



**DIRECTORATE OF TECHNICAL EDUCATION,
MAHARASHTRA STATE**

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**Urgent /Web
Office Order**

**No. 10/Diploma/ADM/2013-14/ARC/382
Date: 04/06/2013**

Subject: Online Submission of Application & Option forms for the admission to the First Year of Post SSC Diploma Courses in Engineering /Technology and ARC Training for the academic year 2013-2014.

Directorate of Technical Education, Maharashtra State has decided to have web based online software for receipt of the Online Application Form and Option form for admission to the First Year of Post SSC Diploma Courses in Engineering /Technology for the academic year 2013-2014 through multiple rounds of admission under Centralised Admission Process (CAP).

The Directorate has identified the polytechnics/ institutions as per list attached as "Application Form Receipt Centers" (ARC). The Principal of the identified institute should appoint one coordinator & supporting staff for this activity having computer knowledge.

The activities and facilitation charges are as follows.

Activity-I: Sale and activation of Application Kit

ARC has to activate online the Application ID before selling Application kits to the candidates. If ARC fails to activate application ID then candidate will not be able to fill the Application form.

Activity-II: Submission of Online application form

- ❖ Submission of Online application form
- ❖ It is not mandatory to the candidate to use facilitation of ARC for this activity.

Activity-III: Verification of Documents, Confirmation of Application form for CAP

- ❖ Printing of Application Form for CAP
- ❖ Document verification as per the list of documents on the Application form
- ❖ Printing and Issue of Receipt-cum-Acknowledgement
- ❖ For this activity DTE will pay Rs. 50/- per confirmed application form to ARC.
- ❖ **No charges should be collected from the candidate for this activity.**
- ❖ It is mandatory to the candidate to report to ARC for this activity.

Activity-IV: Submission of online option form for CAP Round I/II

- ❖ Submission of online option form
- ❖ Printing of submitted option form (One Copy)
- ❖ **It is not mandatory to the candidate to use facilitation of ARC for this activity.**

The activity-II, VI is optional to the candidates. The activity-III is mandatory to the candidates.

Directorate of Technical Education, Maharashtra State, Mumbai will pay Rs. 50/- (Rs. Fifty Only) per confirmation of receipt of application form after successful completion of the admission process of the respective courses. The distribution of the amounts collected under above activities between staff & institute is given in the following Table.

Sr. No.	Distribution	Designation of the personnel
1.	50%	Institute Development /IRG Fund
2.	5%	Principal/Director/Chief Coordinator
3.	7%	ARC Coordinator
4.	10%	Equal distribution amongst Data Verification Team/ Scrutiny Team
5.	20%	Equal distribution amongst Data Entry Operators
6.	2%	Administrative Officer/ Registrar

7.	3%	Clerks/Cashier/Telephone Operator involved in ARC activity
8.	3%	Class IV staff involved in ARC activity

The ARC Payments shall be done by strictly by NEFT, hence the ARC officer should update the Institute profile with Bank Details (Account Number, ISF Code and Name), through Institute Login.

ARC shall contact to the respective Regional Offices for "how to declare their Institute as ARC through the Institute Login"

The Minimum infrastructure required at ARC is as follows,

1. 5 Nos. Pentium V or higher PC for Confirmation and 15 Nos Pentium V or higher PC for facilitation.
2. Windows XP/2003/Vista/7 or higher Operating System with up to date security & service patches
3. Microsoft Office at least 2000/XP/2007 or higher on single machine, Adobe Acrobat Reader 10.0 or above.
4. All the 20 machines should be connected through LAN with Internet facility
5. Internet Explorer 7.0 or above with all upgrades and Java Script enabled.
6. 2 nos. Scanner A4 size with minimum 300dpi resolution
7. DeskJet / LaserJet Printers as per the No. of confirmation terminals or networked.
8. Minimum 2 Mbps ADSL/Wimax /Leased line with Proxy Server for Internet sharing on the entire PCs. (Minimum 2Mbps Broadband Connection should be made available wherever possible)
9. Adequate Electrical Power Backup facilities
10. Counseling Hall with required facilities for Minimum 20 candidates.

(Note: Number of computing facilities may vary based on the location of the ARC)

The ARC shall assist the aspiring candidate in submission of Online Application Form, arrange training programme/counseling/live demo.

All the Principals of the ARCs are hereby informed to make the above infrastructure ready and in working condition before the start of the receipt of the Online Application form and they are required to setup separate facilitation center for submission of online application form as per requirement for smooth conduct of the receipt of the online application and option form.

All ARC's are warned that they are not permitted to activate application kits in advance, which later remains unsold but refelected in the ARC sale account, if such cases found, the amount of such kits shall be deducted from the honorarium of the ARC.

