



**सहसंचालक, तंत्र शिक्षण विभागीय कार्यालय,**  
शासकीय तंत्र निकेतन परिसर, गाडगे नगर, अमरावती ४४४ ६०३

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**कार्यालयीन आदेश**

*ई-मेलद्वारे*

क्रमांक विकाअ/शिक्षण/तपासणी/२०१५/2145

दिनांक :- **3 SEP 2015**

प्रति,

**प्राचार्य,**

शासकीय अभियांत्रिकी महाविद्यालय, अमरावती.

**विषय :- विधीमंडळाच्या सन २०१५ च्या अर्थसंकल्पीय अधिवेशनातील सन २०१४-१५ च्या पुरवणी मागणीवरील कपात सुचना.**

**संदर्भ :-** १. मा.संचालक, तंशिस., म.रा., मुंबई यांचे पत्र क्रमांक :- २/एनजीसी/२०१५/५७६  
दिनांक १० एप्रिल २०१५.

२. या कार्यालयाचे पत्र क्रमांक :- विकाअ/शिक्षण/तपासणी/२०१५/२०२७ दिनांक १४/८/२०१५

उपरोक्त विषयाबाबत आपणास कळविण्यात येते की, या विभागांतर्गत येत असलेल्या सर्व खाजगी विनाअनुदानित एम.बी.ए. / एम.सी.ए. अभ्यासक्रम चालविणा-या संस्थेमध्ये अखिल भारतीय तंत्रशिक्षण परिषद, नवी दिल्ली यांच्या मानकानुसार सर्व आवश्यक सुविधा उपलब्ध आहे किंवा कसे ? जसे संबंधित महाविद्यालयामध्ये वर्गखोल्या, प्रयोगशाळा वसतीगृह, वाचनालय व पुरेसे शिक्षक आहे किंवा नाही तसेच चांगल्या सुविधा उपलब्ध आहे किंवा नाही, याबाबतची तपासणी करावयाची आहे.

तेव्हा आपणास कळविण्यात येते की, आपल्या जिल्ह्यातील येणा-या खाजगी एम.बी.ए./एम.सी.ए. अभ्यासक्रम चालविणा-या संस्थांची, आपल्या संस्थेतील अधिकारी यांची त्रिस्तरीय समिती गठीत करून तपासणी करावयाची आहे. तेव्हा समिती गठीत करून सोबत जोडलेल्या प्रपत्रामध्ये नमुद बाबीची तपासणी करून तपासणी अहवाल या कार्यालयास दिनांक **१०/९/२०१५ पर्यंत सादर करावा.** सोबत संस्थांची जिल्हानिहाय एम.बी.ए./एम.सी.ए. अभ्यासक्रम चालविणा-या संस्थांची यादी व विहीत प्रपत्र सोबत जोडण्यात येत आहे. संस्थांची तपासणी करण्याबाबतचे मा.राज्यपाल, यांचे निर्देश असल्याने याबाबतची कार्यवाही प्रथम प्राधान्याने करावी.

*(Signature)*  
प्र.सहसंचालक तंत्रशिक्षण,  
अमरावती.

**प्रतिलिपी :-** १. प्राचार्य, सर्व खाजगी विनाअनुदानित एम.बी.ए./एम.सी.ए. अभ्यासक्रम चालविणा-या संस्थां (अमरावती जिल्हा) यांना कळविण्यात येते की, आपल्या संस्थेमध्ये तपासणी करिता आलेल्या समितीस योग्य ते सहकार्य करावे.

२. प्रोग्रामर, तंत्रशिक्षण विभागीय कार्यालय, अमरावती यांना संकेतस्थळावर टाकण्यासाठी.

**M.B.A. INSTITUTE**

Sr. No.	Institute Code	Institute Name	Intake
		<b>AMRAVATI DISTRICT</b>	
1	<u>1102</u>	Vidya Bharati Mahavidyalaya Department of Research and PG Studies in Science & Management, Amravati	60
2	<u>1105</u>	Prof. Ram Meghe Institute of Technology & Research, Amravati	120
3	<u>1107</u>	P. R. Pote (Patil) Education & Welfare Trust's Group of Institution(Integrated Campus), Amravati	60
4	<u>1108</u>	P.R. Patil College of Engineering & Technology, Amravati	60
5	<u>1109</u>	G.H. Raisonni Institute of Management Studies, Anjangaon, Bari Road,Amravati	120
6	<u>1114</u>	Sipna Shikshan Prasarak Mandal College of Engineering & Technology, Amravati	120
7	<u>1121</u>	Shri Hanuman Vyayam Prasarak Mandals College of Engineering & Technology, Amravati	60

