



विकाअ/शिक्षण/ए.आर.सी./२०१३/ ११०४  
दिनांक :- १८/०८/१३

प्रति,

प्राचार्य,

शासकीय अभियांत्रिकी महाविद्यालय, अमरावती.

शासकीय तंत्रनिकेतन, अमरावती.

**विषय :- ARC Training for the admission to the First Year of Full Time Courses in Architecture and Hotel Management & Catering Technology degree Courses for the academic year २०१३-२०१४.**

संदर्भ :- मा.सुंचालक, तंत्रशिक्षण संचालनालय, म.रा., मुंबई यांचे कार्यालयीन आदेश क्रमांक :-  
२A/ADG/ADM/२०१३-१४/ARC/६९६ दिनांक १५ एप्रिल २०१३.

महोदय,

उपरोक्त विषयाबाबत आपणास कळविण्यात येते की, मा.संचालक, तंत्रशिक्षण संचालनालय, म.रा., मुंबई यांचे संदर्भित कार्यालयीन आदेश जोडलेले असुन कृपया त्याचे अवलोकन करुन त्याप्रमाणे आपले स्तरावर कार्यवाही करावी.

सहपत्रे :- वरीलप्रमाणे.

S. P. Dasgupta  
सहसंचालक तंत्रशिक्षण,  
अमरावती.

प्रत :- प्रोग्रामर, तंत्रशिक्षण विभागीय कार्यालय, अमरावती यांना संकेतस्थळावर टाकण्यासाठी.





**DIRECTORATE OF TECHNICAL EDUCATION,  
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No. 2A/ADG/ADM/2013-2014/ARC/696

Date:

**05 APR 2013**

**Subject: ARC Training for the admission to the First Year of Full Time course in Architecture and Hotel Management & Catering Technology degree courses for the academic year 2013-2014.**

Directorate of Technical Education, Maharashtra State has decided to have web based online software for receipt of the application form & option form for the admission to the First Year of Architecture and Hotel Management & Catering Technology degree courses for the academic year 2013-2014.

Directorate of Technical Education, Maharashtra State has identified some institutions from the state for the work of the receipt of the application form and option form herein after referred as "Application Form Receipt Center (ARC)". The list of the ARC is attached herewith. The Director/Principal of the identified institute should appoint one coordinator & two supporting staff for this activity and communicate their names, contact numbers & e-mail address at [desk3@dte.org.in](mailto:desk3@dte.org.in) immediately.

The training will focus on the verification of documents, receipt of the application form for CAP admission for the academic year 2013-2014. Each ARC should depute their ARC coordinator for the training program minimum of the level of lecturer having knowledge of admission rules & information technology background.

**The required training of the operation & procedure to all the ARCs is scheduled on Monday, April 22, 2013 (Architecture - 10.00 AM to 1.00 PM and HMCT - 2.00 to 5.00 PM ) at Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai 400001.**

*The Application Kits and Information Brochures of Architecture degree course shall be handed over after Training. Hence supporting Class IV employee should also come along with officers.*

Directorate of Technical Education, Maharashtra State, Mumbai will pay Rs. 50/- (Rs. Fifty Only) per confirmation of receipt of application form after successful completion of the admission process of the respective courses. The distribution of the amounts collected under above activities between staff & institute will be as follows:

Sr. No.	Distribution	Designation of the personnel
1.	50%	Institute Development /IRG Fund
2.	5%	Principal/Director/Chief Coordinator
3.	7%	ARC Coordinator
4.	10%	Equal distribution amongst Data Verification Team/ Scrutiny Team
5.	20%	Equal distribution amongst Data Entry Operators
6.	2%	Administrative Officer/ Registrar
8.	3%	Clerks/Cashier/Telephone Operator involved in ARC activity
9.	3%	Class IV staff involved in ARC activity

***The ARC Payments shall be done by strictly by NEFT, hence the ARC office should bring the Bank Details (Account Number, ISF Code and Name), preferably Xerox of Cheque Book, while coming for ARC Training.***

The required training of the operation & procedure will be provided to all the ARCs through the agency appointed by this Directorate.

**The Minimum infrastructure required at ARC is as follows,**

1. 5 Nos. Pentium IV or higher PC for Confirmation and 10 Nos Pentium IV or higher PC for facilitation.



2. Linux / Mac / Windows 98/ 2000/ XP/ 2003/ Vista Operating System with up to date security & service patches
3. Microsoft Office at least 2000/XP/2003/2007 on single machine, Adobe Acrobat Reader 8.0 or above.
4. All the 15 machines should be connected through LAN with Internet facility
5. Internet Explorer 7.0 or above with all upgrades and Java Script enabled.
6. 2 nos. Scanner A4 size with minimum 300dpi resolution
7. DeskJet / LaserJet Printers as per the No. of confirmation terminals or networked.
8. Minimum 2 Mbps ADSL/ Wimax /Leased line with Proxy Server for Internet sharing on the entire PCs. (Minimum 2Mbps Broadband Connection should be made available wherever possible)
9. Adequate Electrical Power Backup facilities
10. Counseling Hall with required facilities for Minimum 20 candidates.

