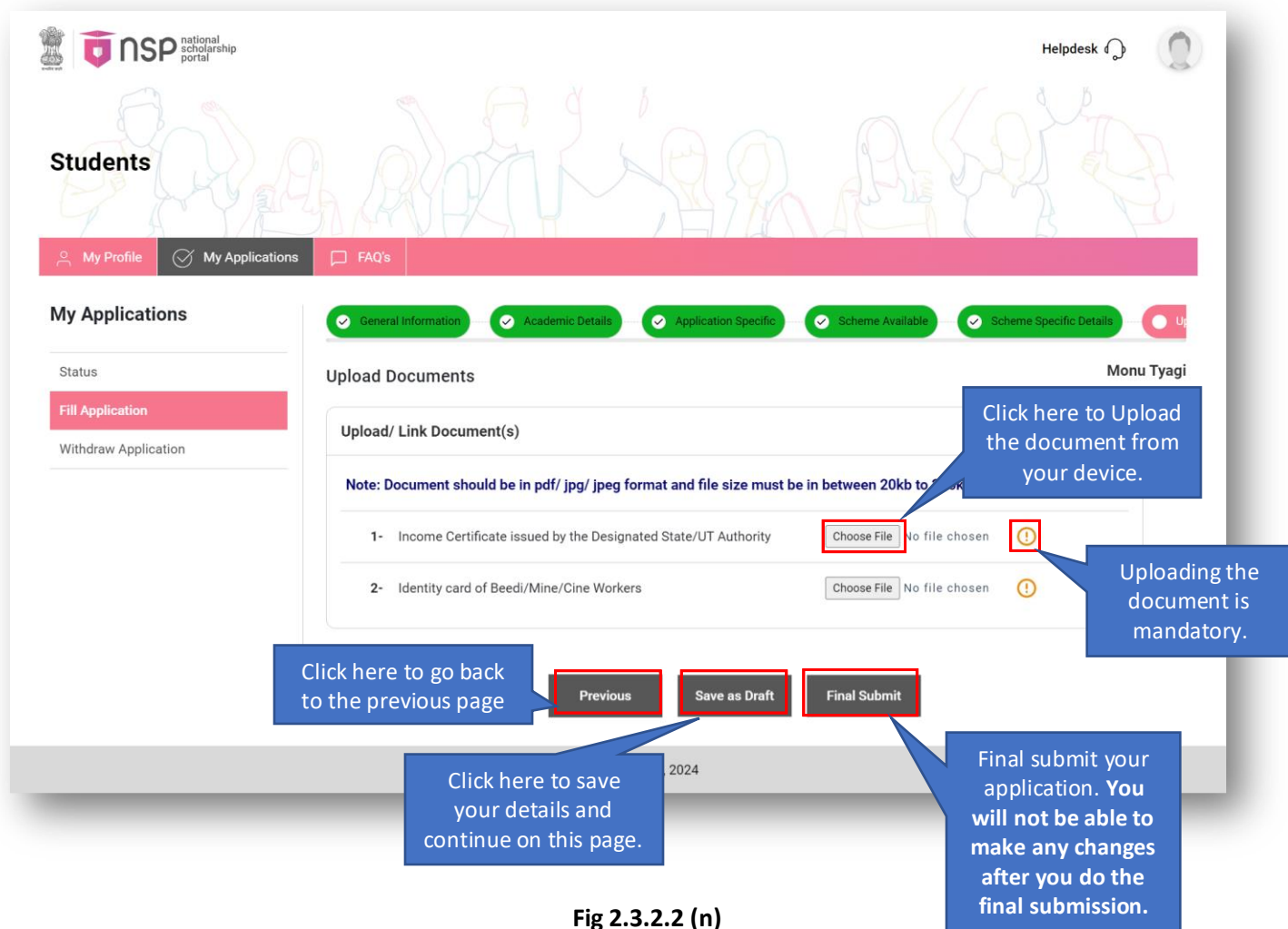
Fig 2.3.2.2 (m)

Upload Document(s)

This will be the next page after user successfully fills scheme specific details (if required) or clicks on Next from the Scheme specific details page. User needs to upload all the mandatory documents from this option.

Users will be able to do the Final Submission of the application from this page. Once you make the final submission, you will not be able to make any further changes to your application. In case of any wrong entry, you will have to withdraw your application first and then apply fresh. This application can no longer be edited after final submission.

Upload Document(s) will look as shown in **Fig 2.3.2.2 (n)**



Students

My Profile My Applications FAQ's

My Applications

Status

Fill Application

Withdraw Application

Upload Documents Monu Tyagi

Upload/ Link Document(s)

Note: Document should be in pdf/ jpg/ jpeg format and file size must be in between 20kb to 5MB

1- Income Certificate issued by the Designated State/UT Authority	Choose File	No file chosen	!
2- Identity card of Beedi/Mine/Cine Workers	Choose File	No file chosen	!

Previous Save as Draft Final Submit

2024

Click here to go back to the previous page

Click here to Upload the document from your device.

