


सोबत मा. संचालक, तंत्रशिक्षण संचालनालय, म.रा., मुंबई यांचे शैक्षणिक वर्ष २०२३-२४ मधील इयत्ता १२ वी नंतरच्या प्रथम वर्ष औषधनिर्माणशास्त्र, एचएमसीटी, सरफेस कोर्टींग टेक्नालॉजी पदविका अभ्यासक्रमांच्या प्रवेश प्रक्रियेसाठी संस्थांची सुविधा केन्द्र (Facilitation Centre) म्हणून नियुक्ती करणेबाबतचे परिपत्रक क्र. १०/एडीएम/सुविधा केन्द्र/Post HSC/२०२३/४२७ दिनांक ०९/०६/२०२३ व सहपत्र जोडलेले आहे. कृपया त्याचे अवलोकन करून त्याप्रमाणे कार्यवाही करावी.

पृष्ठांकन क्र: तंशिविकाअ/शिक्षण/२०२३/
तंत्रशिक्षण विभागीय कार्यालय, अमरावती.
दिनांक. 12 JUN 2023

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प्रति,

प्राचार्य, सर्व औषधनिर्माणशास्त्र पदविका अभ्यासक्रमाच्या सुविधा केन्द्र, अमरावती विभाग, अमरावती यांना कळविण्यात येते की, त्यांनी सोबतच्या कार्यालयीन आदेशात दिलेल्या निर्देशाप्रमाणे आवश्यक कार्यवाही करावी.


प्र. सहसंचालक तंत्रशिक्षण
अमरावती.

प्रत :- प्रोग्रामर, तंत्रशिक्षण विभागीय कार्यालय, अमरावती यांना संकेतस्थळावर टाकण्याकरीता.



तंत्रशिक्षण संचालनालय, महाराष्ट्र राज्य

३, महापालिका मार्ग, पत्र पेटी क्र.१९६७, मुंबई ४०० ००१.

दूरध्वनी क्र. ०२२-६८५९७४१०/४९२/४६५

ई-मेल: desk10@dtmaharashtra.gov.in वेबसाईट: https://www.dte.maharashtra.gov.in



स्वातंत्र्याचा अमृत महोत्सव

कार्यालयीन आदेश (संकेतस्थळावर)

क्रमांक: १०/एडीएम/सुविधा केंद्र/Post HSC/२०२३/६२७

दिनांक: ९ JUN 2023

विषय : शैक्षणिक वर्ष २०२३-२४ मधील इ.१२ वीनंतरच्या प्रथम वर्ष औषधनिर्माणशास्त्र, एचएमसीटी, सरफेस कोटींग टेक्नॉलॉजी पदविका अभ्यासक्रमांच्या प्रवेश प्रक्रियेसाठी संस्थांची सुविधा केंद्र (Facilitation Centre) म्हणून नियुक्ती करणेबाबत

महाराष्ट्र राज्यातील शासकीय, अशासकीय अनुदानित, विद्यापीठ संचालित व खाजगी विनाअनुदानित शैक्षणिक संस्थांमधील पदविका अभ्यासक्रमांची शैक्षणिक वर्ष २०२३-२४ मधील केंद्रीभूत प्रवेश प्रक्रिया (कॅप) लवकरच सुरू करण्यात येणार असून प्रवेश प्रक्रियेचे वेळापत्रक संचालनालयाद्वारे लवकरच प्रसिध्द करण्यात येणार आहे.

त्याअनुषंगाने इयत्ता १२वी नंतरच्या औषधनिर्माणशास्त्र, हॉटेल मॅनेजमेंट अँड कॅटरिंग टेक्नॉलॉजी (एचएमसीटी), सरफेस कोटींग टेक्नॉलॉजी या पदविका अभ्यासक्रमांच्या प्रथम वर्ष प्रवेश प्रक्रियेसाठी सुविधा केंद्र (FC) म्हणून नियुक्त केलेल्या संस्थांची यादी सोबत जोडली आहे.

सुविधा केंद्रांच्या सर्व प्राचार्यांनी / संचालकांनी इयत्ता १२वी नंतरच्या पदविका अभ्यासक्रमांच्या प्रथम वर्षासाठी प्रवेश प्रक्रिया सुरू होण्यापूर्वी आवश्यक मनुष्यबळ आणि पायाभूत सुविधा उपलब्ध करून देणे आवश्यक आहे.