Role of ARCs is limited to verification of documents and confirmation of application form and they should not insist or compel candidates to fill & confirm option form at the ARC.

ARCs should scrutinize and verify the documents carefully with at most correctness. Any fault or negligence at the level of ARC will be dealt seriously. Due to fault or negligence on the part of ARC if any candidate has to suffer after admission, responsibility of such admission will be fixed on particular person working in ARCs and appropriate action will be taken against such persons.

If any ARC found involved in any form of unlawful activities like misguidance & non co-operation to the aspiring candidates, ARC will be liable for severe action like non payment of honorarium dues and / or disqualified as ARC activities henceforth.

For any further clarification, the coordinator of ARC should contact to this office on 022-22644859/22657981.

Sd/-

(Dayanand Meshram)

I/c Director, Technical Education,
Maharashtra State, Mumbai

Copy to:

1. Joint Director, Technical Education Regional Offices, Mumbai, Pune, Nashik, Aurangabad, Amravati, Nagpur for information & necessary action. The programmers shall attend the training and they shall act as Regional Coordinator.
2. Director, MKCL, Mumbai for necessary action.
3. The Principal of the Application Receipt Center for information and necessary action

ई-मेलव्हाट

सहसंचालक, तंत्रशिक्षण वि.का.अमरावती

जा.क्र. विकास/शिक्षण/पदवीका प्रवेश/२०१३/ १५४३

दिनांक :- ०६/०६/२०१३

प्रति,

प्राचार्य,

सर्व अभियांत्रिकी पदवीका अर्ज स्विकृती केन्द्र,
अमरावती विभाग.

सोबत जोडलेल्या यादीमध्ये नमुद अर्ज स्विकृती केंद्राना कळविण्यात येते की, उपरोक्त नोटीफिकेशनमध्ये दिलेल्या निर्देशाप्रमाणे कार्यवाही करावी.

सहसंचालक तंत्रशिक्षण
अमरावती

पत :- प्रोफेसर, तंत्रशिक्षण विभागीय कार्यालय, अमरावती यांना संकेतस्थळावर टाकण्याकरीता.

Annexure

List of the Application form receipt centers selected for On-Line receipt of CAP admission form/option form for the admission to the Post SSC Diploma Courses in Engineering/Technology for the year 2013-2014 in Maharashtra State.

Sr. No.	DTE code	Institute Name	Institute Address
Amravati Region			
1	1006	Government Polytechnic, Murtijapur	National Highway No.6, Hendaj, Amravati Road, Murtizapur Akola
2	1008	Government Polytechnic, Amravati	Gadge Nagar, Post-Shivaji Nagar, V. M. V. Road, Amravati
3	1009	Government Polytechnic, Khamgaon	Jalamb Road, Khamgaon Dist. Buldhana
4	1010	Government Polytechnic, Washim	Resod Road, Washim
5	1012	Government Polytechnic, Yavatmal	Post Box N. 24, Dhamangaon Road, Yavatmal
6	1138	Saraswati Education Society's Shree Tirupati Tantra Niketan, Akola	Keshav Nagar, Akola
7	1142	Vidarbha Youth Welfare Society's Polytechnic, Badnera, Amravati	Anjangaon, Bari road, Dist. Amravati
8	1147	Rambhauji Lingade Polytechnic College, Buldhana	Gat. No. 445, 451, Lingade Knowledge Park, Chikali Road, At Yelgaon Dist. Buldhana
9	1150	Swavalambi Shikshan Sanstha's Sushganga Polytechnic, Wani	Survey No. 176, 195 Naigaon, Post Kona, Tal. Wani Dist. Yavatmal
10	1151	Late Ahilyabai Kakade Bahuuddeshiya Shikshan Prasarak Mandal, Sai Polytechnic, Kinhi(J), Yavatmal	S.No.64/1 Mouza-Kinhi (Jawade) Nagpur-Hyderabad N.H.No.7 Tal.Ralegaon, Dist Yavatmal
11	1152	Vidarbha Rural Reconstruction Foundation's, Rajeshkumar Wadhawan Polytechnic Institute, Yavatmal	P/O Konghara, Pimpri, At Pandharkawada Dist. Yavatmal
12	1153	Adarsha Bahuuddeshiya Shikshan Prasarak Mandal, Dr. R . N. Lahoti Polytechnic, Sultanpur	No.900/1 & 900/2 Jalna Road, Sultanpur Tal.Lonar Dist.Buldhana
13	1180	Sanmati Engineering College, Sawargaon Barde, Washim	Survey no. 40, Washim-Malegaon Road, At. Post Sawargaon Barde Dist. Washim
14	1182	Padmashri Dr. V.B. Kolte College of Engineering, Malkapur, Buldhana	Malkapur, Dist. Buldhana
15	1244	Bhiwsan Patil Shinde Shikshan Gramin Vikas & Bahu Sanstha, Shinde Polytechnic, Anjani Bk Tal: Mehkar, Dist: Buldhana	Sr.No. 643, 647, Anjani Bk. Mehkar-Dongon Highway Road, Tq: Mehkar, Dist: Buldhana 443301
16	1246	Indira Bahuuddeshiya Shikshan Sanstha's Dr. Rajendra Gode Polytechnic, Ghatkhed, Amravati	Survey No.29, Ghatkhed, Amravati 444602
17	1247	Sri Dadasaheb Gavai Charitable Trust's Vikramshila Polytechnic, Darapur, Tal. Daryapur, Dist. Amravati	Survey No.797, At.Post. Darapur, Tq. Daryapur, Dist. Amravati 444814
18	1249	Bhonslas Education Trust's Bhonsla Polytechnic, Akola- Washim Highway, Tah. & Dist. Akola	Survey No. 65, Mouza- Hingna Barlinga, Akola- Washim Highway, Tah. & Dist. Akola. 444608