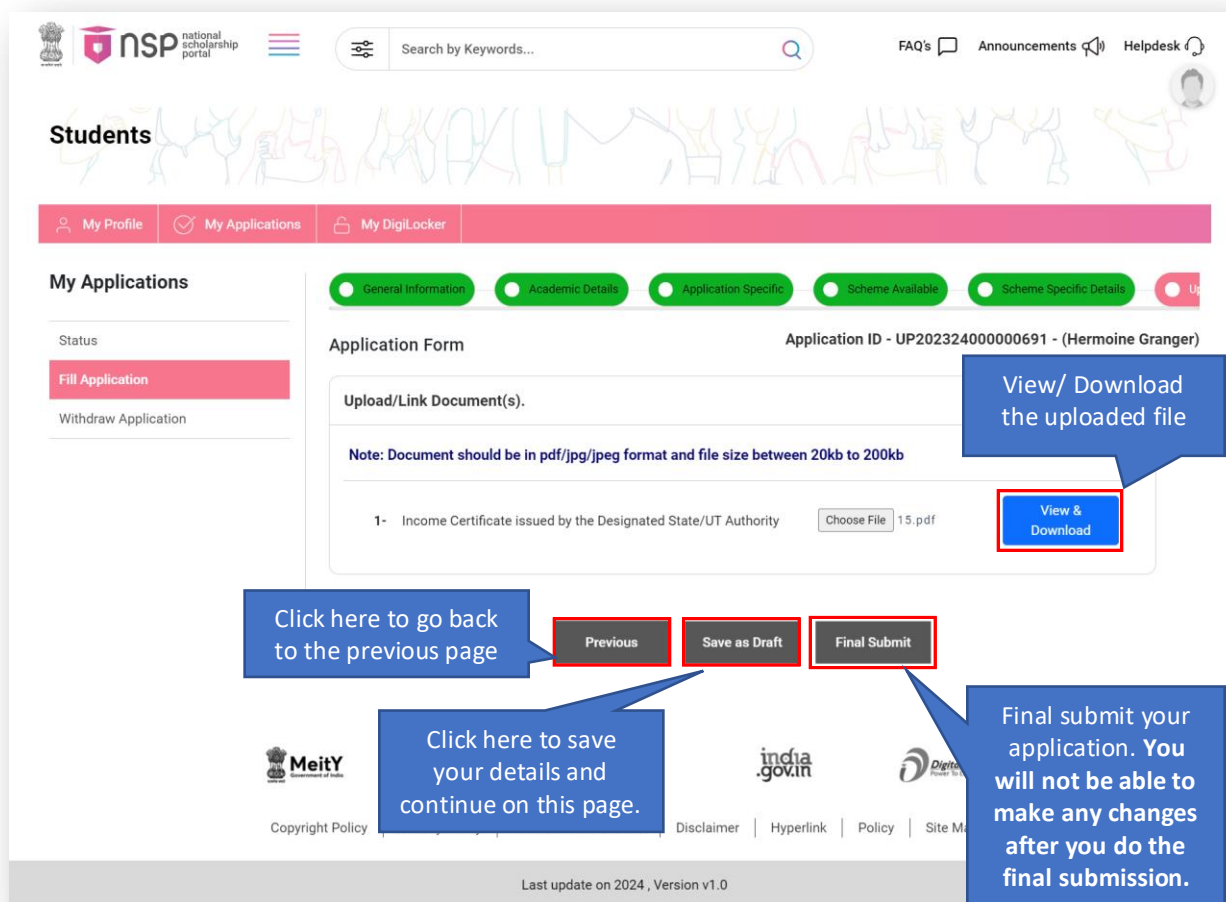
Uploading the document is mandatory.

Click here to save your details and continue on this page.

Final submit your application. You will not be able to make any changes after you do the final submission.

Fig 2.3.2.2 (n)

After choosing a file, user will be able to view/ download the selected file from the upload documents page. The page will look as shown in **Fig 2.3.2.2 (o)**



Students

My Profile My Applications My DigLocker

My Applications

Status

Fill Application

Withdraw Application

Application Form Application ID - UP202324000000691 - (Hermoine Granger)

Upload/Link Document(s).

Note: Document should be in pdf/jpg/jpeg format and file size between 20kb to 200kb

1- Income Certificate issued by the Designated State/UT Authority Choose File 15.pdf

View/ Download the uploaded file

View & Download

Click here to go back to the previous page

Previous Save as Draft Final Submit

Click here to save your details and continue on this page.

Final submit your application. You will not be able to make any changes after you do the final submission.

Copyright Policy Disclaimer Hyperlink Policy Site Map

Last update on 2024 , Version v1.0

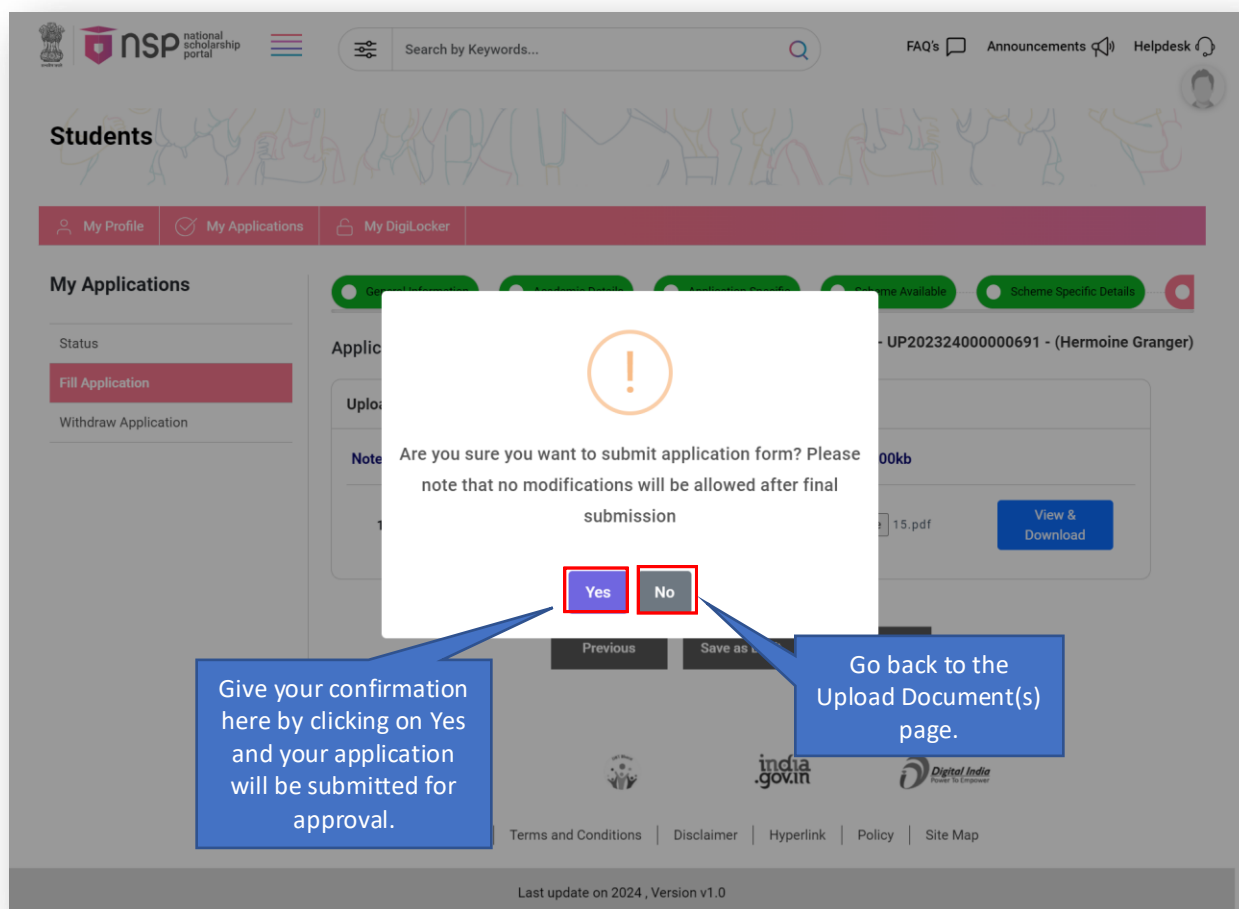
Fig 2.3.2.2 (o)

Final Submit

This will be the next popup after user successfully uploads all the required document(s).