सुविधा केंद्रांकडे सोबतच्या प्रपत्र "अ" नुसार किमान आवश्यक सुविधा आवश्यक राहतील. तसेच प्रपत्र "ब" मध्ये सुविधा केंद्रांची कर्तव्ये व जबाबदाऱ्या नमूद केलेल्या आहेत. त्याप्रमाणे व वेळोवेळी देण्यात येणाऱ्या सूचनांप्रमाणे जबाबदारीने, सचोटीने व अचूकपणे कर्तव्ये पार पाडावीत.

सुविधा केंद्र प्रमुखांना कळविण्यात येते की, ऑनलाईन अर्ज भरणे सुरू होण्यापूर्वी सोबतच्या प्रपत्र "अ" नुसार सर्व आवश्यक सुविधा उपलब्ध असणे आवश्यक आहे. ऑनलाईन प्रवेशप्रक्रिया सहजतेने पार पाडण्यासाठी आवश्यकतेनुसार ऑनलाईन अर्ज भरण्यासाठी स्वतंत्र सुविधा केंद्र सुरू करणे आवश्यक आहे.

या संचालनालयातील श्री.उमेश कोकाटे, प्रणाली व्यवस्थापक हे सुविधा केंद्रांसाठी मुख्य समन्वयक म्हणून काम पाहतील.

सुविधा केंद्र प्रमुख यांनी अधिक माहितीसाठी या कार्यालयाशी ०२२-६८५९७४५९/६८५९७४६५/६८५९७४६९/६८५९७४६६/६८५९७४९२/६८५९७४६८ या दूरध्वनीवर संपर्क साधावा.

टीप: - प्रवेश प्रक्रियेच्या वेळापत्रकानुसार सर्व सुविधा केंद्रे स.१०.०० ते सायं. ६.०० पर्यंत (सुट्टीसहित) सुरू राहतील.

सोबत : वरीलप्रमाणे


(डॉ. विनोद मोहितकर)

प्र.संचालक

तंत्रशिक्षण, महाराष्ट्र राज्य, मुंबई

प्रत माहिती व पुढील आवश्यक त्या कार्यवाहीसाठी रवाना :-

१) सहसंचालक, तंत्रशिक्षण विभागीय कार्यालय, अमरावती/औरंगाबाद/मुंबई/नागपूर/नाशिक/पुणे. त्यांना कळविण्यात येते की, त्यांच्या कार्यालयातील प्रोग्रामर पदावर कार्यरत असणाऱ्या कर्मचाऱ्यांची विभागीय समन्वयक म्हणून नियुक्ती करण्यात यावी. विभागातील सुविधा केंद्रे सुरू होण्यापूर्वी त्या सुविधा केंद्रांकडे आवश्यक मनुष्यबळ आणि पायाभूत सुविधा उपलब्ध आहेत किंवा नाहीत, याची खात्री करून घ्यावी.

२) संचालक /प्राचार्य, सुविधा केंद्र म्हणून नियुक्त केलेल्या संबंधित संस्था. ३) प्रणाली व्यवस्थापक, मुख्य कार्यालय, मुंबई

शैक्षणिक वर्ष २०२३-२४ मधील इ. १२ वीनंतरच्या प्रथम वर्ष औषधनिर्माणशास्त्र, एचएमसीटी, सरफेस कोटींग टेक्नॉलॉजी पदविका प्रवेश प्रक्रियेसाठी सुविधा केंद्रांसाठी किमान आवश्यक सुविधांची यादी

1. Help desk for students : To guide about admission process.
2. Minimum 10 Nos. i5/i7 PC or of higher configuration each for Confirmation and facilitation respectively and additional 15 PCs to be made available for candidates use.
3. Windows 8 or higher Operating System with upto date security & service patches
4. Microsoft Office 2003 or higher version on all machines, Adobe Acrobat Reader 10.0 or above.
5. All the machines (PC) and printer should be connected through LAN with minimum 2 Mbps internet connectivity through ADSL/Wi-max /Leased line or other devices.
6. Internet Explorer 8.0/ Mozilla Firefox 3.0, Google Chrome 2.0 or above.
7. 2 LaserJet Network Printers.
8. Minimum 4 Scanners (3 for A4 and 1 for A3) with minimum 300 dpi resolution.
9. Adequate Electrical Power Backup facilities. (10 KVA, 2 Hours backup time)
10. Potable Water drinking facility.
11. Separate clean Washrooms for Gents/Ladies

Roles & Responsibility for Facilitation Centers

The Government of Maharashtra has declared Director, Directorate of Technical Education, M. S. Mumbai as Competent Authority to carry out the CAP activities for Diploma Admissions. The schedule for CAP shall be published by the Competent Authority. Competent Authority shall carry out the Admission Process for Admissions to various Diploma Courses for Academic Year 2023-24 as per the Admission Rules and Government Resolutions.