*(Note: Number of computing facilities may vary based on the location of the ARC)*

All the Principals/Directors of the ARCs are hereby informed to make the above infrastructure ready and in working condition before the start of the receipt of the applications for admission activity and they are required to setup separate facilitation center for aforesaid activities as per requirement for smooth conduct of the receipt of the application form.

Desk3 (IT Cell) will work as a chief ARC for coordinating ARC activity.

For any further clarification, the coordinator of ARC should contact to this office on 022-22612139/22644859.

  
**(Dr. S. K. Mahajan)**  
I/c Director, Technical Education,  
Maharashtra State, Mumbai

Copy to:

1. Joint Director, Technical Education Regional Offices, Mumbai/ Pune / Nashik /Aurangabad/ Amravati/Nagpur for necessary action & informed to appoint the programmer of Regional Offices as Regional Coordinator and orient the ARC for Facilitation Purpose. The programmers should inform to all the ARCs in their region.
2. The Principal/Director of the Application Form Receipt Center for information and necessary action.
3. MKCL, Mumbai for Information and necessary action



**List of the Application Form Receipt Centers selected for On-Line receipt of applications for the admission the year 2012-2013**

**A) Architecture**

Sr No	ARC Code	Name of the Application form Receipt centers for MAH-AR-CAT 2012
1.	1002	Government College of Engineering, VMV Road, Near Kathora Naka, Amravati
2.	2008	Government College of Engineering, Aurangabad
3.	2017	Government Polytechnic, Veer Sawarkar Marg, Baba Nagar, Nanded
4.	3018	Rachna Sansad Academy of Architecture, 278, Shankar Ghanekar Marg, Behind Ravindra Natya Mandir, Prabhadevi, Mumbai
5.	3019	Sir J. J. College of Architecture, 78/3, D.N. Road, Near CST Rly. Station, Mumbai-400001
6.	3214	Xavier Institute Of Engineering C/O Xavier Technical Institute, Opposite S.L.Raheja Hospital, Causeway Road, Mahim, Mumbai
7.	3257	VPM's Polytechnic,Chendani, Bunder Road, Jnanadweep, College Campus, Thane(W)
8.	3009	Government Polytechnic,Near Thibaw Palace,Ratnagiri-415612
9.	4012	Government Polytechnic, Sadar, Nagpur
10.	5158	N.D.M.V.P.S.'s College of Architecture, Udoji maratha boarding campus, Gangapur road, Nashik
11.	5378	SE & CM's College of Architecture, Shirol Road, Jalgaon
12.	6533	Marathwada Mitra Mandal's College of Architecture, Deccan Gymkhana, Pune
13.	6742	Vidya Pratishthan's School of Architecture, Baramati
14.	6010	Government Polytechnic, Kolhapur

**B) HMCT**

Sr.No	ARC Code	Name of the Application form Receipt centers for MAH-HM-CET- 2012
1.	1008	Government Polytechnic, Gadge Nagar, Shivaji Nagar,V.M.V.Road, Amravati
2.	2008	Government College of Engineering, Aurangabad
3.	2017	Government Polytechnic, Veer Sawarkar Marg, Baba Nagar, Nanded
4.	3023	St. Xavier's Technical Institute,Mahim Causeway Road, Mahim,Mumbai
5.	3257	V P M Polytechnic,Chendani, Bunder Road, Jnanadweep, College Campus, Thane(W)
6.	3009	Government Polytechnic,Near Thibaw Palace, Ratnagiri
7.	4219	YES's Shri Balasaheb Tirpude College of Hotel Management & Catering Technology, Shri Nasikraoji Tirpude Marg,Civil Lines ,Sadar Nagpur
8.	4221	Tuli College of Hotel Management, Near Koradi Naka, Bokhara Road , Nagpur
9.	5219	Mahatma Gandhi Vidyamandir's College of Hotel Management & Catering Technology , Nashik
10.	5218	A.J.M.V.P.S. Institute of Hotel Management & Catering Technology College, Ahmednagar
11.	5104	S.S.B.T.'s College of Engineering and Technology,P.O.Box 94, C.O.E.T, Jalgaon
12.	6540	Maharashtra State Institute of Hotel management & Catering Technology, Shivajinagar, Pune
13.	6543	Sinhgad Institute of Hotel Management & Catering Technology, Lonavala
14.	6010	Government Polytechnic, Vidyanagar, Kolhapur
15.	6265	Walchand Institute of Technology, Solapur

Note: - All ARCs will remain open in office hours during the schedule including holidays for sell/issue of Information Brochures / Application Kits and for facilitation & support as per the notified schedule.