Students need to give their confirmation for the Final Submission of their application from this pop-up. Once the final submission is confirmed, students will not be able to make any further changes to their application. In case of any wrong entry, they will have to withdraw your application first and then apply fresh (in case of scholarships). This application can no longer be edited after final submission.

The pop-up will look as shown in **Fig 2.3.2.2 (p)**

**Fig 2.3.2.2 (p)**

Once the application is finally submitted, users will receive a confirmation popup as shown in **Fig 2.3.2.2 (q)**

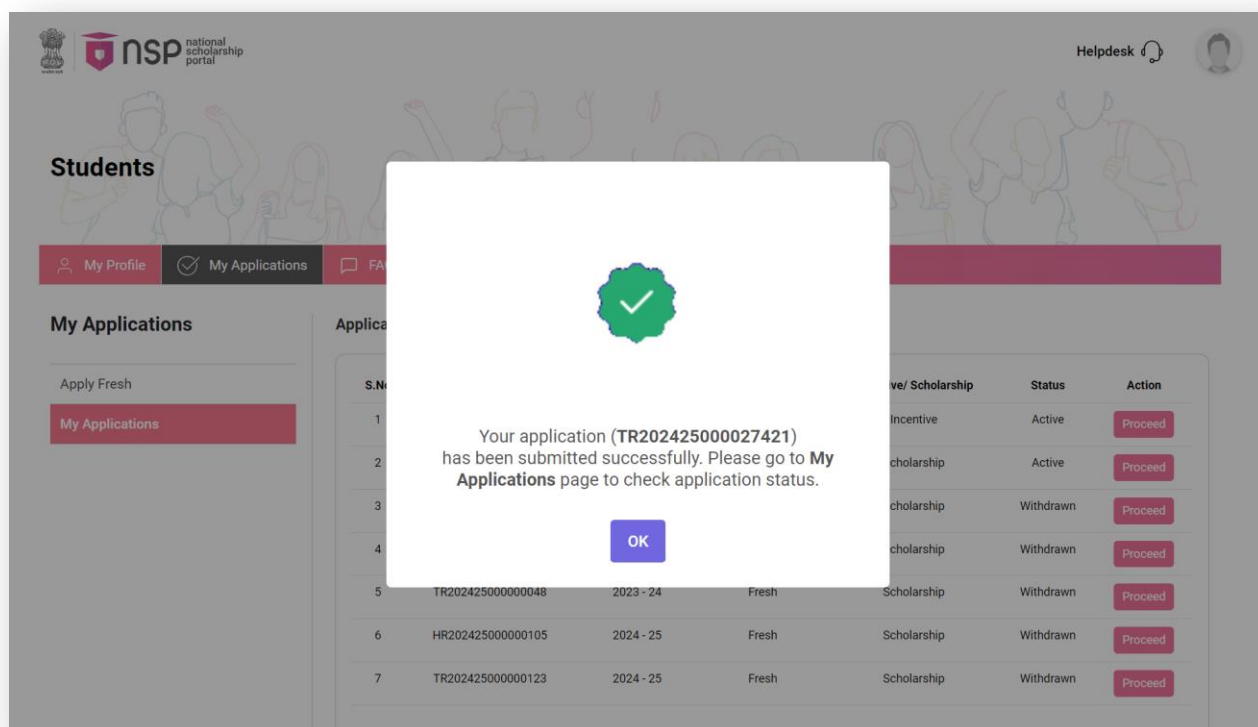
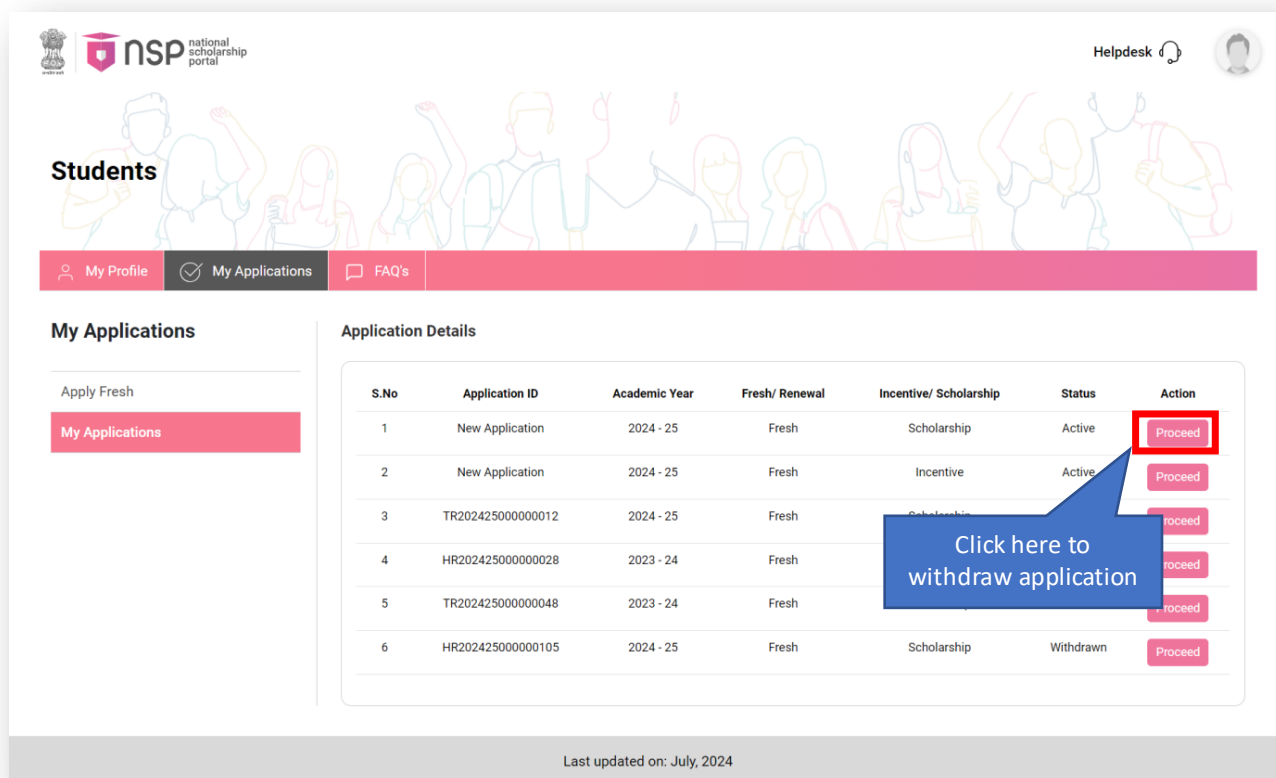


Fig 2.3.2.2 (q)

2.4 Withdraw Application

Students will be able to withdraw their application anytime they want. They will be able to withdraw application once they have started it and need to change any field which is already frozen. If user needs to change their Domicile state, Scholarship Category or Application Type, they will have to withdraw their Scholarship application and Apply fresh. Withdraw application option will be shown to the users when they click on 'Submit/ Withdraw/ Revoke' button of any application from the My Applications Page. Students can only withdraw Active applications.