**M.C.A.INSTITUTE**

Sr. No.	Institute Code	Institute Name	Intake
		<b>AMRAVATI DISTRICT</b>	
1	<u>1102</u>	Vidya Bharati Mahavidyalaya Department of Research and PG Studies in Science & Management, Amravati	60
2	<u>1105</u>	Prof. Ram Meghe Institute of Technology & Research, Amravati	60
3	<u>1107</u>	P. R. Pote (Patil) Education & Welfare Trust's Group of Institution(Integrated Campus), Amravati	60
4	<u>1111</u>	Shree Hanuman Vyayam Prasark Mandal's P.G. Department of Computer Science & Technology, Amravati	120
5	<u>1266</u>	Harikisan Maloo Institute Of Management & Technology, Amravati	60

Office of the Joint Director, Technical Education,  
Regional Office, Amravati.  
Inspection of Professional Institutes, <sup>June</sup>~~May~~ 2015

Instructions to committees:

**A) Basic Information:**

Name of Institute & Address	Year of establishment	DTE Code	Phone / Fax/Mobile	Email ID

**B) Programmes/ Courses:**

Sr. No.	Name of programme/ course	Year of starting the programme/ course	Intake	Total number of students on roll ( as per 2014-15 records)
1.				
2.				
3.				
4.				
5.				
6.				
7.				

**C) Physical Infrastructure ( Provide details of below separately):**

Sr. No.	Particulars	Available with institute as mentioned in EOA	Remarks in case deficiency
1.	Land area in Acres( Hectares)	Yes/No	
2.	Instructional Area(Carpet in M <sup>2</sup> )	Yes/No	
3.	Administrative Area(Carpet M <sup>2</sup> )	Yes/No	
4.	Amenities Area ( Carpet M <sup>2</sup> )	Yes/No	
5.	Total Area( Carpet M <sup>2</sup> )	Yes/No	
6.	Total Circulation Area(M <sup>2</sup> )	Yes/No	
7.	Total Built Up Area(M <sup>2</sup> )	Yes/No	

Note:

- In support of land availability with institute, documents related to; 7/12, ownership of land, N.A, Land use certificate /conversion certificate etc shall be verified & its certified copies shall be attached separately with the report.



3. Provide details of area of Class room /Laboratory/workshop/seminar hall/computer center for each of department.
4. As far as inspection of **Technical Campus/Integrated Campus** is concerned , committee shall verify necessary facts information on the basis of permission / authorization from AICTE for approval of Technical /Integrated campus.

Sr. No.	Particulars	Posts filled as per AICTE Norms/as mentioned EOA	Remark / Discrepancy
1.	Director/ Principal	Yes/No	
2.	Professor/HOD	Yes/No	
3.	Associate, Professor	Yes/No	
4.	Assistant Professor	Yes/No	
5.	Lecturer	Yes/No	
6.			

Yes/No

E) Staff Position:

Sr. No.	Particulars	Posts filled as per Norms	Remark
1.	Administrative Officer	Yes/No	
2.	Registrar	Yes/No	
3.	Office Superintendent	Yes/No	
4.	Head Clerk	Yes/No	
5.	Senior Clerk	Yes/No	
6.	Junior Clerk	Yes/No	
7.	Technical Supporting Staff	Yes/No	
8.	Non-Technical Supporting Staff	Yes/No	
9.	Class-IV / Attendants/Helpers	Yes/No	
10.			

[illegible]

**Faculty Cadre Ratio & Faculty : Students Ratio;**

	Particulars	Ratio maintained as per AICTE Norms	Remark in case of deficiency
1.	Faculty Cadre Ratio	Yes/NO	
2.	Faculty: Students Ratio	Yes/NO	

**H ) Are Equipment/ Machines with Departments/ Workshop available as per****AICTE/University/MSBTE Norms**

Yes/No

Note: Attach separate sheet for department wise deficiency if any.

Remarks:

**I) Computers, Software, Internet & Printers :**

Sr. No.	Particulars	Available with institute as per EOA	Remarks in case of deficiency
1.	Number of PCs	Yes/NO	
2.	Legal system software along with valid licence exceeding date of inspection (Attach copy of licence)	Yes/NO	
3.	Legal Application. Software along with valid licence exceeding date of inspection(Attach copy of licence)	Yes/NO	
4.	LAN & Internet	Yes/NO	
5.	Mail server & Client	Yes/NO	
6.	Internet Mbps	Yes/NO	
7.	Printers	Yes/NO	
8.	P C's exclusively available for students in ratio as per norms	Yes/NO	
9.	P C available for administration/ office use	Yes/NO	
10	P C's in Library & Language Lab as per norms	Yes/NO	
11	PC made available to faculties in adequate numbers	Yes/NO	
12	Printers made available to students	Yes/NO	

**J) Books Journals:**

Sr. No.	Particulars	Available with institute as per EOA	Remark
1.	Titles	Yes/NO	
2.	Volumes	Yes/NO	
3.	National Journals	Yes/NO	
4.	Inter national Journals	Yes/NO	
5.	E Journals	Yes/NO	
6.	Multi media PCs	Yes/NO	



er facilities:

Sr.No.	Particulars	Availability	Remarks
1.	All weather approach Road	Yes/No	
2.	Backup electric Supply	Yes/No	
3.	CCTV Security	Yes/No	
4.	ERP Software	Yes/No	
5.	Electric Supply	Yes/No	
6.	General insurance	Yes/No	
7.	Institute website	Yes/No	
8.	Insurance for students	Yes/No	
9.	Language Lab (25 students)	Yes/No	
10.	Medical Facilities / First Aid Facility	Yes/No	
11.	Counselling Facility	Yes/No	
12.	Notice board	Yes/No	
13.	PA system	Yes/No	
14.	Purified water supply	Yes/No	
15.	Post & Banking Facility ( ATM etc.)	Yes/No	
16.	LCD Projector in classrooms	Yes/No	
17.	Ramp	Yes/No	
18.	Lift	Yes/No	
19.	Safety provisions	Yes/No	
20.	Staff Quarters	Yes/No	
21.	Telephone & Fax	Yes/No	
22.	Transport facility/ Vehicle Parking Facility	Yes/No	
23.	Co operative stores.	Yes/No	
24.	Is Anti ragging mechanism in place ?	Yes/No	
25.	Is Grievances committee formed ?	Yes/No	
26.	Does Vishakha committee exist ?	Yes/No	
27.	Are Toilets for Girls'/ Women Staff available ?	Yes/No	
28.	Boys Hostel	Yes/No	
29.	Girls' Hostel	Yes/No	
30.	Alumni meets held regularly ?	Yes/No	
31.	Parent meetings held regularly ?	Yes/No	

L) Other Important Information:

Sr.No.	Particulars	Yes/No	Remark
1.	Is Governing Body in place as AICTE Norms ?	Yes/No	
2.	Are MOU's with Industries undertaken ?	Yes/No	
3.	Are there any Court Cases/ Litigations pending ?	Yes/No	

M) Results of Analysis ( Last 3 Years):

Sr. No.	Programme/ Course	% Result :Year wise			Average Percentage	Remark
		2012-13	2013-14	2014-15		


**N) Placements : ( Last 3 Years):**

Sr. No.	Programme/ Course	Number of Placement :Year wise			Tot	Remark
		2012-13	2013-14	2014-15		

**O) Financial Details:**

Sr. No.	Particular	Information	Remark
1.	TAN No.		
2.	<b>Last Year's Income :</b>		
3.	Income from central Government		
4.	Income from State Government		
5.	Income from Students Fees		
6.	Income from Donations		
	<b>Total Income</b>		
	<b>Last Year's Expenditure :</b>		
7.	Expenditure on Salary of Teaching Staff		
8.	Expenditure on Salary of Non Teaching Staff		
9.	Remuneration to Visiting / Guest faculty		
10.	Expenditure on Library		
11.	Expenditure on Equipment		
12.	Other Expenditure		
	<b>Total Expenditure</b>		
13	<b>Total amount of FD's with Institute</b>		

**P) Any other information:**

**Any other information :**

- 1) Other physical facilities available on the campus of the institute.
  - 1) Canteen.
  - 2) Play ground.
  - 3) Staff Quarter
  - 4) Health care facilities.
  - 5) Recreational facilities.
  - 6) Sport facilities if any.
  - 7) Disabled friendly infrastructure.
  - 8) Boys and Girls Hostel.
- 2) Appointments and approvals of the teaching and non-teaching staff.
  - 1) Roaster
  - 2) Confirmation in the service.
  - 3) Pay package and CAS
  - 4) P.F. and relevant welfare/security scheme related documents.
- 3) Additional Academic & Library facilities created during last three years.
  - 1) Purchases made during the last three years in the Laboratories and library.
  - 2) Subscription of E-Books and journals.
  - 3) Expenditure made on subscription of international journals.
  - 4) Connectivity of internet and campus wise network.
  - 5) Wi-Fi connectivity with its band width available in the campus and hostel.
- 4) Institute – Industry interaction, MOU signed between institute and industries for the purpose of exposure and training to the student and teachers.
- 5) Industry sponsored project and consultancy undertaken in the institute.
- 6) Grants received from various funding agencies and its utilization.
- 7) Training and Placement activities.
- 8) Grievance Redressal Mechanism available in the institute for students and staff.
- 9) Timely disbursement of scholarships, tuition fees, refund claims of the students.
- 10) NBA accreditation and re-accreditation if any.
- 11) Office Automation and E-Governance.
- 12) Any other issues as per AICTE norms and State Govt. directions from time to time.



Q) Overall Observations /Remarks if any by the committee:

i)

li)

(Signature / Name of Committee Members)

(Signature / Name of Committee Chairman)