The Director/Principal of the institute working as Facilitation Center (FC) should appoint one coordinator (from senior faculty members) and required supporting staff having computer knowledge for this activity.

The role of Facilitation Center is as follows.

Activity-I: Submission of Online Application Form (Applicable for Physical Facilitation Centre)

1. Providing computer facilities and guidance to the students for submission of Online Application Form.
2. Arranging Scanning & uploading of required documents of the students
3. Printing of submitted Application Form (One Copy)

Note:

- a) No charges should be collected from candidate for filling & submission of Online Application Form.
- b) It is **not mandatory** for the candidate to use the facility of FC for this activity.

Activity-II: Verification of Documents, Confirmation of Application form. (Applicable for Physical Facilitation Centre)

1. Document verification as per the list of documents attached with the Application form.
2. Scanning & uploading of documents if required.
3. Candidate will come to FC with print of online filled & confirmed application form & one set of copies of uploaded documents. FC shall verify the contents in the application form and uploaded documents with original documents. If contents in the application form / uploaded documents are found incorrect after verification, then FC shall correct it bringing it to the notice of the candidate. If contents in the application form / uploaded documents are found correct then FC shall certify it online and generate the Receipt-cum-Acknowledgement of application form and put **FC stamp with date & Signature on all copies of the documents and Receipt-cum-Acknowledgement of application**. FC shall return the same set of documents and candidate's original documents along with the Receipt-cum-Acknowledgement of application form to the candidate.
4. Handling of Grievances received from the Candidates (As per the notified schedule)

Note:

- a) It is mandatory for the candidate to report to FC for this activity.
- b) No charges should be collected from the candidate for this activity.

Activity-II: Verification of Documents, Confirmation of Application form. (Applicable for E-Facilitation Centre)

1. Document verification as per the list of documents attached with the Application form. FC shall verify the contents in the application form from the uploaded documents with the form. If required they can check the correctness of documents from the web sites of the certificate issuing authorities.
2. If contents in the application form / uploaded documents are found incorrect after verification then FC shall convey online about the discrepancy in the application / Document and send back the application to the student. Candidate can raise the grievance and correct the entries / documents and further again submit the application to FC for re-verification. This cycle will be continued till FC satisfies with the correctness of contents / documents.

3. If contents in the application form / uploaded documents are found correct then FC shall certify it online and generate the Receipt-cum-Acknowledgement of application form.
4. The status of confirmation shall be available in candidates login along with Receipt-cum-Acknowledgement of application form.
5. Handling of Grievances received from the Candidates. (as per the notified schedule)

Note:

No charges should be collected from the candidate for this activity

Activity-III: Submission of Online Option Form for CAP Round I, II & III

1. Facilitate the candidate for Submission of Online Option Form.
2. Printing of Submitted Option Form on demand of the candidate.

Note:

- a) No charges should be collected from the candidate for filing of Online Option Form.
- b) It is **not mandatory** for the candidate to use the facility of FC for this activity.

Important Instructions to FC: -

1. FC shall contact to the respective Regional Offices for “How to declare their Institute as FC through the Institute Login”.
2. The FC shall assist the aspiring candidate in submission of Online Application Form.
3. Role of FCs is limited to verification of documents and confirmation of application form and they should not insist or compel candidates to fill & confirm option form at the FC.
4. FC has to certify that “All original documents are verified by them.”
5. FCs should scrutinize and verify the documents carefully with at most correctness. Any fault or negligence at the level of FC will be dealt seriously. Due to fault or negligence on the part of FC if any candidate has to suffer after admission, responsibility of such admission will be fixed on particular person/s working in FCs and appropriate action will be taken against such persons.
6. If any FC found involved in any form of unlawful activities like misguidance and non cooperation to the aspiring candidates, FC will be liable for severe action like non payment of honorarium dues and /or disqualified as FC activities henceforth.

All Principals of the FCs are hereby informed to make the infrastructure ready and in working condition before the start of the receipt of the Online Application form and they are required to setup separate facilitation center for submission of online application form as per requirement for smooth conduct of the receipt of the online applications.

For any further clarification, the coordinator of FC should contact to this office on 022-68597466/ 468/ 469/ 459/ 465/ 492

Desk 3 (IT Cell) of this office shall work as Chief Coordinator for FC activities.