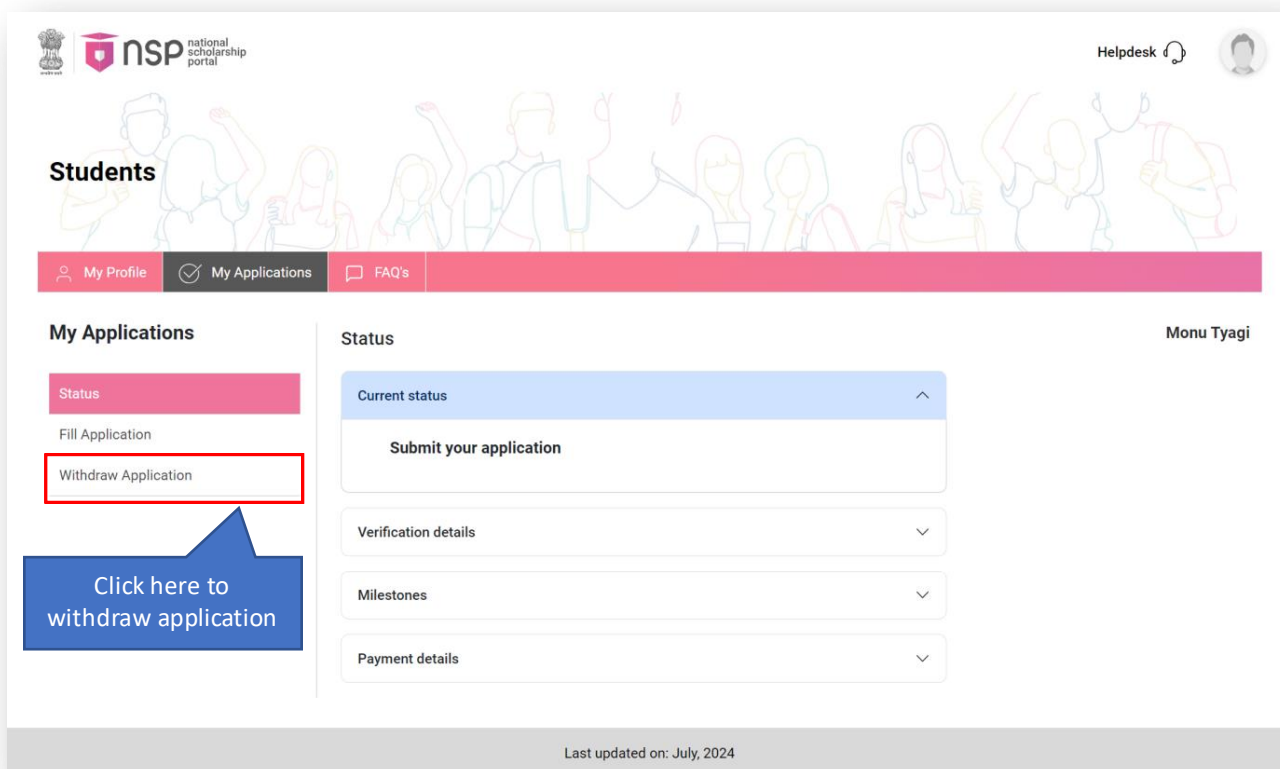
Once user clicks on the 'Submit/ Withdraw/ Revoke' button as shown in **Fig 2.4 (a)**, the user will be able to view the Withdraw option as shown in **Fig 2.4 (b)**



The screenshot displays the NSP National Scholarship Portal interface for students. At the top, the NSP logo and 'national scholarship portal' text are visible, along with a 'Helpdesk' icon and a user profile icon. Below the header, a banner with the word 'Students' and a colorful illustration of diverse students is shown. A navigation bar contains three tabs: 'My Profile', 'My Applications' (which is selected), and 'FAQ's'. The main content area is divided into two sections. On the left, under 'My Applications', there are two buttons: 'Apply Fresh' and 'My Applications' (the latter is highlighted in pink). On the right, the 'Application Details' section contains a table with six columns: S.No, Application ID, Academic Year, Fresh/ Renewal, Incentive/ Scholarship, Status, and Action. The table lists six applications. The 'Action' column for the first two applications (rows 1 and 2) has a 'Proceed' button highlighted with a red box. A blue callout box with the text 'Click here to withdraw application' points to the 'Proceed' button in row 2. The footer of the page states 'Last updated on: July, 2024'.

S.No	Application ID	Academic Year	Fresh/ Renewal	Incentive/ Scholarship	Status	Action
1	New Application	2024 - 25	Fresh	Scholarship	Active	Proceed
2	New Application	2024 - 25	Fresh	Incentive	Active	Proceed
3	TR20242500000012	2024 - 25	Fresh	Scholarship	Active	Proceed
4	HR20242500000028	2023 - 24	Fresh	Scholarship	Active	Proceed
5	TR20242500000048	2023 - 24	Fresh	Scholarship	Active	Proceed
6	HR202425000000105	2024 - 25	Fresh	Scholarship	Withdrawn	Proceed

Fig 2.4 (a)

**Fig 2.4 (b)**

Once user clicks on the 'Withdraw Application' option from the Left Menu, they will be able to view the Withdraw application page as shown in **Fig 2.4 (c)**

The screenshot shows the NSP (National Scholarship Portal) interface. At the top, there are logos for the Government of India, NSP, and the National Informatics Centre (NIC). The header includes 'Students' and a navigation bar with 'My Profile', 'My Applications', and 'FAQ's'. The 'My Applications' section is active, showing a list of application statuses: 'Status', 'Fill Application', and 'Withdraw Application' (highlighted in pink). The 'Withdraw Application Form' is displayed, containing a 'Withdraw Fresh Application' section. This section has three fields: 'Application ID' (TR202425000000123), 'Application Name' (Monu Tyagi), and 'Withdrawal Remark' (a dropdown menu labeled 'Select Reason'). A blue callout box points to the 'Select Reason' dropdown, stating: 'Student needs to select a reason for withdrawal from this option.' Below the form is a 'Withdraw' button, also highlighted with a red border, with a blue callout box stating: 'Click on this button to Withdraw the Application after selecting a reason.' Underneath the button are 'Instructions:' which list two cases for withdrawal: a) Application can be withdrawn in following cases - 1. If you want to change your selected scheme. 2. If you want to continue with your Renewal application (if any). b) Application can be withdrawn till - 1. Scheme Nodal officer verification dates are open. 2. Application is not processed for payment. At the bottom, it says 'Last updated on: July, 2024'.