Sr. No.	DTE code	Institute Name	Institute Address
19	1250	Paramhans Ramkrishna Mouni Baba Shikshan Sanstha's Anuradha Polytechnic, Anuradha Nagar, Chikhali, Buldhana	Anuradha nagar, Chikhali, Dist-Buldhana 443201
20	1269	Rajarshi Shahu Polytechnic, Buldhana.	Near L.I.C. Office, Chaitanyawadi, Buldhana. 443001
Aurangabad Region			
21	2010	Government Polytechnic, Aurangabad	Osmanapura, Aurangabad Aurangabad , 431005
22	2011	Government Polytechnic, Beed	Nathapur Road, Beed , 431122
23	2012	Government Polytechnic, Hingoli	Hingoli P-9 M.I.D.C Nimbala , Hingoli 431513
24	2013	Government Polytechnic, Ambad	C/O Govt. Iti Campus, Beed Road, Ambad, Dist. Jalna 431203
25	2014	Government Polytechnic, Jalna	Nagewadi, Aurangabad Road, Jalna , 431203
26	2015	Puranmal Lahoti Government Polytechnic, Latur	Ausa Road Latur , 413531
27	2016	Government Residential Women's Polytechnic, Latur	Barshi Road, Latur , 413531
28	2017	Government Polytechnic, Nanded	Veer Sawarkar Marg, Baba Nagar, Nanded , 431602
29	2018	Government Polytechnic, Osmanabad	Tuljapur Road, Osmanabad , 413501
30	2019	Government Polytechnic, Jintur	Yeldari Road, Jintur Dist. Parbhani
31	2138	Matsyodari Shikshan Sansatha's College of Engineering and Technology, Jalna	Jalna-Aurangabad Road, Nagewadi, Jalna
32	2168	Shree Sai Samajik Vikas Sanstha, Nath Polytechnic, Paithan, Dist. Aurangabad	Plot No. B-1, M.I.D.C., Paithan, Dist. Aurangabad 431148
33	2171	Gramodyogik Shikshan Mandal's Marathwada Institute Of Technology, Rotegeon, Vaijapur, Dist. Aurangabad.	Rotegeon, Post Box No. 327, Taluka, Vaijapur, Satara Village Road Dist. Aurangabad 431028
34	2173	Shree Yash Pratishthan, Shree Yash Polytechnic, Satara Tanda, Aurangabad.	Gat No. 258, Satara Tanda, Taluka & Dist. Aurangabad. 431005
35	2174	Shree Bharavnath Nisarga Mandal, Diploma in Engineering and Technology, Gevrai Tanda, Aurangabad	Gevrai Tanda, Paithan Road, Taluka & Dist. Aurangabad. 431001
36	2175	Shiva Trust's Sharadchanraji Pawar Polytechnic College, Aurangabad.	Near Videocon Communication Ltd., Beed By Pass Highway, Tq: Dist. Aurangabad 431005
37	2176	Chhatrapati Shahu Maharaj Shikshan Sanstha, C.S.M.S. Sansthas College Of Polytechnic, Kanchanwadi, Aurangabad	Paithan Road, Kanchanwadi, Aurangabad 431002
38	2177	Sai Shikshan Sanstha, Ambarwadikars Institute Of Technology, Waluj, Ta. Gangapur, Aurangabad	Gut No.60, Nagar Road, Toll Plaza, Waluj, Aurangabad Dist. Aurangabad 431001