Note: - All FC's shall be open from 10.00 a.m. to 6.00 p.m. during the schedule published by Competent Authority for respective admissions.

List of Facilitation Centre for First Year of Post HSC Diploma in Pharmacy, Hotel Management and Catering Technology and Surface Coating Technology Engineering/ Technology for A.Y. 2023-24

Sr. No.	Region	FC District	FC Code	FC Name and Address
1	Amravati	Amravati	FC1008	Government Polytechnic, Amravati, Gadge Nagar, Post-Shivaji Nagar,V. M. V. Road, Amravati
2	Amravati	Akola	FC1014	Geetadevi Khandelwal Institute of Pharmacy, Akola, Godbole Ploat, Dabki Road, Akola
3	Amravati	Amravati	FC1131	Vidya Bharati College of Pharmacy, Amravati, C.K.Naidu Marg, Camp, Amravati
4	Amravati	Yavatmal	FC1134	Yavatmal Zilla Vikas Samitee's Pataldhamal Wadhwani College of Pharmacy, Yavatmal, Dhamangaon Road,Girija Nagar, Yatvatmal
5	Amravati	Buldhana	FC1136	Dr. Rajendra Gode College of Pharmacy,Malkapur, Hanuman Nagar, Malkapur A/P Malkapur. District : Buldhana
6	Amravati	Yavatmal	FC1155	Shikshan Prsarak Mandal's Institute of Pharmacy, Wani, L.T.M.V. Campus, Dist. Yavatmal
7	Amravati	Yavatmal	FC1156	Janata Shikshan Prasarak Mandal's Sudhakar Rao Naik Institute Of Pharmacy, Pusad, Nagpur Road, Yavatmal
8	Amravati	Yavatmal	FC1157	Shri Chhatrapati Shahumaharaj Shikshan Santha's Institute Of Pharmacy, Maregaon, Maregaon, Mardi Road, Yavatmal
9	Amravati	Buldhana	FC1158	Paramhansa Ramkrishna Maunibaba Shikshan Santha's Anuradha College of Pharmacy, Chikhali, Anuradha Nagar, Sakegaon Road, Buldhana
10	Amravati	Yavatmal	FC1159	Navsanjivan Shikshan Mandal's College of Pharmacy, Dharwa - Ambika Nagar, Arni Road Darwaha, Yavatmal
11	Amravati	Yavatmal	FC1160	Shri.Durgamata Bahuudeshiya Krida and Shaikshanik Sanstha,Ishwar Deshmukh Institute Of Pharmacy, Digras, Chincholi No. 2, White Building infront of New Bus Stand, Digras, Dist. Yavatmal
12	Amravati	Buldhana	FC1161	Matoshri Education Society's Satyajeet College of Pharmacy, Khandala, Akola Road Mehkar, Tq. Mehkar, Dist. Buldhana, Taluka Mehakar, District Buldhana
13	Amravati	Washim	FC1163	Mahila Utkarsha Pratishthan's Pharmacy College, Risod, Dist. Washim, Pundlik Nagar, Degaon Tq-Risod Dist-Washim
14	Amravati	Amravati	FC1164	Shree, Swami Samarth Institute of Pharmacy, at parsodi, Dhamangaon Rly, Dist.Amravati, AT Parsodi, Dhamangaon Rly, Dist.Amravati
15	Amravati	Buldhana	FC1165	Dwarka Bahuuddeshiya Gramin Vikas Foundation's Rajashri Shahu College Of Pharmacy, Buldhana, Botha Road, Malvihir, Buldana
16	Amravati	Akola	FC1167	Shri Gurudatta Shikshan Prasarak Sanstha's Late Shri Ramraoji Gawande Institute Of Pharmacy, Akola, Shivashakti Pratishthan, Hingana Road, Kaulkhed , Akola
17	Amravati	Washim	FC1264	Vidarbha Institute of Pharmacy, Washim, Gut No. 114, Anjankhed, Borala Phata, Washim 444505
18	Amravati	Buldhana	FC1279	Dr.R. N. Lahoti Institute of Pharmacy, Sultanpur, Jalna Road, Sultanpur, Tal.Lonar, Dist. Buldhana.
19	Amravati	Buldhana	FC1280	Gawande College of Pharmacy, Sakharherda, Lavala Road, Sakhar Kheda, Taluka Sindkhed Raja, Buldhana
20	Amravati	Washim	FC1281	Kamalprakash Pharmacy College & Research Centre, Kherda, On Gat No. 78, Mauje Kherda, Tal.Karanja, Dist Washim.
21	Amravati	Amravati	FC1283	P R Pote Patil College of Pharmacy, Amravati, Kathora Road, Amravati