Students

My Profile My Applications FAQ's

My Applications

Status

Fill Application

Withdraw Application

Withdraw Application Form

Withdraw Fresh Application

Application ID TR202425000000123

Application Name Monu Tyagi

Withdrawal Remark Select Reason

Student needs to select a reason for withdrawal from this option.

Withdraw

Click on this button to Withdraw the Application after selecting a reason.

Instructions:

a) Application can be withdrawn in following cases -

1. If you want to change your selected scheme.
2. If you want to continue with your Renewal application (if any).

b) Application can be withdrawn till -

1. Scheme Nodal officer verification dates are open.
2. Application is not processed for payment.

Last updated on: July, 2024

Fig 2.4 (c)

User needs to select a reason among the following options as shown in **Fig 2.4 (d)**.

Select

Want to surrender my scholarship

Wrong details filled

continue with my another application ✓

want to change Annual Family Income

want to change class or course

want to change institute

want to change scheme

Fig 2.4 (d)

Once the user clicks on 'Withdraw' button, they will be asked for a confirmation as shown in **Fig 2.4 (e)**. Once user gives their confirmation and application is withdrawn, they will be able to view the confirmation message as shown below in **Fig 2.4 (f)**. The status of the application will also change to Withdrawn on the My Applications page.

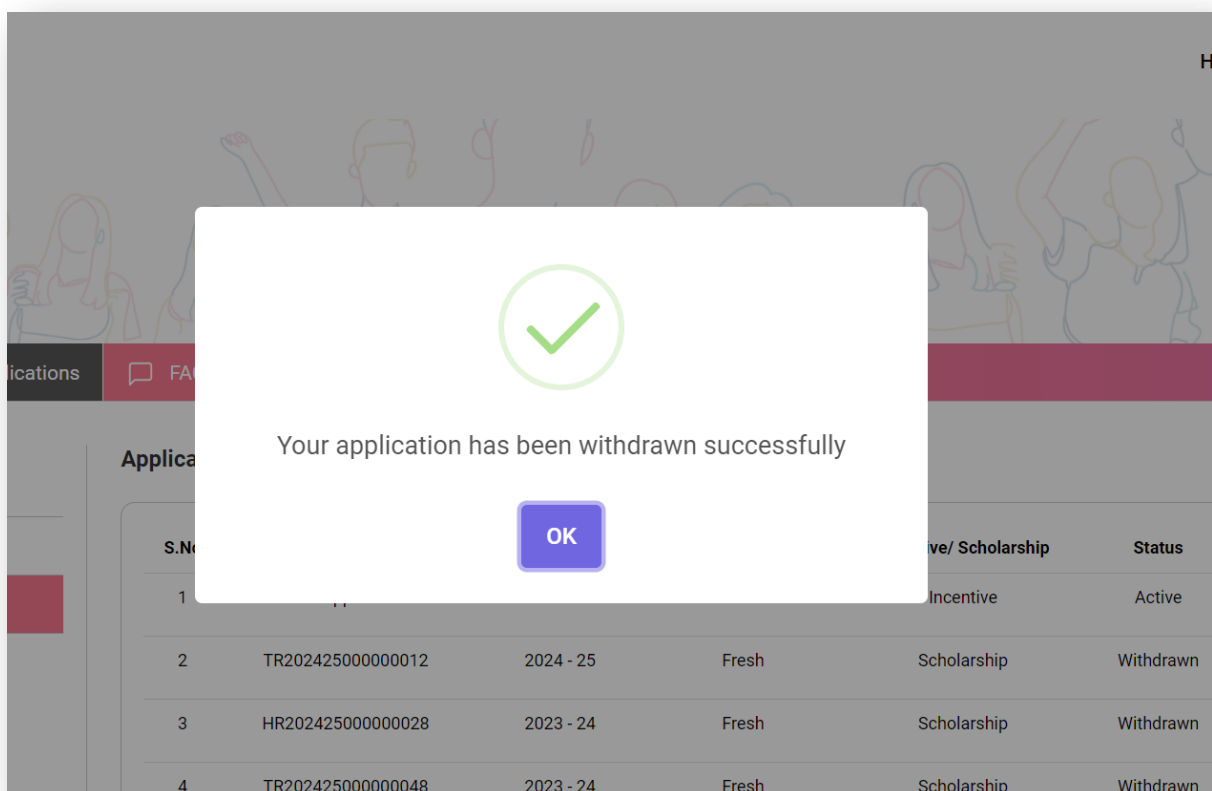
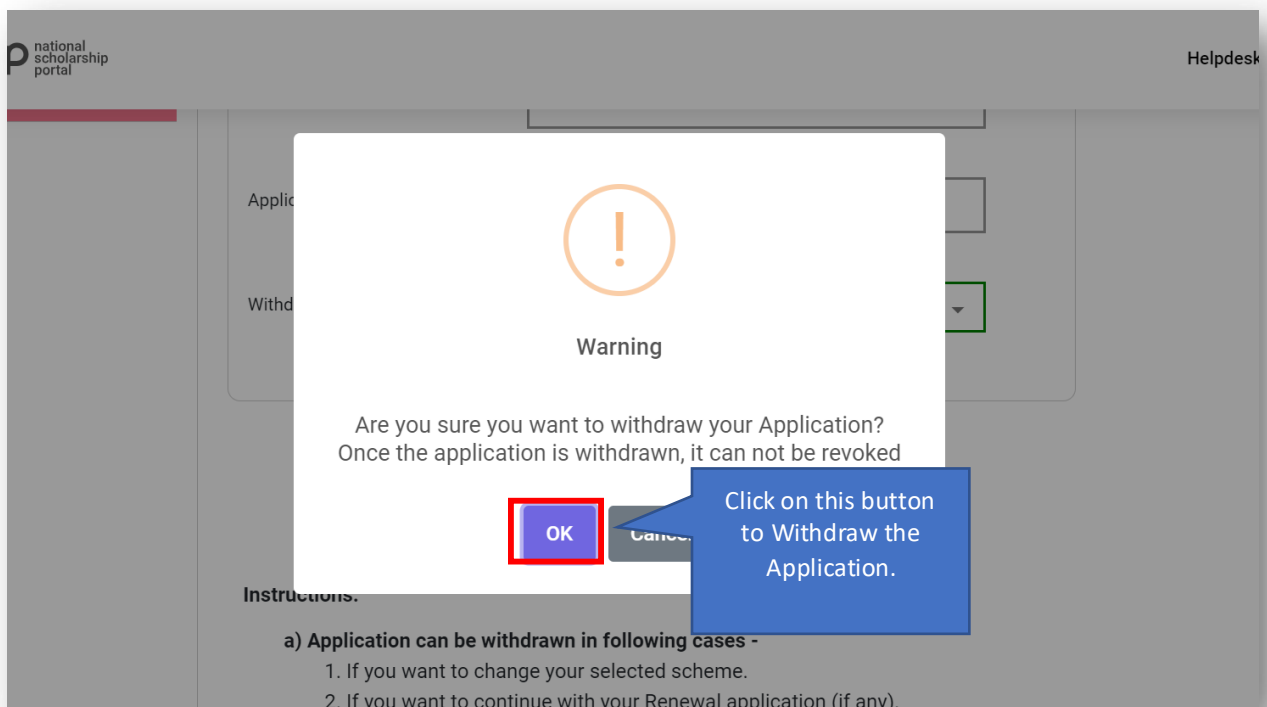


Fig 2.4 (e)

2.5 My Profile

Users will be able to view their profile from this option. My Profile will look as shown below in Fig 2.5 (a)

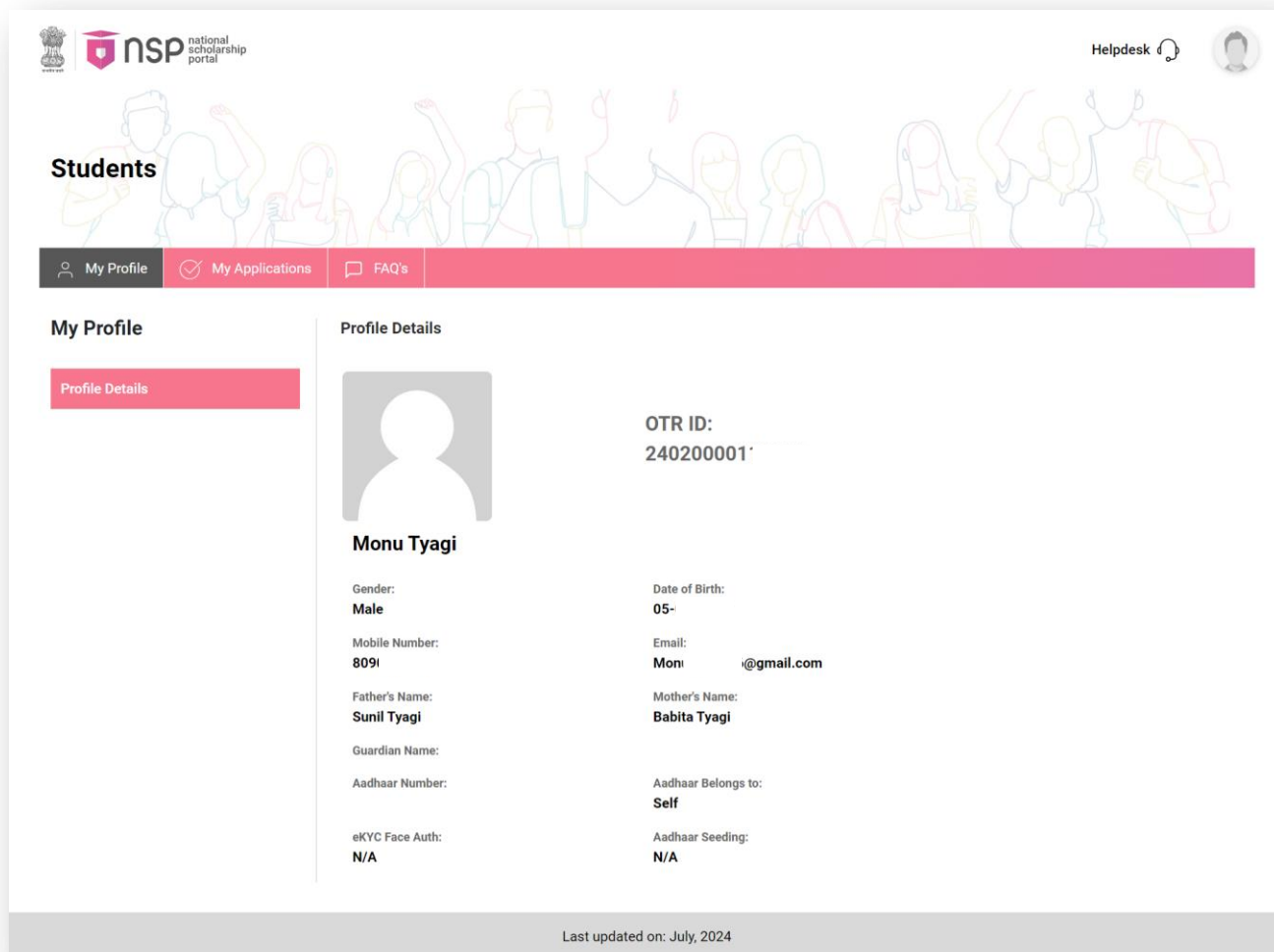


Fig 2.5 (a)

2.6 Helpdesk

Users will be able to get required help regarding portal from this option. They will be able to view Helpdesk information from the 'Helpdesk' option shown on the Header of the Login Page. Helpdesk will look as shown below in Fig 2.6 (a).

Email – helpdesk@nsp.gov.in

Call – 0120 - 6619540 (8:00 AM to 8:00 PM on all days, except government holidays)