List of Facilitation Centre for First Year of Post HSC Diploma in Pharmacy, Hotel Management and Catering Technology and Surface Coating Technology Engineering/ Technology for A.Y. 2023-24

Sr. No.	Region	FC District	FC Code	FC Name and Address
22	Amravati	Amravati	FC1284	Dr. Rajendra Gode Institute of Pharmacy, Amravati, University Mardi Road, Amravati
23	Amravati	Buldhana	FC1285	MES College of Pharmacy, Mehkar, Ram nagar, Mehkar Taluka Mehkar, Dist Buldhana
24	Amravati	Amravati	FC1286	Institute of Pharmacy & Research, Badnera, Anjangaon Bari Road, Badnera, Amravati
25	Aurangabad	Aurangabad	FC2009	Government College of Pharmacy, Aurangabad, Hotel Vedant Road Opp. Govt. Polytechnic, Aurangabad
26	Aurangabad	Aurangabad	FC2022	Maulana Azad Education Society's Kamla Nehru Polytechnic(Pharmacy) Aurangabad, Rauza Baugh, P.B.No.65, Aurangabad , 431001
27	Aurangabad	Beed	FC2023	Jai Bhavani Shikshan Prasarak Mandal's Institute Of Pharmacy, Gadhi Georai, Shivajinagar(Gadhi), Georai, Beed , 413127
28	Aurangabad	Latur	FC2024	Maharashtra Shikshan Samiti's Maharashtra Polytechnic (D. Pharmacy) Institute, Nilanga, Latur, Nilanga Latur , 413521
29	Aurangabad	Latur	FC2025	Channabasweshwar (Polytechnic) College Latur, Kava Road,Basweshwar Chowk, Latur 413512
30	Aurangabad	Nanded	FC2026	Shri Sharda Bhavan Education Society's Nanded Pharmacy College (Polytechnic), Nanded, Opp. Kasturba Matru Seva Kendra, Ssbes Campus Nanded , 431605
31	Aurangabad	Osmanabad	FC2027	Adarsh Shikshan Prasarak Mandal's Diploma In Pharmacy Institute, Osmanabad, Keshav Nagar, Ghatnagari Road, Post Box No.39,Osmanabad [M.S.] 413501
32	Aurangabad	Parbhani	FC2028	Marathwada Shikshan Prasarak Mandal's Shri Shivaji Institute Of Pharmacy, Parbhani, Basmat Road, P.B.NO.10, Naned Parbhani , 431401
33	Aurangabad	Hingoli	FC2118	Shree Bhairavnath Nisarg Mandal.'S Diploma In Pharmacy Institute, Hatta, Tal.Basmat, Plot No.421, At. post Hatta, Tal. Wasmat Dist.Hingoli.
34	Aurangabad	Aurangabad	FC2143	Shri Dhaneshwari Manav Vikas Mandal's Diploma In Pharmacy Institute, At Post Gevrai Tanda, Paithan Road, Aurangabad., At Post Gevrai Tanda, Paithan Road, Dist. Aurangabad. 431001
35	Aurangabad	Latur	FC2156	Dayanand Education Society's Dayanand College of Pharmacy, Latur - Barshi Road, Latur
36	Aurangabad	Beed	FC2208	Navgan Shikshan Sanstha's P.V.P. College Of Pharmacy, Patoda, Beed, Tal. Patoda, Dist. Beed. 414204
37	Aurangabad	Beed	FC2209	Shree Balaji Shikshan Prasarak's Institute of Pharmacy, Ambejogai, Dist. Beed., Gat No.176, Shepwadi, Parali-Beed Ring Road, Beed , 413517
38	Aurangabad	Jalna	FC2212	Ramchandra Sansrutik Krida Mandal's C.P.College of Pharmacy, Jalna, Bhakta Nagar, Ravgaon Road, Jalna 431203
39	Aurangabad	Latur	FC2214	Mahatma Basveshwar Education Soc., College of Pharmacy, Barshi Road, Latur, Near Mahila Polytechnic , MIDC Area Barshi Road, Latur 413531
40	Aurangabad	Latur	FC2215	Shri Vishweshwar Shikshan Prasarak Mandal's Swa.Dagdojirao Deshmukh D.Pharmacy College, AUSA,(Almala) Dist. Latur, Survey No.51, 11/24,TAL. AUSA,(Almala) DIST. LATUR