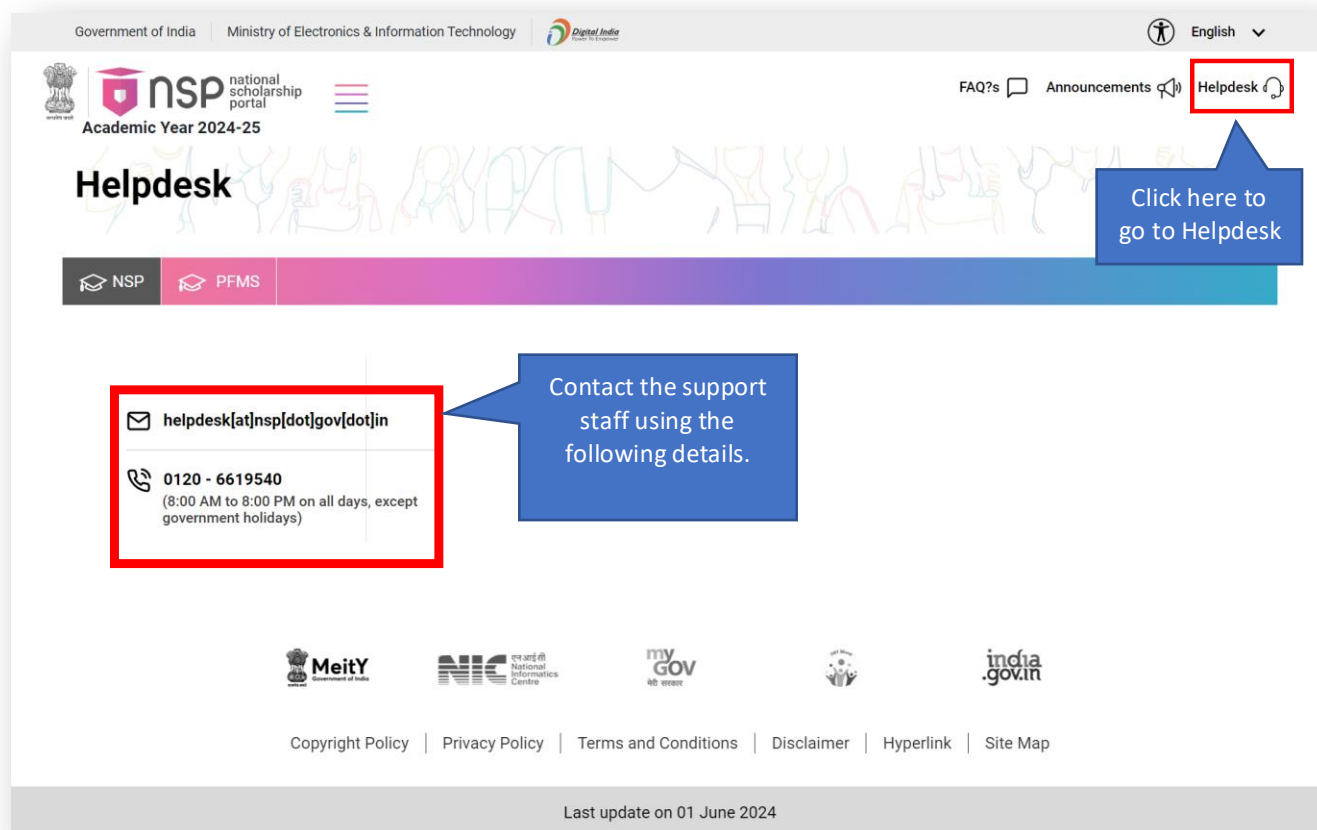


Fig 2.6 (a)

2.7 Announcements

Users will be able to view important announcements from this option. They will be able to reach announcements from Helpdesk Page. It will look as shown below in **Fig 2.7 (a)** and **Fig 2.7 (b)** as shown below.

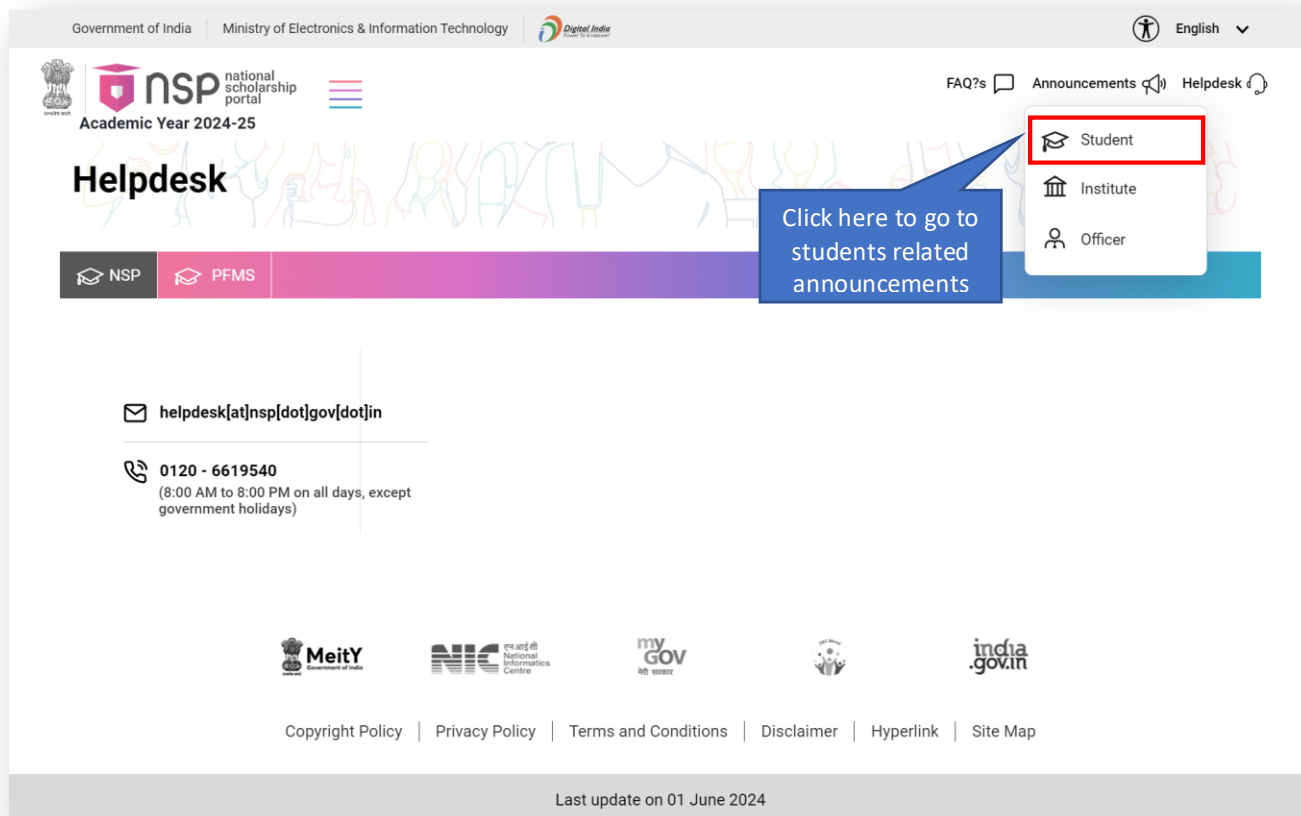


Fig 2.7 (a)

The announcement page will look as shown in **Fig 2.7 (b)**.

Government of India | Ministry of Electronics & Information Technology | 

English 

 **NSP** national scholarship portal
Academic Year 2024-25

FAQ's  Announcements  Helpdesk 

Students

  Students

Announcements



- The Portal is open for One Time Registration (OTR) for students. [Apply now](#)
- One Time Registration (OTR) is a unique number allotted to the student and is applicable for entire academic career on National Scholarship Portal.
- OTR is required to apply for the scholarships on National Scholarship Portal from AY 2024-25.
- OTR can be generated using Aadhaar/Aadhaar Enrollment number(EID)
- The students who have applied on National Scholarship Portal in AY 2023-24 will be allotted the OTR/Reference number through the portal and intimated through SMS. For more details please [Click here](#).
- NSP OTR App is available on Google Play Store: 
- The Fresh Scholarship application form for AY 2024-25 is now open.

[Copyright Policy](#) | [Privacy Policy](#) | [Terms and Conditions](#) | [Disclaimer](#) | [Hyperlink](#) | [Site Map](#)

Last update on 01 June 2024

Fig 2.7 (b)

2.8 FAQs

Users will be able to view FAQs from the Login Page as shown in **Fig 2.8 (a)**.

Students

[Login](#) [Register](#) [Know your OTR](#) [FAQ's](#)

Application

New user? [Register](#)

Enter OTR (One Time Registration) No.

Forgot OTR?

Password

Enter your password

Forgot Password?

☒ Image Captcha ☐ Audio Captcha

NWLuUw

Enter Security PIN *

Login

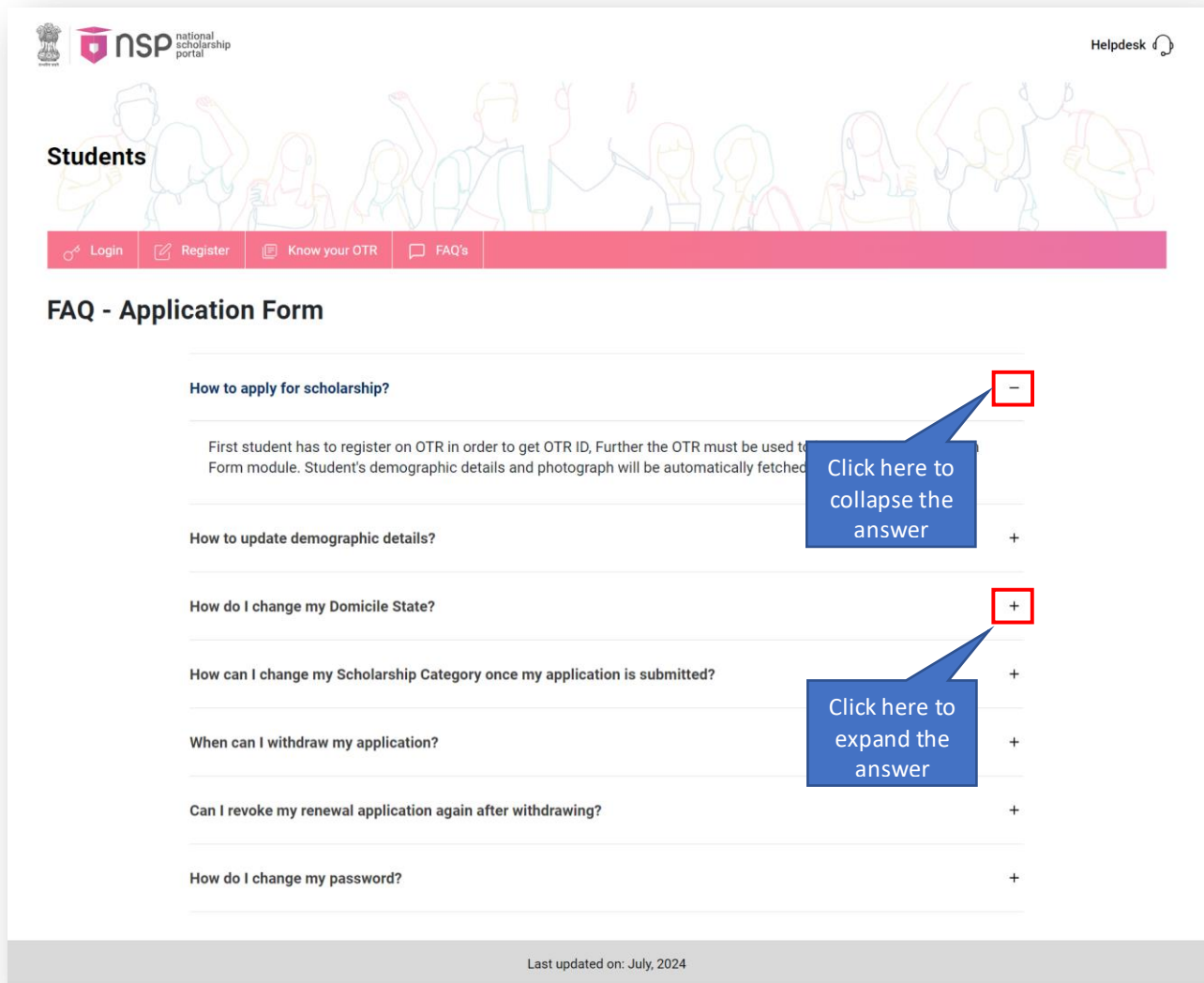
Student Login Tips

1. Student/ Parent/ Legal guardian must read the instructions carefully before registration.
2. Student/ Parent/ Legal guardian is advised to fill all the required details carefully and check properly before submission as correction/editing will not be allowed after submission.
3. Any wrong/ false information may lead to rejection.
4. Enter correct OTR number as provided during registration. The unique identifier helps to verify identity and track application progress.
5. Keep your password confidential and avoid sharing it with anyone to protect your account security.
6. In case you forget your password, utilize the Forgot Password option to reset it.
7. Student/ Parent/ Legal guardian is also advised to refer to National Scholarship Portal for regular updates.

Last updated on: July, 2024

Fig 2.8 (a)

FAQs will look as shown below in **Fig 2.8 (b)**



  **NSP** national scholarship portal Helpdesk 

Students

[Login](#) [Register](#) [Know your OTR](#) [FAQ's](#)

FAQ - Application Form

How to apply for scholarship? -

First student has to register on OTR in order to get OTR ID, Further the OTR must be used to fill the Application Form module. Student's demographic details and photograph will be automatically fetched from the OTR module.

How to update demographic details? +

How do I change my Domicile State? +

How can I change my Scholarship Category once my application is submitted? +

When can I withdraw my application? +

Can I revoke my renewal application again after withdrawing? +

How do I change my password? +

Last updated on: July, 2024

Fig 2.8 (b)